

SIGN APPLICATION FOR TEMPORARY AND PORTABLE SIGNS 2020 Zoning Development Permit (ZDP) (Revised 1/1/2020)

Temporary Sign Fee: \$26.00 +Use Tax
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(Fee waived for non-profit)
Portable Sign Fee: \$50.00 + Use Tax

Sign Type (Please check one)

Temporary Sign (banners, pennants, streamers, balloons, inflatable characters or symbols)

Portable Sign (sidewalk, poster frame, handheld, costumed characters and recurring balloon displays)

Project #

1.	Applicant Information					
	a. Applicant Name					
	b. Business Owner Property Owner					
2.	Property Owner Information					
	a. Name	Project Contact? Ye	s No			
	b. Mailing Address					
	c. E-mail Address					
	d. Phone Numbers					
3.	Business Name/Name on Temporary Sign	Mobile				
	a. Name of Business Owner					
	b. Mailing Address					
	c. Email Address					
	e. Phone Numbers					
4.	Business Site Address	Mobile				
	a. Site Address					
	b. Lot Block Subdivision					
	c. Property Zoning					
	d. Located in Special Downtown Area? Yes No					
	(Please contact Planning Dept. at 687-5202 with questio	ns)				
5.	Sign Information					
	a. Dimensions (Width x Height in feet) x	Area of Sign/Banner	SF			
	b. Value of Sign \$	-				
	c. Provide a site plan showing location of proposed sign in	relation to other existing signs, the	building and			
	property lines		-			

d. Provide a sketch of the proposed sign showing dimensions (length, width, height), color and design.

6.	Temporary Signs				
	Banners may be displayed up to 120 days/year, in 30-day increments only. Pennants, streamers, balloons and inflatable characters may be displayed up to 30 days/calendar year in 10-day increments. See table at back of application to assist in tracking days used.				
	a. Anchoring Method				
	b. Date Sign To Be First Displayed				
	c. Date Sign To Be Removed	Total Days			

7. Portable Signs

Sidewalk or Sandwich Board Signs located in the right-of-way shall be removed during non-business hours and/or during periods of snow removal, shall leave a minimum of 3 feet of unobstructed pedestrian access on the sidewalk and cannot cause the pedestrian to move closer to the road. Place sign on splash pad.

- a. Anchoring Methods ______
- b. Indemnification (Sidewalk Sign In the Right-of-Way Only) In consideration of the permission given to the undersigned by the City of Woodland Park to display a sidewalk sign pursuant to the requirements of Ordinance 1115, Series 2010, and as per this application, the undersigned herewith agrees to indemnify and hold harmless the City of Woodland Park from all liability, claim, or damage for any event or incident involving damages, injuries, or the non-payment of any obligation incurred by the undersigned which may be asserted against the City and further agrees to defend the City of Woodland Park against any claim arising there from, and to pay any judgment which may be obtained.

Print Name

(The owner's signature is required in order to process.)

To Be Comp Certification of Approval: This application provisions and is therefore approved all information found in the application	l. The applicant is so authorized	ompliance with applicable City to proceed in accordance with			
By Date					
Title					
Staff Analysis/Notes					
Temporary Banner/Attention Go The Sign Code allows banners to be displayed petting devices (i.e. pennants, streamers, balked of days per calendar year in no more than 100 Please use the following table to help track the pensure that it complies with this requirement Banner Location:	d up to 120 days per calendar year in 3 lloons and inflatable balloon characters 0-consecutive day increments. The number of days the permitted bannate.	s or symbols) to be displayed for up to			
	Dates Displayed				
Start Date	End Date	Total Days			
Cumulative Days					