



**City of Woodland Park
Historical Preservation Committee
Monday, January 6, 2020 – 3:30 PM
City Hall – 1st Floor Conference Room
Minutes**

1. **Call to Order and Roll Call:** Vice-Chair Larry Black called the meeting to order at 3:34 PM. Members in attendance included: Laurie Glauth, Larry Black, David Langley and Carrol Harvey. Absent was Jim Unruh. Also in attendance were City Council Representative Darwin Naccarato, Planning Director Sally Riley and Permit Technician Dorie Slaughter.
2. **Approval of Minutes: November 4, 2019: MOTION:** Larry Black moved and Carrol Harvey seconded to approve the November 4, 2019 minutes. The minutes were approved unanimously.
3. **Public Hearings:** None.
4. **Committee Business:**
 - a. **2020 HPC Work Plan** – Ms. Riley reviewed the 2019 HPC Work Plan and accomplishments during 2019. Ms. Riley indicated that she will draft 2020 HPC Work Plan to include the HPC Committee comments.
 - b. **Comprehensive Plan review & 2020 update** – Ms. Riley distributed the goals and action items from the Community Heritage chapter of the 2010 Comp Plan. It's been since 2013 that HPC has reviewed the action items and should be discussed at the February meeting in preparation for the 2020 Comp Plan update.
 - c. **Midland Terminal Depot** – Ms. Riley reported that there is no new information at this time.
 - d. **Placemaking and Main Street** – Ms. Glauth reported that Main Street Design Committee is focusing on the Placemaking Plan via the placemaking partners group. The three areas of focus are walkability, signs and façades/streetscapes. They will also be looking at extra clean ups. At the end of February, a community meeting will present an annual report to the community that will include what has transpired and what is in the future. Ms. Glauth indicated that there are about 100 property and business owners in the Main Street boundary. They will all be invited to the community meeting

on February 26th and consultants funded by DOLA will help facilitate. Ms. Glauth also reported that Main Street has new banners that will be displayed during January and February that will be simple and easy to read.

- e. **2019 Expenditures and 2020 Budget** – Ms. Riley handed out the 2019 Expenditures and 2020 Budget. She explained that there was \$2,750 in the 2019 budget and that the HPC Committee used \$1,596 of it, which left \$1,154 unused which will go back into the City’s general fund. Ms. Riley also explained that there will be \$2,800 in the 2020 budget. Ms. Riley then discussed Saving Places 2020 Conference which will be located at the Sheraton Downtown Denver Hotel. Ms. Riley indicated that Mr. Black and she were registered to attend the conference on January 31. Ms. Riley asked if anyone else was interested and that there was money in the budget to cover the training. Ms. Harvey indicated that she would like to attend.
- f. **CLG Site Visit Feedback** – Ms. Riley shared the report from Erica Duvic, Preservation Planner for History Colorado, who visited the HPC Committee during their March 4, 2019 HPC meeting.
- g. **Election of Officers** - Ms. Harvey moved to retain Laurie Glauth as Chair and Larry Black as Vice Chair. Larry Black seconded to retain Laurie Glauth as Chair and himself as Vice Chair. Laurie Glauth as Chair and Larry Black as Vice Chair were approved unanimously.

5. Reports:

- a. **Committee Members’ Reports** – Mr. Black reported that he bequeathed a 1991 WP Centennial Christmas ornament to Ms. Riley for the City of Woodland Park. He also reported that he did a presentation November 16 concerning the Ute Pass from Manitou Springs to Divide to Church of the Nazarene. The presentation was held in a private home. He indicated that there were 30 people present and a collection was taken at the end to benefit the Ute Pass Historical Society (UPHS). He also indicated that the majority of the people present were new to the area.
- b. **Council Member Liaison’s Report** – HPC welcomed new City Council liaison Darwin Naccarato to the group.
- c. **Planning Director’s Report** – Ms. Riley handed out the UPHS Patronage Invitation form. Ms. Riley explained that by becoming a patron of the UPHS, you provide needed funds that help the Society preserve and protect the region’s historical heritage.

6. Public Comment on Items Not on the Agenda – None.

7. **Adjournment:** The meeting was adjourned at 5:07 p.m. The next meeting is scheduled on **Monday, February 3, 2020 at 3:30 PM** in City Hall 1st Floor Conference Room.

Recorded by Dorie Slaughter, Permit Technician and approved by the HPC:

This 03 day of February, 2020

Larry Black
Larry Black, Vice-Chair