

City of Woodland Park, Colorado

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Proposed
2018 Annual Budget
DRAFT

David N. Buttery, City Manager

Mike Farina, Finance Director/Treasurer



City of Woodland Park
2018 Annual Budget

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September 28, 2017

To: Mayor Levy and City Council

From: David Buttery, City Manager 

Subject: Budget Message and Proposed FY 2018 Budget

PRELUDE

As you know we informally title our budgets each year. We've had years of *excitement, security, caution, stability, opportunity, commitment*, and in 2017 *Careful Management*. As you will see as you review this budget, your staff has again risen to the challenge of carefully managing our taxpayer dollars. We finished Memorial Park and by the time this budget has passed, we will be finished and swimming in our new Woodland Aquatic Center! The expansion of our Waste Water Treatment Plant is well ahead of schedule and is on budget. We continue to make gains towards a new reservoir for our water system. Despite the risks associated with almost \$17 Million of construction projects, mostly in the General Fund, and with the loss of \$170,000 in revenue from the El Paso-Teller 911 Board, we should finish the year with a larger unassigned Fund Balance than Council directed us to do. And 2018 looks even better! With that in mind, your staff is proud to present to you the 2018 Budget Proposal, the Year of Increased Quality of Life.

Several years ago we established three terms that you will see on the detailed budget sheets or summary sheets that I will review here for clarity and consistency of use:

1. *Actual or Audited*, as in 2016 Actual or Audited Fund Balance: these terms represent a factual, verified number from an outside auditor. It is not an assumption or an estimate; it is a fact.
2. *Budget*, as in 2017 Approved Budget or 2018 Proposed Budget: this term represents an estimated outcome that is or was made as part of that year's "budgeting" process.
3. *Year-End Projection or Projected*, as in 2017 Year-End Projection or Projected Revenues: these terms represent a near term or current estimate on the remaining portion of the year. It is our best glide path estimate at this time for the end of the year result. This year we continue

with a column of information in the fund summary sheets titled “2017 Year-End Projection”. This most current status helps bridge the difference between the FY2017 budgeted amount and what the final year-end amount will be thus allowing for a more accurate FY2018 Proposed Budget.

Memorial Park truly has become the gem that was envisioned and that our community wanted. From families playing to weddings to after church picnics to Farmers Market to the Cruise Above the Clouds, not to mention the return of the Old Fashioned 4th of July Celebration, Memorial Park has once again become a gathering place for the community.

As this is being written, water has filled the pools at the Aquatic Center, landscaping is being finished, and final steps are being taken to have our Grand Opening on October 29. Literally after decades of dreaming, the Aquatic Center is about to become a reality. We are all excited!

Lastly, this 2018 budget presentation will be similar to the 2017 presentation, i.e.; we will end each fund summary with a calculated fund balance. We have created a new fund titled Culture and Recreation. This will allow us to monitor and manage the Aquatic Center as an individual area within that fund with its own unique revenues and expenses. In addition, the Parks and Recreation Department and Culture Department expenditures and associated revenues were moved out of the General Fund and included in this new special revenue fund. This is a common approach in municipalities that have these types of facilities. As always, please let us know how we can adjust the presentation to make it as easy to follow as possible.

LOOKING BACK

We believe that everyone will agree that 2017 has been an interesting and exciting year for the City. Along with previously mentioned projects, we now have a new Public Works Director/City Engineer. We believe service levels have remained high. Events and activities always seemed to be happening. From the City's perspective, 2017 has been and looks like it will finish as a great year.

LOOKING FORWARD

Council's decision to move forward with the Memorial Park renovation project and with the Aquatic Center is monumental in what it will provide to our citizens. While monumental it also limited the flexibility that the City had in 2017 to take on smaller "projects of opportunity" that have also benefitted our community. This was true for 2017 and will be true for 2018 to a degree, and probably for the next several years. We will however be addressing some critical road and drainage infrastructure projects that we had to delay in 2017.

Health care costs continue to rise. Fortunately we are expecting only a 5% increase in health care costs to maintain the exact same level of coverage that we currently have. This increased cost will be shared by the City and by our employees as we have done in years past.

The inflation rate that we are using for the 2017 budget is 3.0%, the same as last year's. Our market adjustment survey revealed that on average salary ranges for 2018 are planned to increase by 2.0%. I am asking the Council to approve an average 3% increase in salaries to account for salary adjustment and Merit Based, Pay for Performance increases.

The staff has been looking hard at bringing our IT support function into a City staff position. We believe we are ready to take this step and have included hiring an IT manager in the budget. At this point we will still outsource our Internet Service Provider (ISP), our Voice of Internet Protocol (VOIP) phone system, and our server maintenance.

GENERAL FUND

It can't be overemphasized enough the impact that the loss of \$170,000 of expected revenue from El Paso-Teller 911 has had on our Fund Balance. Despite that loss it appears that our 2017 Unassigned Fund Balance will be greater than what was budgeted. Sales Tax revenue continues to be strong and grows at a predictable rate. At the end of July year-to-date Sales Tax revenue has been 5.43% more than audited 2016, about 2% more than what we budgeted. Property Tax is stable. The staff has done a great job of managing expenses. We won't reach the 10% Unassigned Fund Balance in 2018 but we are continuing to make progress to reaching that.

GRANT FUNDS

There are no differences in how we are approaching grant funding for 2018. We will continue with the Victim Assistance Law Enforcement (VALE) Grant Program. The Build-a-Generation program, which includes our Teen Center, has been shifted completely to the General Fund as staff and salaries are fully funded by the City.

STREET FUND

The 410 Fund remains a great asset to the City so that we can keep our streets and associated drainage systems well maintained. We will have an aggressive list of projects to accomplish in 2018 and we are adequately funded to do so. I will continue to urge to the Council to maintain this fund as it is. We take very good care of our roadway infrastructure and we are just beginning to execute associated drainage system projects that have been identified by the Storm Water Master Plan.

STORMWATER MANAGEMENT FUND

The Drainage Debt Service Fund will be replaced with the Stormwater Management Fund. By ordinance, the City collects stormwater capital fees and stormwater monthly user charges. These revenues are to be used for stormwater management activities, including debt service, and must be accounted for in a separate fund. For years, stormwater management revenues have been used to pay for debt that was issued for drainage projects. The last payment on this debt was in 2017; therefore, a debt service fund is no longer necessary and this new Stormwater Management Fund (420) is created.

WATER ENTERPRISE FUND

The water fund continues to be stable. We are taking more aggressive steps to ensure that we have a sufficient augmentation water storage capability by pursuing a location for a second reservoir. We still anticipate reaching an agreement with the property owner on the second reservoir in 2017 as well as starting design in 2017. In 2016 the Colorado Department of Public Health and Environment enforced new disinfection requirements and we will be modifying the water distribution system in 2019 to meet those requirements. We have also seen a slight

increase in growth in 2017 and anticipate tap purchases to remain consistent in 2018.

WASTEWATER ENTERPRISE FUND

The wastewater fund continues to be stable. Construction has started on the wastewater treatment plant expansion. The scheduled improvements will extend the life of the plant for several decades. Currently we are over 50% through the construction phase. Substantial completion is scheduled for the end of March 2018. Final completion is scheduled for June 2018. Construction should be completed on time! Plant expansion will include an ultra-violet system for disinfection process, adding a third aeration basin, and a screw press for the dewatering apparatuses. Tertiary filtration will also be added to meet the upcoming nutrient regulation requirements as well as to provide reuse water for the golf course irrigation system. As Council is aware, wastewater capital fees were adjusted in January 2017 to meet the new loan requirements mandated by the State. With the new debt service for the plant expansion and the rate adjustment, all loan requirements are met and we are able to maintain a stable fund balance.

DOWNTOWN DEVELOPMENT AUTHORITY FUND

The DDA has provided their budget and it is included as it has been in the past.

CONCLUSION

This budget, coupled with the Comprehensive Plan, is the proposed annual work plan and major policy document of the City. It provides funding for services, programs, and projects that can be reasonably accomplished in 2018. The budget is organized by departmental function for ease of review and administration. We believe that this proposed budget sustains our obligation to be good stewards of taxpayer dollars while providing a high level of service delivery and facilities.

City Council review of this document has been scheduled according to the budget calendar shown on the following page. After review and consideration, the City Council may wish to add to, cancel, or modify funded projects or activities prior to their adoption of the Budget Appropriation Ordinance following a public hearing on Thursday, November 16, 2017.

2018 Budget Calendar

updated Aug 30, 2017

4/19/17 Council work session

- Discuss 2018 Budget goals and objectives

7/25/17 Staff

- Discuss budget development process

7/31/17 Finance Department

- Budget request worksheets for 2018 Budget and 2017 year-end projections sent to departments

8/31/17 Staff

- 2018 Budget requests due to Finance Department
- 2017 year-end projections due to Finance Department

9/27/2017 City Manager

- Submit City Manager's recommended 2018 Annual Budget to City Council prior to Council work session

10/11/17 Council work session

- Present City Manager's recommended 2018 Annual Budget and accompanying budget message (required by City Charter on or before October 15)
- Present supplemental appropriation to 2017 Annual Budget (if necessary)

10/24/17 Council work session (if necessary)

- Discuss 2018 Annual Budget
- Discuss 2017 supplemental appropriation (if necessary)

11/2/17 Council meeting

- Resolution to levy property taxes for the 2018 budget year
- First reading and set Public Hearing of 2018 Annual Budget Ordinance
- First reading and set Public Hearing of Supplemental Appropriation Ordinance amending 2017 Annual Budget

11/16/17 Council meeting

- Public Hearing and final reading of 2018 Annual Budget Ordinance
- Public Hearing and final reading of Supplemental Appropriation Ordinance amending 2017 Annual Budget

12/7/17 and 12/21/17 are available as needed. Additional Work Sessions can also be scheduled.

MEMORADUM

TO: Woodland Park Mayor Levy and City Council
David Buttery, City Manager

FROM: Woodland Park Planning Commission

SUBJECT: Planning Commission's 2018 Priorities to City Council

DATE: August 28, 2017

BACKGROUND: Appendix A of the Woodland Park 2010 Comprehensive Plan provides a summary of the City's Action Priority Matrix to assist the City Council to sort through a great number of identified priority actions and select those judged most worthy of support during annual City budget deliberations. During the past seven years, the Planning Commission undertook its own internal review to establish their priority actions in the Comprehensive Plan.

As a result, each Commissioner selected their choice of the top 15 actions from the Action Priority Matrix. The next step involved two workshops on July 14, 2017 and August 24, 2017 to discuss their priorities. It was decided to recommend the action items that received at least 3 or more votes to submit to the City Council for consideration.

RECOMMENDED ACTION ITEMS: Listed below are a total of twelve action items that the Planning Commissioners selected as priorities among the 1-2, 3-5 and 6+ year Comp Plan Action Items.

The following four action items were selected by five out of seven Commissioners as priorities:

1. Community Character and Design Priorities 1.5.3: Expand **outdoor lighting standards**.
2. Water Priorities 3.3.2: Pursue additional water resources by **appropriating water and applying for water rights**.
3. Transportation Priorities 1.3.2: Coordinate all construction and maintenance projects to build "**smart streets**".
4. Public Safety and Emergency Management Priorities 1.1.3: Continue to **partner with NETCFPD**.

The following four action items were selected by four out of seven Commissioners as priorities:

5. Land Use and Growth Priorities 1.1.1: **Adopt Growth Management Guidelines** that supports a build-out population of 12,900.

6. Housing Priorities 1.2.9: Foster the idea that **affordable housing** is a community good and consider amending the charter.
7. Water Priorities 1.3.3: Implement a **Source Water Protection Plan**.
8. Education Priorities 1.1.1: Explore ways to **partner with higher education institutions** to provide more educational opportunities.

The following four action items were selected by three out of seven Commissioners as priorities:

9. Housing Priorities 1.3.3: Obtain funding for dedicated full-time **Code Enforcement Officer**.
10. City Finances Priorities 1.1.4: Devise a 5- to 10- year **capital improvement and maintenance plan**.
11. Economic Development and Tourism Priorities 1.7.8: Work with the Chamber to establish more **winter activities** to attract visitors.
12. Economic Development and Tourism Priorities 1.7.6: Create **destination activities** in downtown.

Thank you for your consideration of the Planning Commission's input.

Respectfully,

Jon DeVaux, Chairman
Geoff Watson, Vice-chair
Ken Hartsfield
Vickie Good
Jerry Penland
Peter Scanlon
Charles Schroeder
Steve Stannard
Ellen Carrick

2018 Annual Budget		
General Fund - Fund Balance Summary		
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2017 Projected Ending Fund Balance		
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Audited Fund Balance - 12/31/2016		\$ 8,966,962
Projected Revenue		11,678,200
Projected Funds Available		20,645,162
Projected Expenditures		(18,686,200)
Projected Fund Balance - 12/31/2017		\$ 1,958,962
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2017 Ending Fund Balance Designations		
Nonspendable Due from DDA		\$ 1,070,058
Nonspendable Supplies Inventory		138,875
Restricted for Emergencies (TABOR)		306,400
Unrestricted - Unassigned		443,629
Total Fund Balance - 12/31/2018		\$ 1,958,962
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Proposed 2018 Annual Budget		
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2018 Net Revenue Over/(Under) Expenditures		
Revenue		\$ 10,500,900
Expenditures		
Salary and Benefits		\$ (4,649,700)
Operations and Maintenance		(5,012,900)
Debt Service		(975,700)
Grant Matching Funds		(6,300)
Total Expenditures		(10,644,600)
Net Revenue Over/(Under) Expenditures		\$ (143,700)
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2018 Ending Fund Balance		
Projected Fund Balance - 12/31/2017		\$ 1,958,962
Net Revenue Over/(Under) Expenditures		(143,700)
Projected Fund Balance - 12/31/2018		\$ 1,815,262
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City of Woodland Park

2018 Annual Budget

General Fund - Fund Balance Summary

2018 Ending Fund Balance Designations		
	Nonspendable Due from DDA	\$ 995,058
	Nonspendable Supplies Inventory	138,875
	Restricted for Emergencies (TABOR)	323,700
	Unrestricted - Unassigned	357,629
	Total Fund Balance - 12/31/2018	\$ 1,815,262

GENERAL FUND SUMMARY				
		2017	2017	2018
	2016	Approved	Year-End	Proposed
	Actual	Budget	Projection	Budget
Beginning Fund Balance	\$ 12,440,418	\$ 8,966,962	\$ 8,966,962	\$ 1,958,962
REVENUE				
Taxes	7,403,456	8,419,500	8,693,600	8,941,700
Licenses and Permits	105,556	111,500	134,800	110,600
Intergovernmental	1,158,296	796,900	573,200	632,200
Charges for Services	283,803	451,900	166,700	167,600
Fines and Forfeitures	31,065	32,000	14,500	14,500
Investment Earnings	29,205	12,700	20,000	20,000
Contributions/Donations Private Sources	394,625	163,200	349,900	88,700
Miscellaneous	182,038	107,100	132,200	114,100
Transfers In	2,443,872	1,552,500	1,593,300	411,500
Total Revenue/Other Financing Sources	12,031,916	11,647,300	11,678,200	10,500,900
EXPENDITURES by Department				
Elected Officials	38,482	22,500	22,500	25,500
Administration	518,821	482,300	353,300	384,100
Municipal Court	79,770	78,900	77,000	65,700
Planning	329,492	315,600	318,000	331,400
General Support	1,899,366	2,727,000	2,845,800	2,842,000
General Capital	6,009,359	8,850,400	8,848,200	231,100
Finance	303,680	288,500	299,500	304,000
Parks, Buildings and Grounds	637,239	644,600	657,400	690,200
Information Systems	208,342	215,000	233,900	256,200
Special Projects	282,216	245,500	249,000	271,700
Cultural Center	107,781	118,000	-	-
Police Operations	2,271,401	2,144,500	2,165,200	2,365,700
Public Works Administration	332,941	303,600	261,400	310,500
Fleet Maintenance	453,334	384,700	400,500	423,500
Street Operations	575,939	538,300	521,900	540,000
Parks and Recreation	286,210	503,200	-	-
North Teller Build-A-Generation	-	-	135,800	139,000
Debt Service	-	-	974,300	975,700
Transfers Out	1,170,999	982,300	322,500	488,300
Total Expenditures/Other Financing Uses	15,505,372	18,844,900	18,686,200	10,644,600

GENERAL FUND SUMMARY					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
EXPENDITURES by Type					
Salary and Benefits		4,741,148	4,551,200	4,331,600	4,649,700
Operating and Maintenance		3,463,553	4,335,100	4,521,900	4,781,800
Major Capital Projects		5,973,852	8,828,200	8,828,200	-
Other Capital Outlay		35,507	22,200	20,000	231,100
Debt Service		1,160,774	974,800	974,300	975,700
Grant Matching Funds		120,538	133,400	10,200	6,300
Total Expenditures/Other Financing Uses		15,495,372	18,844,900	18,686,200	10,644,600
Ending Fund Balance		\$ 8,966,962	\$ 1,769,362	\$ 1,958,962	\$ 1,815,262

		GENERAL FUND REVENUE			
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Taxes					
100-000-3115	Property Tax	\$ 1,664,468	\$ 1,672,200	\$ 1,672,200	1,689,500
100-000-3120	Specific Ownership Tax	171,958	172,400	201,200	207,200
100-000-3125	Sales Tax 2%	3,639,894	3,720,600	3,821,900	3,955,700
100-000-3825	Vendor Fee - Sales Tax	138,124	124,000	127,400	131,900
100-000-3126	Sales Tax 1.09%	1,108,433	2,027,700	2,152,400	2,227,700
100-000-3130	Lodging Tax	147,997	149,700	155,400	163,200
100-000-3140	Use Tax/Vehicle	185,474	180,300	192,900	198,700
100-000-3145	Use Tax/Building	60,212	65,000	78,300	70,000
100-000-3160	Franchise Tax-IREA	173,819	175,100	175,100	180,400
100-000-3165	Franchise Tax-Black Hills Energy	84,075	105,000	84,100	86,600
100-000-3170	Franchise Tax-Century Link	16,000	16,000	16,000	16,000
100-000-3813	Interest On Sales Tax	295	400	700	400
100-000-3820	Delinquent Penalty Sales Tax	1,739	1,100	4,000	2,000
100-000-3175	Franchise Tax-Baja	10,968	10,000	12,000	12,400
Total Taxes		7,403,456	8,419,500	8,693,600	8,941,700
Licenses and Permits					
100-000-3210	Liquor Licenses	5,133	6,000	5,200	5,200
100-000-3220	Business Licenses	95,255	100,000	100,000	100,000
100-000-3469	Misc Street Revenue	5,018	5,000	29,400	5,000
100-000-3250	Street Cut Permit	150	500	200	400
Total Licenses and Permits		105,556	111,500	134,800	110,600
Intergovernmental					
100-000-3365	DOLA Grant - Main Street Program	5,880	5,400	7,900	-
100-000-3366	Drug Prevention SRO Grant	8,355	55,000	38,700	55,100
100-000-3876	WPPD Overtime Reimbursement	1,606	5,000	-	-
100-000-3362	Highway User Tax Fund	290,948	301,200	301,200	304,200
100-000-3361	Motor Vehicle Registration	33,920	33,600	34,300	35,300
100-000-3150	Cigarette Tax	16,369	15,500	15,500	15,500
100-000-3364	Conservation Trust Fund	90,235	82,600	76,000	78,300
100-000-3155	Severance Tax	68,646	100,600	77,500	122,100
100-000-3367	State Grant	424,668	-	1,000	-
100-000-3368	Federal Grant - State Pass-Through	40,000	-	-	-
100-000-3363	Road and Bridge	27,136	28,000	21,100	21,700
100-000-3423	PSAP Personnel Funding Reimbursement	150,533	170,000	-	-
Total Intergovernmental		1,158,296	796,900	573,200	632,200

		GENERAL FUND REVENUE			
account numbers		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
may change					
Charges for Services					
Court					
100-000-3406	Failure To Appear	340	300	200	200
100-000-3410	Court Costs/Fees/Charges	5,025	5,500	2,900	2,900
100-000-3411	Restitution	665	400	100	100
100-000-3412	Incarceration Fee	100	200	-	-
100-000-3413	Stay Of Execution	195	200	-	-
100-000-3414	Teen Court	500	600	600	600
100-000-3415	Adult Deferred Sentence	2,370	2,000	1,500	1,500
100-000-3416	Juvenile Deferred Sentence	500	500	500	500
100-000-3417	Probation - Juvenile	20	100	100	100
100-000-3418	Warrants	550	600	200	200
100-000-3419	Probation - Adult	43	100	-	-
100-000-3420	Outstanding Judgement Warrant	150	100	100	100
Total Court		10,458	10,600	6,200	6,200
Police					
100-000-3421	Charges For Police Services	18,511	19,000	24,500	22,500
100-000-3422	VIN Inspection Charges	15,812	15,000	14,000	15,000
100-000-3424	School Resource Officer - WPSD	40,397	49,100	57,000	58,700
Total Police		74,720	83,100	95,500	96,200
Planning					
100-000-3430	Zoning And Subdivision Fees	17,209	20,000	21,000	21,000
100-000-3431	Sale Of Maps And Publications	53	100	100	100
100-000-3434	Public Notice Fee Recovery	1,656	2,000	1,800	1,800
Total Planning		18,918	22,100	22,900	22,900
Building					
100-000-3440	Building Permit Fees	14,738	15,000	20,000	20,200
100-000-3441	Contractor Registration Fees	677	-	-	-
100-000-3442	Variance Application Fees	75	200	-	-
Total Building		15,490	15,200	20,000	20,200

		GENERAL FUND REVENUE			
account numbers	may change	2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Cemetery					
100-000-3490	Grave Opening/Closing	2,250	4,000	4,000	4,000
100-000-3495	Sale Of Cemetery Plots	10,298	6,000	11,000	11,000
Total Cemetery		12,548	10,000	15,000	15,000
Build-A-Generation/Teen Center					
210-112-1006-3898	Teen Center Snack Sales	4,584	4,000	5,700	5,700
210-112-1006-3899	Miscellaneous	1,423	2,000	1,400	1,400
Total Build-A-Generation/Teen Center		comparison only		7,100	7,100
Total Charges for Services		283,803	451,900	166,700	167,600
Fines and Forfeitures					
100-000-3510	Traffic Fines	30,635	31,000	14,000	14,000
100-000-3530	Other Fines	430	1,000	500	500
Total Fines and Forfeitures		31,065	32,000	14,500	14,500
Investment Earnings					
100-000-3810	Interest On Deposits	28,636	12,700	19,400	19,400
100-000-3811	Interest - Conservation Trust	563	-	600	600
100-000-3815	Interest On Deposits-Federal SIF	3	-	-	-
100-000-3816	Interest On Deposits-WPPD SIF	3	-	-	-
Total Investment Earnings		29,205	12,700	20,000	20,000

		GENERAL FUND REVENUE			
account numbers	may change	2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Contributions/Donations Private Sources					
100-000-3887	Grants - Planning/KWPB	26,804	-	-	10,000
100-000-TBD	Grants - Special Projects	-	-	-	5,000
100-000-3889	Grants/Donations - Main Street Program	8,000	5,000	5,000	7,200
100-000-3890	Grants/Donations - Police	3,867	2,800	2,800	2,800
100-000-3896	Donations - Parks/Rec Scholarships	616	-	-	-
100-000-3640	Donations - Teen Center/BAG	-	-	3,000	-
100-000-3897	Contributions - Aquatic Center	267,799	149,800	283,500	57,000
100-000-3897-0003	Contributions - Meadow Wood Park	8,041	-	-	-
100-000-3898	Contributions - Memorial Park	17,206	-	3,100	-
100-000-3468	Transportation Capital Fees	-	-	-	-
100-000-3432	Regional Park Fees	18,872	5,600	19,200	6,700
100-000-3433	Park Capital Fees	43,420	-	33,300	-
Total Contrib/Donations Private Sources		394,625	163,200	349,900	88,700
100-000-3826	Admin Fee - WPSD Sales Tax	2,250	4,500	4,500	4,500
100-000-3850	IREA Patronage	18,170	15,000	19,600	19,600
100-000-3872	DDA City Loan Principal	36,000	70,000	70,000	75,000
100-000-3840	Bad Check Charge	344	1,000	-	-
100-000-3891	Community Events Fees	324	-	-	-
100-000-3899	Other Miscellaneous Revenue	90,382	10,000	15,000	10,000
100-000-3860	Sale Of Assets	8,569	6,600	10,100	5,000
100-000-3870	Insurance Reimbursement	25,999	-	13,000	-
Total Miscellaneous		182,038	107,100	132,200	114,100

GENERAL FUND REVENUE					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Transfers In					
100-000-3914	From Water Utility Fund				
	Purchased Services Allocation	204,052	179,500	179,500	138,800
	Fleet Facility Improvements	149,000	-	-	-
	Memorial Park	47,900	-	-	-
	Aquatics Center	90,156	-	-	-
100-000-3915	From Wastewater Utility Fund				
	Purchased Services Allocation	171,706	149,000	149,000	114,100
	Fleet Facility Improvements	149,000	-	-	-
	Memorial Park	31,000	-	-	-
	Aquatics Center	45,078	-	-	-
100-000-3917	From Streets CIP Fund				
	Fleet Facility Improvements	701,500	-	-	-
	Memorial Park	330,600	-	-	-
	Aquatics Center	405,800	906,100	946,900	-
	Streets Personnel Allocation	118,080	317,900	317,900	158,600
Total Transfers In		2,443,872	1,552,500	1,593,300	411,500
Total Revenue and Other Sources		\$ 12,031,916	\$ 11,647,300	\$ 11,678,200	\$ 10,500,900

GENERAL FUND EXPENDITURES					
Elected Officials					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Operating Expenditures					
100-111-3910	Mayor Expense	658	1,000	1,000	1,000
100-111-3915	Council Expense	10,474	1,500	1,500	4,500
Total Operating Expenditures		11,132	2,500	2,500	5,500
Discretionary Appropriation					
100-111-3960	Community Investment	27,350	20,000	20,000	20,000
Total Discretionary Appropriation		27,350	20,000	20,000	20,000
Total Elected Officials		\$ 38,482	\$ 22,500	\$ 22,500	\$ 25,500
Notes:					
1. Mayors Expense - city pins, conferences, meetings					
2. Council Expense - includes four elected officials to attend Colorado Municipal League					

GENERAL FUND EXPENDITURES					
City Manager/City Clerk					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-112-1100	Salaries/Wages Full-time	\$ 254,433	\$ 244,700	\$ 245,000	\$ 251,600
100-112-1200	Salaries/Wages Part-time	6,610	2,400	2,100	-
100-112-1400	Insurance	20,336	22,200	14,900	15,300
100-112-1500	Retirement	12,718	12,200	12,500	12,600
100-112-1600	Payroll Taxes	18,988	18,200	19,100	18,700
Total Salaries and Benefits		313,085	299,700	293,600	298,200
Operating Expenditures					
100-112-3140	Document/Records Storage	6,710	5,500	5,500	5,500
100-112-3230	Recording	300	400	400	400
100-112-3240	Publications/Reports	4,418	1,500	1,900	1,900
100-112-3250	Liquor Licensing Expense	405	500	500	500
100-112-3280	Election Expense	20,847	-	-	23,000
100-112-3310	Subscriptions/Dues	2,268	1,600	1,600	1,600
100-112-3535	Contract Services	30,000	35,000	35,000	35,000
100-112-3710	Travel/Training	4,641	6,000	6,000	6,000
100-112-3925	City Manager/Clerk Expense	3,213	3,500	3,500	3,500
100-112-3926	City Manager Misc Expense	8,940	2,000	2,000	2,000
100-112-3920	Codification	3,619	-	-	4,000
100-112-TBD	Cemetery	62	700	3,300	2,500
100-112-3990	North Teller B.A.G. Funding Match	120,313	125,900	-	-
Total Operating Expenditures		205,736	182,600	59,700	85,900
Total City Manager/City Clerk		\$ 518,821	\$ 482,300	\$ 353,300	\$ 384,100
Notes:					
1. Election Expense - 2018 is an election year.					
2. Contract Services - animal control services Intergovernmental Agreement with Teller County					
3. Travel/Training - International Institute of Municipal Clerks, Colorado Municipal Clerks Association, certifications					
4. City Manager/Clerk Expense - Annual Chamber dinner, Colorado Municipal League election committee					
5. City Manager Misc. Expense - Colorado Municipal League, Chamber events, promotional items					
6. Codification - codification of ordinances (moved from Elected Officials budget)					
7. Cemetery - eliminated cost center and to City Manager/City Clerk budget due to relatively small size of budget					
8. Cemetery - increase in 2017 year-end projection over budget covered by cemetery revenues					
9. NTBAG - moved NTBAG from Grants Fund to General Fund since no longer grant funded; eliminated this transfer from General Fund to Grants Fund					
10. Salaries/Benefits - 1 PT Cemetery Coordinator position frozen					

GENERAL FUND EXPENDITURES					
Municipal Court					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-113-1200	Salaries/Wages Part-time	\$ 49,826	\$ 50,100	\$ 48,900	\$ 37,400
100-113-1600	Payroll Taxes	3,961	4,000	3,800	3,000
Total Salaries and Benefits		53,787	54,100	52,700	40,400
Operating Expenditures					
100-113-3220	Official Forms	-	1,000	1,000	1,000
100-113-3240	Publications/Reports	-	200	-	200
100-113-3310	Subscription/Dues	100	100	100	100
100-113-3510	Legal Services	24,899	22,000	22,000	22,000
100-113-3710	Travel/Training	534	1,000	700	1,500
100-113-3935	Inmate housing	450	500	500	500
Total Operating Expenditures		25,983	24,800	24,300	25,300
Total Municipal Court		\$ 79,770	\$ 78,900	\$ 77,000	\$ 65,700
Notes:					
1. Salaries/Wages Part-time - adjust Municipal Judge salary to \$1,250 per month					
2. Subscriptions/Dues - Colorado Municipal Judges Association/Colorado Association of Municipal Court Administrators					
3. Legal Services - City Prosecutor once per month plus travel					
4. Travel/Training - specialized Full Court software training for Court Clerk					
5. Inmate Housing - 10 nights at \$50 each					

GENERAL FUND EXPENDITURES					
Planning					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-114-1100	Salaries/Wages Full-time	\$ 198,033	\$ 201,600	\$ 204,600	\$ 212,700
100-114-1200	Salaries/Wages Part-time	40,897	40,900	40,000	42,200
100-114-1300	Overtime	619	1,000	1,000	1,000
100-114-1400	Insurance	34,769	31,200	30,900	30,800
100-114-1500	Retirement	9,878	10,100	10,200	10,600
100-114-1600	Payroll Taxes	18,270	17,800	19,100	18,800
Total Salaries and Benefits		302,466	302,600	305,800	316,100
Operating Expenditures					
100-114-2264	Supplies & Materials	610	600	600	900
100-114-2276	Keep Woodland Park Beautiful	13,045	2,200	2,200	2,200
100-114-2310	Office Equipment & Maintenance	-	500	500	500
100-114-3120	Telephone Charges	2,436	2,200	1,700	1,700
100-114-3240	Publications/Reports	509	-	-	500
100-114-3310	Subscriptions/Dues	734	800	700	800
100-114-3320	Advertising/Recording Fees	806	800	600	700
100-114-3535	Contract Services	1,450	-	-	1,500
100-114-3536	Contract Services-Building Dept	479	500	500	500
100-114-3710	Travel/Training	1,335	1,000	1,000	1,000
100-114-7100	Historic Preservation Committee Projects	5,622	4,400	4,400	5,000
Total Operating Expenditures		27,026	13,000	12,200	15,300
Total Planning		\$ 329,492	\$ 315,600	\$ 318,000	\$ 331,400
Notes:					
1. Supplies and Materials - meetings, refreshments, volunteer recognition					
2. Keep Woodland Park Beautiful - Adopt-a-Garden, annual clean-up, education programs, promotional materials, volunteer appreciation/training, annual dues					
3. Publications/Reports - resource materials, reproduction, color copies					
4. Subscription/Dues - American Planning Association, Colorado APA, National Historic Trust, Parks Trails and Open Space Coalition					
5. Advertising/Recording Fees - public notices, recording ordinances					
6. Contract Services-Building Dept - mobile home insignias					
7. Travel/Training - conferences, professional and computer education					
8. Historic Preservation Committee Projects - promote historic awareness, landmark plaques, preservation month activities, training					

GENERAL FUND EXPENDITURES					
General Support					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Operating Expenditures					
100-115-1410	Employee HRA City Reserve	\$ 20,236	\$ -	\$ 600	\$ -
100-115-2110	Office Supplies	9,710	8,500	8,500	8,500
100-115-2115	Copier Expenses	29,896	27,700	26,500	27,500
100-115-2116	Employee Programs Expense	41,968	25,900	35,000	39,000
100-115-3110	Postage and Supplies	14,501	10,000	12,200	14,900
100-115-3120	Telephone Charges	26,586	27,000	32,300	33,300
100-115-3535	Contract Services-Custodial	39,903	42,000	41,300	42,500
100-115-3940	County Treasurer Fee	32,905	34,000	34,000	34,400
100-115-5100	Insurance	336,876	347,000	334,800	238,900
100-115-5200	Bank Charges	8,761	9,800	9,800	9,800
100-115-TBD	WPSD Re-2 Sales Tax	1,108,433	2,027,700	2,152,400	2,227,700
100-115-TBD	Safety	-	-	-	6,500
100-111-3310	Subscription and Dues	10,411	10,600	10,600	10,600
100-111-3510	Legal Services/General	196,096	130,000	130,000	130,000
100-111-3520	Legal Services/Special	5,640	9,000	-	-
100-111-2276	Special Events	17,444	17,800	17,800	18,400
Total Operating Expenditures		1,899,366	2,727,000	2,845,800	2,842,000
Total General Support		\$ 1,899,366	\$ 2,727,000	\$ 2,845,800	\$ 2,842,000
Notes:					
1. Office Supplies - central office supplies					
2. Copier Expenses - copier maintenance and lease agreements					
3. Employee Programs Expense - insurance broker fee, employee assistance program, cobra/Health Savings Accounts/Flexible Spending Accounts administration, employee service recognition, drug/Commercial Drivers License testing					
4. Postage and Supplies - 2018 purchase of new postage machine, current one obsolete and no longer serviceable					
5. Telephone Charges - Peak Internet Voice Over Internet Protocol, Century Link					
6. Insurance - worker's comp, property, casualty, deductibles					
7. Safety - supplies, recognition; majority funded with insurance loss control credits					
8. Subscription/Dues - Colorado Municipal League, Pikes Peak Area Council of Governments, Action 22 - moved from Elected Officials					
9. Legal Services - City Attorney, 2018 is election year, charter review - moved from Elected Officials					
10. Special Events - fireworks, independence day, mayor's cup, promotional items - moved from Elected Officials					

GENERAL FUND EXPENDITURES					
General Capital					
account numbers		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
may change					
Capital Outlay					
100-116-5450	Office Equipment Leases	\$ 2,601	\$ 2,200	\$ -	\$ -
101-116-9224	E Fountain Creek Improvements	(71,370)	-	-	-
100-116-9310-7015	Meadow Wood Park Improvements	-	2,500	2,500	-
100-116-9310-7017	Memorial Park Improvements	1,732,099	97,200	97,200	-
100-116-9310-7018	New Aquatic Center	4,237,368	8,731,000	8,731,000	-
100-116-9310-7019	Fleet Maintenance Facility Improvements	4,385	-	-	-
100-116-9310-8097	Facilities Improvements	-	17,500	17,500	-
100-116-9435	Machinery and Equipment	-	-	-	9,000
100-116-9415	Vehicle Replacements	104,276	-	-	138,000
100-116-9455	Buildings/Facilities Improvements	-	-	-	84,100
Total Capital Outlay		6,009,359	8,850,400	8,848,200	231,100
Total General Capital		\$ 6,009,359	\$ 8,850,400	\$ 8,848,200	\$ 231,100
Notes:					
1. Office Equipment Leases - moved to Postage and Supplies in General Support					
2. Meadow Wood Park Improvements - 2017 hockey rink header repair					
3. Facilities Improvements - 2017 police station sally door and system upgrade					
4. Machinery and Equipment - 2018 replace large format scanner/printer					
5. Vehicle Replacements -					
\$40,000 SUV to replace 2008 Jeep Grand Cherokee, 124,600 miles, city manager					
\$34,000 4x4 patrol car to replace 2009 Chevy Impala, police					
\$24,000 small pickup to replace 2007 Chevy Colorado, parks/buildings/grounds					
\$40,000 mower with plow to replace 2003 Toro Grounds Master, parks/buildings/grounds					
6. Buildings/Facilities Improvements -					
\$56,300 police station security fence					
\$27,800 electrical and lighting replacement at museum center (will seek grant funds \$10,000)					

GENERAL FUND EXPENDITURES					
Finance					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-117-1100	Salaries/Wages Full-time	\$ 201,367	\$ 206,700	\$ 207,200	\$ 212,900
100-117-1200	Salaries/Wages Part-time	10,244	2,400	2,100	-
100-117-1300	Overtime	794	-	-	-
100-117-1400	Insurance	39,267	30,100	39,100	40,100
100-117-1500	Retirement	10,065	10,300	10,400	10,600
100-117-1600	Payroll Taxes	16,034	15,100	16,100	15,200
Total Salaries and Benefits		277,771	264,600	274,900	278,800
Operating Expenditures					
100-117-3120	Telephone Charges	310	-	-	-
100-117-3210	Revenue Forms	2,127	1,300	1,600	1,600
100-117-3220	Official Forms	407	700	700	700
100-117-3240	Publications/Reports	1,654	500	500	500
100-111-3515	Auditing Charges	20,290	20,000	20,000	21,000
100-117-3310	Subscriptions/Dues	224	400	400	400
100-117-3710	Travel/Training	497	900	1,300	900
100-117-3925	Finance Director Expense	400	100	100	100
Total Operating Expenditures		25,909	23,900	24,600	25,200
Total Finance		\$ 303,680	\$ 288,500	\$ 299,500	\$ 304,000
Notes:					
1. Revenue Forms - sales tax booklets, business license renewal forms					
2. Official Forms - check stock, payroll forms					
3. Publications/Reports - Comprehensive Annual Financial Report review					
4. Auditing Charges - moved from Elected Officials					
5. Subscription/Dues - Government Finance Officers Association, Colorado GFOA					
6. Finance Director Expense - staff recognition					
7. Salaries/Benefits - 1 PT Finance Technician position frozen					

GENERAL FUND EXPENDITURES					
Parks, Buildings and Grounds					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-118-1100	Salaries/Wages Full-time	\$ 276,645	\$ 266,200	\$ 265,100	\$ 289,900
100-118-1200	Salaries/Wages Part-time	18,207	30,100	30,100	30,400
100-118-1300	Overtime	11,310	15,300	15,300	15,500
100-118-1400	Insurance	59,020	47,800	51,700	50,300
100-118-1500	Retirement	13,824	13,300	13,100	14,500
100-118-1600	Payroll Taxes	23,232	22,500	24,600	24,500
Total Salaries and Benefits		402,238	395,200	399,900	425,100
Operating Expenditures					
100-118-2219	Streetscape/ Beautification - Hwys 24, 67	13,478	7,000	4,300	7,000
100-118-2220	Park Maintenance Supplies	35,070	40,000	40,000	45,100
100-118-2221	Custodial Supplies	12,330	13,000	11,500	13,000
100-118-2222	Other Beautification	-	4,000	9,100	9,300
100-118-2223	Tree Maintenance Program	3,536	4,200	3,700	3,800
100-118-2244	Uniforms	2,859	3,200	3,200	3,500
100-118-2320	Building Maintenance	62,360	70,000	79,200	73,000
100-118-2330	Small Equipment Repairs/Maintenance	1,172	500	1,300	1,000
100-118-3120	Telephone Charges	2,804	3,500	3,000	3,000
100-118-3410	Electric	67,904	64,000	64,000	65,700
100-118-3420	Natural Gas	15,635	18,000	16,400	18,000
100-118-3430	Trash Service	5,051	7,000	7,000	7,000
100-118-3435	Porta-Let Service	12,662	13,500	13,500	14,000
100-118-3710	Travel/Training	140	800	800	1,000
100-118-3810	Equipment Rental	-	700	500	700
Total Operating Expenditures		235,001	249,400	257,500	265,100
Total Parks, Building and Grounds		\$ 637,239	\$ 644,600	\$ 657,400	\$ 690,200
Notes:					
1. Parks Maintenance Supplies - landscape materials, paint, fertilizer, marking chalk, fencing, herbicides, hardware, mowing supplies, bear-proof cans					
2. Custodial Supplies - cleaners, paper goods for city and park buildings					
3. Other Beautification - flowers, trees, shrubs, baskets for areas outside of downtown corridor					
4. Tree Maintenance Program - inspection, survey, spraying					
5. Building Maintenance - City facilities upkeep, inspections, service contracts (Haynes Mechanical, Otis Elevator)					
6. Porta-Let Service - parks and special events					
7. Equipment Rental - man lifts, sod cutters, trenchers					

		GENERAL FUND EXPENDITURES			
		Information Systems			
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
		Salaries and Benefits			
100-220-1100	Salaries/Wages Full-time	\$ -	\$ -	\$ -	\$ 49,500
100-220-1400	Insurance	-	-	-	11,400
100-220-1500	Retirement	-	-	-	2,500
100-220-1600	Payroll Taxes	-	-	-	3,500
Total Salaries and Benefits		-	-	-	66,900
		Operating Expenditures			
100-120-2320	Computers/Parts/Repairs	\$ 29,968	\$ 23,800	\$ 8,000	\$ 8,000
100-120-3535	Contract Services	41,471	45,100	66,000	30,000
100-120-3536	Maintenance Contracts	16,689	17,500	15,100	15,700
100-120-3538	Network Services	974	800	-	-
100-120-3539	Internet Access/Network Connections	118,297	122,000	140,000	135,600
100-120-3540	Audio/Visual	943	5,800	4,800	-
Total Operating Expenditures		208,342	215,000	233,900	189,300
Total Information Systems		\$ 208,342	\$ 215,000	\$ 233,900	\$ 256,200
Notes:					
	1. Salaries and Benefits - add 1 Full-time Equivalent to bring Information Technology Services in-house, position TBD				
	2. Computer Parts/Repairs - as needs arise throughout year				
	3. Contract Services - base contract with Peak Internet, 30 hours per month support services				
	4. Maintenance Contracts - software support maintenance agreements: ADG, Young Electric Sign, Constant Contact, Full Court, ESRI, Colorado Computer Support				
	5. Internet Access/Network Connections - Peak Internet contract for email services, wifi, virtual servers hosting, ethernet, MS licensing, live streaming, dedicated internet access				
	6. Audio/Visual - 2017 audio improvements in Council Chambers				

GENERAL FUND EXPENDITURES					
Special Projects					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-121-1100	Salaries/Wages Full-time	\$ 88,705	\$ 87,600	\$ 87,600	\$ 84,000
100-121-1200	Salaries/Wages Part-time	26,274	37,600	29,400	30,000
100-121-1400	Insurance	14,509	10,400	8,700	11,800
100-121-1500	Retirement	4,424	4,100	4,400	4,200
100-121-1600	Payroll Taxes	8,893	9,700	9,300	8,500
Total Salaries and Benefits		142,805	149,400	139,400	138,500
Operating Expenditures					
100-121-2110	Office Supplies	349	200	200	300
100-121-2219	Beautification	7,661	-	-	-
100-121-3120	Telephone Charges	401	600	700	700
100-121-3310	Subscriptions/Dues	565	-	-	-
100-121-3320	Marketing/Advertising	43,553	20,000	25,000	37,000
100-121-3322	Business Recruitment/Retention	1,575	-	-	21,500
100-121-3535	Main Street Expenses (City)	23,080	25,000	33,000	22,000
100-121-3536	Main Street Expenses (WPMS)	5,980	10,400	10,000	7,200
100-121-3539	Internet Connections/Service	2,760	-	-	-
100-121-3710	Travel/Training	673	900	1,700	1,700
100-121-3800	Creative Arts District Expenses	10,000	-	-	-
100-121-3961	Visitor Center Contract	42,814	39,000	39,000	42,800
Total Operating Expenditures		139,411	96,100	109,600	133,200
Total Special Projects		\$ 282,216	\$ 245,500	\$ 249,000	\$ 271,700
Notes:					
1. Main Street Expenses (City) - City support of Woodland Park Main Street; 2017 year-end projection increased \$8,000 for payment to WPMS of \$8,000 donation received by City in prior year from Pikes Peak Association of Realtors					
2. Main Street Expenses - (WPMS) - Woodland Park Main Street paid for with the 501c3's fund raising efforts					
3. Business Recruitment/Retention - directional banners, downtown safety and technical assistance from Pikes Peak Area Council of Governments (with \$5,000 grant support)					
4. Salaries/Benefits - 1 PT Economic Development Specialist position frozen					

		GENERAL FUND EXPENDITURES			
		Police Operations			
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
		Salaries and Benefits			
100-221-1100	Salaries/Wages Full-time	\$ 1,432,792	\$ 1,454,200	\$ 1,407,500	\$ 1,549,900
100-221-1200	Salaries/Wages Part-time	2,156	3,700	-	-
100-221-1300	Overtime	196,213	110,400	153,100	168,100
100-221-1400	Insurance	318,584	278,300	299,400	289,900
100-221-1500	Retirement	103,315	104,000	102,900	110,800
100-221-1600	Payroll Taxes	49,801	47,000	50,000	52,300
Total Salaries and Benefits		2,102,861	1,997,600	2,012,900	2,171,000
		Operating Expenditures			
100-221-2110	Office Supplies	5,931	6,000	6,000	7,000
100-221-2210	Police Uniforms	14,574	20,000	14,000	15,500
100-221-2212	Custody Of Prisoners	8,564	8,000	8,000	7,000
100-221-2219	Misc. Police Supplies	23,372	16,400	16,400	19,300
100-221-2330	Equipment Repairs & Maintenance	32,894	31,800	33,000	62,300
100-221-3120	Telephone Charges	39,929	41,000	18,000	19,000
100-221-3310	Subscriptions/Dues	9,829	9,200	10,100	8,900
100-221-3539	Internet Access/Network Connections	-	-	19,000	19,000
100-221-3710	Travel/Training	5,723	3,000	3,000	7,500
100-221-7100	School Programs	6,774	3,000	3,000	6,000
100-221-7101	Teen Court	481	500	500	1,500
100-221-7105	Community Programs	5,209	1,000	5,000	4,200
100-221-7106	Police Reserves Expenditures	1,024	1,000	1,000	1,000
100-221-7107	Medical Expenses	13,770	5,000	14,000	15,000
100-221-7108	Emergency Management	466	500	500	500
100-221-7109	Inter-Agency Tactical Team	-	500	800	1,000
Total Operating Expenditures		168,540	146,900	152,300	194,700
Total Police Operations		\$ 2,271,401	\$ 2,144,500	\$ 2,165,200	\$ 2,365,700
see notes on following page					

GENERAL FUND EXPENDITURES						
Police Operations						
account numbers may change			2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Notes:						
	1. Custody of Prisoners - drug-alcohol testing, cell supplies					
	2. Misc. Police Supplies - forensics, radios, radars, photos, fingerprinting, duty ammo, 1st aid, flares, tickets, arrest documents, shipping, public notices, hardware, Lexis-Nexis, tools, emergency costs, tasers, furniture, cameras, towing; 2018 increase \$2,100 leads on line pawns, \$800 chief's desk					
	3. Equipment Repairs & Maintenance - annual maintenance contracts for radios, network, radars, software, Pikes Peak Regional Communications Network; 2018 includes \$9,000 department phones, \$9,900 camera surveillance, \$9,400 dispatch control door					
	4. Telephones - Peak Internet contract for Voice Over Internet Protocol services; Verizon wireless; internet access moved to new line item					
	5. Subscription/Dues - Police organizations that provide tangible services					
	6. Internet Access/Network Connections - Peak Internet contract for virtual servers hosting, ethernet, wifi					
	7. Travel/Training - using Central Mountain Training Foundation monies					
	8. School Programs - DARE and School Resource Officer					
	9. Teen Court - brochures, materials, insurance and supplies (paid for by offenders); growing program with sheriff's office and school resource officer					
	10. Community Programs - National Night Out (funded with donations)					
	11. Police Reserves Expenditures - vetting, equipment					
	12. Medical Expenses - forensic medical exams, arrestee medical treatment					
	13. Salaries/Benefits - 1 police officer position frozen					

GENERAL FUND EXPENDITURES					
Public Works Administration					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-331-1100	Salaries/Wages Full-time	\$ 206,311	\$ 195,700	\$ 152,900	\$ 183,200
100-331-1300	Overtime	-	-	100	-
100-331-1400	Insurance	18,918	16,100	23,700	32,700
100-331-1500	Retirement	10,315	9,800	7,400	9,200
100-331-1600	Payroll Taxes	16,098	14,400	11,800	13,100
Total Salaries and Benefits		251,642	236,000	195,900	238,200
Operating Expenditures					
100-331-2110	Materials & Supplies	1,421	1,000	500	800
100-331-2244	Uniforms	366	500	300	400
100-331-2330	Equipment Repair/Maintenance	-	500	100	300
100-331-3120	Telephone Charges	2,045	2,300	1,900	2,500
100-331-3310	Subscriptions/Dues	658	1,000	300	1,000
100-331-3320	Advertising	675	800	600	1,000
100-331-3535	Contract Services	75,790	60,300	60,300	64,900
100-331-3710	Travel/Training	21	600	1,100	1,000
100-331-3925	City Engineer Expenses	323	600	400	400
Total Operating Expenditures		81,299	67,600	65,500	72,300
Total Public Works Admin		\$ 332,941	\$ 303,600	\$ 261,400	\$ 310,500
Notes:					
1. Subscriptions/Dues - American Public Works Association, Colorado Asphalt Paving Association					
2. Advertising - project ads, final payment ads					
3. Contract Services - on-call engineer, weather services, survey support, 2018 \$3,000 for security system maintenance fee					

		GENERAL FUND EXPENDITURES			
		Fleet Maintenance			
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
		Salaries and Benefits			
100-332-1100	Salaries/Wages Full-time	\$ 149,055	\$ 151,200	\$ 151,200	\$ 155,700
100-332-1300	Overtime	7,736	6,600	6,600	6,700
100-332-1400	Insurance	14,418	12,200	14,400	12,000
100-332-1500	Retirement	7,447	7,600	7,700	7,800
100-332-1600	Payroll Taxes	12,313	11,700	12,700	12,100
Total Salaries and Benefits		190,969	189,300	192,600	194,300
		Operating Expenditures			
100-332-2244	Uniforms	3,181	3,000	3,000	3,200
100-332-2260	Materials & Supplies	5,343	3,500	3,500	3,600
100-332-2261	EPA Compliance	1,495	1,000	1,500	1,600
100-332-2262	Fuel	87,713	90,000	92,500	100,000
100-332-2263	Bulk Fluids	7,482	9,500	8,100	8,000
100-332-2264	Small Tools	2,045	2,000	1,200	1,500
100-332-2320	Building Maintenance	321	1,000	1,000	1,100
100-332-2330	Equipment Repair/Maintenance	3,306	1,000	400	1,000
100-332-2420	Vehicle Maintenance-Streets	74,383	35,600	29,300	35,000
100-332-2430	Vehicle Maintenance-Water	1,460	1,500	2,100	2,100
100-332-2440	Vehicle Maintenance-Wastewater	8,055	2,000	12,600	10,000
100-332-2445	Vehicle Maintenance-Field Services	13,816	6,000	8,200	9,000
100-332-2450	Vehicle Maintenance-Police	22,797	10,700	15,600	17,000
100-332-2455	Vehicle Maint-Bldgs and Grounds	17,359	15,000	11,000	16,500
100-332-2490	Vehicle Maintenance-Admin/Other	2,406	1,600	4,500	4,500
100-332-2510	Safety Equipment/Materials	413	500	500	500
100-332-3120	Telephone Charges	1,019	1,100	1,100	1,200
100-332-3535	Contract Services	-	-	-	1,300
100-332-3420	Natural Gas	8,995	9,000	10,500	10,800
100-332-3430	Trash Service	468	900	900	900
100-332-3710	Travel/Training	308	500	400	400
Total Operating Expenditures		262,365	195,400	207,900	229,200
Total Fleet Maintenance		\$ 453,334	\$ 384,700	\$ 400,500	\$ 423,500
Notes:					
	1. Materials & Supplies - bench stock, cleaners, nuts, bolts, sealers, tire plugs				
	2. EPA Compliance - testing, oil and chemical disposal, spill materials				
	3. Bulk Fluids - motor oil, hydraulic fluid, brake fluid, transmission fluid				
	4. Small Tools - air tools, hand tools, specialty tools, scanners				
	5. Safety Equipment/Materials - gloves, eyes and ear protection, shoes				

GENERAL FUND EXPENDITURES					
Street Operations					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-334-1100	Salaries/Wages Full-time	\$ 291,475	\$ 264,200	\$ 257,900	\$ 272,500
100-334-1300	Overtime	6,857	6,100	6,100	6,200
100-334-1400	Insurance	82,074	71,400	61,400	59,800
100-334-1500	Retirement	14,566	13,200	13,300	13,600
100-334-1600	Payroll Taxes	22,054	18,600	19,900	19,700
Total Salaries and Benefits		417,026	373,500	358,600	371,800
Operating Expenditures					
100-334-2244	Uniforms	2,962	2,700	2,700	2,800
100-334-2250	Sign Parts and Supplies	3,259	4,000	3,600	3,700
100-334-2251	Salt/Sand Mix	12,354	16,000	16,000	16,500
100-334-2255	Operating Supplies	11,832	13,000	13,000	14,000
100-334-2260	Wear Items	767	4,000	4,000	4,100
100-334-2320	Building Maintenance	11	500	500	500
100-334-2330	Equipment Repair/Maintenance	(2,754)	1,500	1,500	1,600
100-334-2510	Safety Equipment/Materials	1,660	2,500	2,500	2,600
100-334-3120	Telephone Charges	2,059	2,000	2,000	2,200
100-334-3410	Electrical Services	18,935	17,000	17,000	17,500
100-334-3420	Natural Gas	8,946	12,500	12,500	12,800
100-334-3430	Trash	2,732	3,500	3,500	4,000
100-334-3450	Street Lighting	79,209	71,000	71,000	72,900
100-334-3534	Contract Traffic Control Support	8,269	8,500	8,500	6,700
100-334-3535	Contract Services-Repairs/Maint	8,220	5,000	5,000	5,200
100-334-3710	Travel/Training	452	500	-	500
100-334-3810	Equipment Rental	-	600	-	600
Total Operating Expenditures		158,913	164,800	163,300	168,200
Total Street Operations		\$ 575,939	\$ 538,300	\$ 521,900	\$ 540,000
Notes:					
1. Sign Parts and Supplies - routine replacement, federally mandated replacements					
2. Operating Supplies - erosion control materials, blades, tools, grass seed					
3. Wear Items - plow edges, cutting edges, teeth					
4. Safety Equipment/Materials - eye protection, ear buds, safety vests/jackets					
5. Street Lighting - electric, pole repairs and replacements					
6. Contract Traffic Control Support - Christmas parade, Homecoming parade, POW/MIA event, temporary barriers					
7. Contract Services-Repairs/Maint - contractor support for street repairs					
8. Salaries/Benefits - 1 Maintenance Worker position frozen					

GENERAL FUND EXPENDITURES					
North Teller Build-A-Generation					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Salaries and Benefits					
100-443-1100	Salaries/Wages Full-time	\$ 48,768	\$ 49,300	\$ 49,600	\$ 50,800
100-443-1200	Salaries/Wages Park-time	34,995	41,100	38,900	42,100
100-443-1400	Insurance	7,379	5,600	7,500	7,900
100-443-1500	Retirement	2,429	2,500	2,500	2,500
100-443-1600	Payroll Taxes	6,398	6,900	6,800	7,100
Total Salaries and Benefits		99,969	105,400	105,300	110,400
Operating Expenditures					
100-443-2284	Teen Center Operating Expenses	8,088	8,000	11,000	8,600
100-443-2285	Teen Center Snacks Expense	3,124	3,000	4,000	4,500
100-443-3310	Supplies/Operating	9,697	10,000	10,000	10,000
100-443-3710	Travel/Training	5,441	5,500	5,500	5,500
Total Operating Expenditures		26,350	26,500	30,500	28,600
Total North Teller Build-A-Generation		\$ 126,319	\$ 131,900	\$ 135,800	\$ 139,000
Notes:					
1. North Teller Build-A-Generation moved to General Fund from Grants Fund since no longer supported with grant funding. Transfer to Grants Fund from General Fund eliminated (in City Manager/City Clerk budget).					
2. Teen Center Operating Expenses - increase in year-end projections are covered by donations.					
3. Teen Center Snacks Expense - greater teen participation, expense increase covered by increase in sales.					

GENERAL FUND EXPENDITURES						
Debt Service, Transfers						
account numbers may change			2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Debt Service						
340-663-6110	Principal - 2015 COPS		-	-	140,000	145,000
340-663-6210	Interest - 2015 COPS		-	-	127,900	125,100
340-663-6310	Paying Agent Fees		-	-	2,000	2,000
350-664-6110	Principal - 2015 General Bonds		-	-	360,000	370,000
350-664-6111	Interest - 2015 General Bonds		-	-	343,400	332,600
350-664-6310	Paying Agent Fees		-	-	1,000	1,000
Total Debt Service			-	-	974,300	975,700
Transfers Out						
Transfer to:						
100-116-9220	Memorial Park Debt Service Fund		289,939	269,900	-	-
100-116-9227	Aquatic Center Debt Service Fund		870,835	704,900	-	-
TBD	Culture and Recreation Fund		-	-	312,300	482,000
	Downtown Development Authority Fund		10,000	-	-	-
100-116-9229	Grants Fund		225	7,500	10,200	6,300
Total Transfers Out			1,170,999	982,300	322,500	488,300
Total General Fund Expenditures			15,505,372	18,844,900	18,686,200	10,644,600
Notes:						
1. Debt Service - moved principal and interest payments from Debt Service Funds to General Fund; eliminated transfer to Debt Service Funds						
2. 2015 Certificates of Participation - repay debt issued to construct Memorial Park Improvements						
3. 2015 General Bonds - repay debt issued to construct Aquatic Center						
4. Transfer to Culture and Recreation Fund - General Fund investment into City's Culture and Recreation Activities, including the new Aquatic Center operations						
5. Transfer to Grants Fund - General Fund contribution to Victim Assistance Law Enforcement Fund						

City of Woodland Park

2018 Annual Budget

Grants Fund - Fund Balance Summary

2017 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2016			\$ -
Projected Revenue			116,400
Projected Funds Available			116,400
Projected Expenditures			(116,400)
Projected Fund Balance - 12/31/2017			\$ -
Proposed 2018 Annual Budget			
2018 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 123,200
Expenditures			(123,200)
Net Revenue Over/(Under) Expenditures			\$ -
2018 Ending Fund Balance			
Projected Fund Balance - 12/31/2017			\$ -
Net Revenue Over/(Under) Expenditures			-
Fund Balance - 12/31/2018			\$ -

GRANTS FUND				
Fund Summary				
		2017	2017	2018
	2016	Approved	Year-End	Proposed
	Actual	Budget	Projection	Budget
Beginning Grants Fund Balance	\$ -	\$ -	\$ -	\$ -
REVENUE AND TRANSFERS IN				
North Teller B.A.G. Program	126,319	131,900	-	-
Victims Assistance Law Enforcement	102,198	94,300	93,400	100,200
HVE/LEAF Grant	1,267	-	23,000	23,000
Total Revenue and Transfers In	229,784	226,200	116,400	123,200
EXPENDITURES AND TRANSFERS OUT				
North Teller B.A.G. Program	126,319	131,900	-	-
Victims Assistance Law Enforcement	102,198	94,300	93,400	100,200
HVE/LEAF Grant	1,267	-	23,000	23,000
Total Expenditures and Transfers Out	229,784	226,200	116,400	123,200
Ending Grants Fund Balance	\$ -	\$ -	\$ -	\$ -

		GRANTS FUND			
		Detail by Project/Grant			
account numbers			2017	2017	2018
may change		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<i>North Teller Build-a-Generation and Teen Center (MOVE TO GENERAL FUND IN 2017)</i>					
Beginning Grant Balance		\$ -	\$ -	\$ -	\$ -
REVENUE					
210-112-1006-3805	City Share	120,313	125,900	-	-
210-112-1006-3898	Teen Center Snack Sales Revenue	4,584	4,000	-	-
210-112-1006-3899	Miscellaneous Revenue	1,422	2,000	-	-
Grant Revenue Total		126,319	131,900	-	-
EXPENDITURES					
210-112-1006-1100	Salaries/Wages Full-time	48,768	49,300	-	-
210-112-1006-1200	Salaries/Wages Park-time	34,995	41,100	-	-
210-112-1006-1400	Insurance	7,379	5,600	-	-
210-112-1006-1500	Retirement	2,429	2,500	-	-
210-112-1006-1600	Payroll Taxes	6,398	6,900	-	-
210-112-1006-2284	Teen Center Operating Supplies	8,088	8,000	-	-
210-112-1006-2285	Teen Center Snacks Expense	3,124	3,000	-	-
210-112-1006-3310	Supplies/Operating	9,697	10,000	-	-
210-112-1006-3710	Travel/Training - NT BAG	5,441	5,500	-	-
Grant Expenditures Total		126,319	131,900	-	-
Ending Grant Balance		\$ -	\$ -	\$ -	\$ -

GRANTS FUND					
Detail by Project/Grant					
account numbers		2016	2017	2017	2018
may change		Actual	Approved Budget	Year-End Projection	Proposed Budget
<u>Victims Assistance Law Enforcement</u>					
Beginning Grant Balance		\$ -	\$ -	\$ -	\$ -
REVENUE					
210-221-4002-3800	Grantor Share - VALE LEAF	101,902	83,200	83,200	93,900
210-221-4002-3805	City Share	225	7,500	10,200	6,300
210-221-4002-3899	Miscellaneous Revenue	71	3,600	-	-
Grant Revenue Total		102,198	94,300	93,400	100,200
EXPENDITURES					
210-221-4002-1100	Salaries/Wages Full-time	62,041	65,600	71,900	56,000
210-221-4002-1200	Salaries/Wages Part-time	15,448	-	700	17,300
210-221-4002-1300	Overtime	737	3,300	100	3,300
210-221-4002-1400	Insurance	7,485	5,700	7,600	6,300
210-221-4002-1500	Retirement	3,107	3,300	3,600	2,800
210-221-4002-1600	Payroll Taxes	6,018	5,100	5,500	5,700
210-221-4002-2310	Equipment	-	-	-	1,100
210-221-4002-3120	Telephone	1,087	1,600	1,000	2,400
210-221-4002-3310	Publications/Subscriptions/Operating	5,915	9,300	-	4,600
210-221-4002-3710	Travel/Training	325	400	500	700
210-221-4002-3750	Other Victim Assistance Expenses	35	-	2,500	-
Grant Expenditures Total		102,198	94,300	93,400	100,200
Ending Grant Balance		\$ -	\$ -	\$ -	\$ -

GRANTS FUND					
Detail by Project/Grant					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
<u>HVE/LEAF Grant</u>					
Beginning Grant Balance		\$ -	\$ -	\$ -	\$ -
REVENUE					
210-221-4006-3800	Grantor Share	1,267	-	23,000	23,000
Grant Revenue Total		1,267	-	23,000	23,000
EXPENDITURES					
210-221-4006-7100	Expenditures	1,267	-	23,000	23,000
Grant Expenditures Total		1,267	-	23,000	23,000
Ending Grant Balance		\$ -	\$ -	\$ -	\$ -

City of Woodland Park

2018 Annual Budget

Downtown Development Authority Fund - Fund Balance Summary

2017 Projected Ending Fund Balance

Audited Fund Balance - 12/31/2016		\$ 1,075,764
Projected Revenue		580,200
Projected Funds Available		1,655,964
Projected Expenditures		(572,200)
Projected Fund Balance - 12/31/2017		\$ 1,083,764

Proposed 2018 Annual Budget

2018 Net Revenue Over/(Under) Expenditures		
Revenue		\$ 588,300
Expenditures		(595,500)
Net Revenue Over/(Under) Expenditures		\$ (7,200)
2018 Ending Fund Balance		
Projected Fund Balance - 12/31/2017		\$ 1,083,764
Net Revenue Over/(Under) Expenditures		(7,200)
Fund Balance - 12/31/2018		\$ 1,076,564
2018 Ending Fund Balance Designations		
Nonspendable Land Held for Resale		\$ 1,060,194
Unrestricted, Unassigned		16,370
Total Fund Balance - 12/31/2018		\$ 1,076,564

DOWNTOWN DEVELOPMENT AUTHORITY FUND					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
	Beginning Fund Balance	\$ 46,304	\$ 1,104,704	\$ 1,075,764	\$ 1,083,764
	REVENUE				
215-000-3115	TIF Property Tax Revenue	525,748	564,800	564,800	601,100
215-111-3945	County Tax Abatements	-	(20,000)	(400)	(13,000)
215-000-3810	Interest On Deposits	482	200	200	200
215-000-3895	Payments In-Lieu of Taxes	-	-	15,600	-
	Transfer from City	10,000	-	-	-
	Loan Proceeds	1,105,000	-	-	-
	Total Revenue	1,641,248	545,000	580,200	588,300
	Total Funds Available	1,687,552	1,649,704	1,655,964	1,672,064
	EXPENDITURES				
	Salaries And Benefits				
215-111-1100	Salaries/Wages Permanent	22,882	-	-	-
215-111-1400	Benefits Insurance	4,146	-	-	-
215-111-1500	Employee Pension-City	1,144	-	-	-
215-111-1600	Payroll Tax	1,763	-	-	-
	Total Salaries And Benefits	29,935	-	-	-
	Operating Expenditures				
215-111-2110	Office Supplies	319	500	100	-
215-111-2222	Beautification	-	10,000	1,500	3,500
215-111-3120	Telephone Charges	162	-	-	-
215-111-3310	Subscriptions/Dues	96	-	-	-
215-111-3320	Advertising/Publications/Other Operating	-	2,500	-	1,000
215-111-3535	Contract/Professional Services/Atty	39,389	15,000	80,000	80,000
215-111-3539	Internet Connections/Service	936	-	-	500
215-111-3710	Travel/Training	763	500	500	500
215-111-3940	County Treasurer Fees	13,566	16,900	17,000	18,000
215-111-8112	TIF Reimbursement Agreements	84,076	116,800	122,300	133,300
	Total Operating Expenditures	139,307	162,200	221,400	236,800

DOWNTOWN DEVELOPMENT AUTHORITY FUND					
account numbers		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
may change					
Capital Outlay					
215-111-9310-5000	Woodland Station Improvements	25,599	20,000	500	-
Total Capital Outlay		25,599	20,000	500	-
Debt Service					
215-111-6110	Principal City Loan	141,000	70,000	70,000	75,000
305-661-6110	Principal 2012 Vectra Bridge Loan	155,000	165,000	165,000	175,000
305-661-6210	Interest 2012 Vectra Bridge Loan	120,947	115,300	115,300	108,700
Total Debt Service		416,947	350,300	350,300	358,700
Total Expenditures		611,788	532,500	572,200	595,500
Ending Fund Balance		\$ 1,075,764	\$ 1,117,204	\$ 1,083,764	\$ 1,076,564

City of Woodland Park

2018 Annual Budget

Culture and Recreation Fund

2017 Projected Ending Fund Balance

Audited Fund Balance - 12/31/2016		\$	-
Projected Revenue			631,400
Projected Funds Available			631,400
Projected Expenditures			(611,400)
Projected Fund Balance - 12/31/2017		\$	20,000

Proposed 2018 Annual Budget

2018 Net Revenue Over/(Under) Expenditures			
Revenue		\$	1,147,400
Expenditures			(1,117,400)
Net Revenue Over/(Under) Expenditures		\$	30,000
2018 Ending Fund Balance			
Projected Fund Balance - 12/31/2017		\$	20,000
Net Revenue Over/(Under) Expenditures			30,000
Fund Balance - 12/31/2018		\$	50,000

CULTURE AND RECREATION REVENUE					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Charges for Services					
Parks and Recreation					
100-000-3470	Recreation Program Fees	\$ 38,055	\$ 40,000	\$ 26,000	\$ 30,000
100-000-3472	Hockey Fees	3,488	1,400	1,400	1,400
100-000-3473	Basketball Fees	11,420	8,500	8,500	8,500
100-000-3474	Soccer Fees	15,277	16,000	11,300	12,000
100-000-3475	Softball Fees	8,254	8,300	9,400	9,000
100-000-3476	Football Program	1,616	2,000	-	2,000
100-000-3479	Volleyball Fees	5,915	6,000	6,000	6,000
100-000-3480	Tennis	1,230	1,300	500	1,200
100-000-3484	Baseball Fees	12,491	12,000	13,600	12,000
100-000-3482	Park Rentals	1,497	6,500	6,000	6,500
100-000-3478	Special Events	6,804	6,000	9,700	9,000
100-000-3481	Recreation Merchandise Sales	2,450	2,400	1,500	2,000
100-000-3477	Brochure Advertising	1,695	1,500	1,300	1,500
Total Parks and Recreation Revenue		110,192	111,900	95,200	101,100
Cultural Center					
100-000-3485	Cultural Center Rent Revenue	29,514	17,000	16,000	17,000
100-000-3486	Cultural Center Event Revenue	11,963	12,000	9,000	9,000
Total Cultural Center Revenue		41,477	29,000	25,000	26,000
Aquatic Center					
220-000-4300-3460	Daily Fees			39,600	124,900
220-000-4300-3461	Pass and Punch Cards			156,200	305,200
220-000-4300-3462	Learn to Swim Program			-	48,700
220-000-4300-3463	Fitness Programs			-	48,700
220-000-4300-3470	Sports Programs			-	1,000
220-000-4300-3478	Special Events			-	2,000
220-000-4300-3481	Merchandise Sales			1,200	2,000
220-000-4300-3482	Facility Rental			1,500	5,000
220-000-4300-3499	Other Charges		170,000	300	800
Total Aquatic Center Revenue		-	170,000	198,800	538,300
Contributions/Donations Private Sources					
100-000-3896	Donations	616	-	100	-
Total Contrib/Donations Private Sources		616	-	100	-
Transfers In					
100-000-3900	From General Fund	-	-	312,300	482,000
Total Transfers In		-	-	312,300	482,000
Total Revenue and Other Sources		\$ 152,285	\$ 310,900	\$ 631,400	\$ 1,147,400

CULTURE AND RECREATION FUND					
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Parks and Recreation					
Salaries and Benefits					
100-441-1100	Salaries/Wages Full-time	\$ 138,824	\$ 140,800	\$ 142,300	\$ 146,400
100-441-1200	Salaries/Wages Part-time	12,059	18,600	18,600	19,200
100-441-1300	Overtime	12	-	-	-
100-441-1400	Insurance	36,808	28,100	37,300	35,700
100-441-1500	Retirement	6,919	7,000	7,500	7,300
220-410-4100-TBD	Worker's Comp	-	-	5,400	5,600
100-441-1600	Payroll Taxes	11,121	11,400	11,700	11,800
Total Salaries and Benefits		205,743	205,900	222,800	226,000
Operating Expenditures					
100-441-2265	Baseball	9,750	10,000	9,200	10,000
100-441-2266	Tennis	1,090	1,800	1,100	1,000
100-441-2267	Hockey	624	1,100	1,100	1,100
100-441-2268	Volleyball	2,712	4,000	2,500	3,000
100-441-2269	Football	863	1,500	-	1,500
100-441-2270	Recreation Programs	26,531	28,600	20,000	25,000
100-441-2273	Basketball	5,832	7,000	7,000	7,000
100-441-2274	Soccer	7,238	8,000	8,000	8,000
100-441-2275	Softball	6,009	6,000	5,300	6,500
100-441-2276	Special Events	1,925	1,500	3,400	5,000
100-441-2279	Recreation Supplies	1,222	2,000	1,600	1,300
100-441-2281	Merchandise For Resale	3,344	2,000	2,100	2,000
100-441-3120	Telephone Charges	949	1,100	1,100	1,100
100-441-3299	Printing	3,014	3,000	2,000	2,000
100-441-3310	Subscription/Dues	638	700	600	600
100-441-3535	Contract Services-Maintenance Agreements	6,662	7,000	7,000	7,000
TBD	Software Maintenance Agreements	-	-	4,300	4,300
100-441-3710	Travel/Training	2,064	2,000	2,000	2,000
Total Operating Expenditures		80,467	87,300	78,300	88,400
Total Parks and Recreation		286,210	293,200	301,100	314,400
Notes:					
1. Special Events - Hershey's track and field, Rockies Skills Challenge, Arbor Day, bike rodeo, touch-a-truck, Mayor's Cup, NFL Punt, Pass and Kick, Nuggets Skills Challenge, Winter Day in the Park					
2. Subscription/Dues - National Parks and Recreation Association, Colorado Parks and Recreation Association, Arbor Day, public notices, constant contact, employment ads					
3. Contract Services-Maintenance Agreements - background checks for volunteers, contract employees; shared warming hut and storage costs with Woodland Park Hockey Association					
4. Software Maintenance Agreements - Rec Pro					
5. Travel/Training - professional development, Colorado Parks Recreation Association conference					

		CULTURE AND RECREATION FUND			
account numbers		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
may change					
Cultural Center					
Salaries and Benefits					
100-220-1100	Salaries/Wages Full-time	45,866	49,700	47,300	51,200
100-220-1200	Salaries/Wages Part-time	20,129	20,600	20,600	21,200
100-220-1300	Overtime	158	-	-	-
100-220-1400	Insurance	7,102	5,200	7,500	6,200
100-220-1500	Retirement	2,309	2,500	2,400	2,600
220-420-4200-TBD	Worker's Comp		-	3,500	3,700
100-220-1600	Payroll Taxes	5,191	5,300	5,400	5,400
Total Salaries and Benefits		80,755	83,300	86,700	90,300
Operating Expenditures					
100-220-2225	Utilities	13,149	18,600	18,600	19,200
100-220-2226	Event Expense	6,191	5,000	4,000	5,000
100-220-2244	Uniforms	27	-	-	100
100-220-2310	Equipment Maint. & Repair	1,005	1,500	1,500	1,500
100-220-2320	Building Maintenance	2,241	5,000	1,500	5,000
100-220-3120	Telephone Charges	2,363	2,300	2,300	2,400
100-220-3310	Subscriptions/Dues	889	1,000	900	1,000
100-220-3430	Trash Service	1,161	1,200	1,200	1,200
100-220-3810	Equipment Rental	-	100	-	100
Total Operating Expenditures		27,026	34,700	30,000	35,500
Total Cultural Center		107,781	118,000	116,700	125,800
Notes:					
1. Subscription/Dues - American Society of Composers, Motion Picture Licensing Corporation					

		CULTURE AND RECREATION FUND			
account numbers may change		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
Aquatic Center					
Salaries and Benefits					
220-430-4300-1100	Salaries/Wages Full-time			41,100	118,600
220-430-4300-1200	Salaries/Wages Part-time			63,500	304,500
220-430-4300-1300	Overtime			2,500	10,000
220-430-4300-1400	Insurance			5,000	27,400
220-430-4300-1500	Retirement			2,100	6,400
220-430-4300-TBD	Worker's Comp			3,300	13,300
220-430-4300-1600	Payroll Taxes			8,300	34,600
Total Salaries and Benefits		-	-	125,800	514,800
Purchased Services					
220-430-4300-3010	Printing			1,000	1,000
220-430-4300-3020	Postage/Delivery			200	500
220-430-4300-3030	Advertising/Marketing			11,000	1,000
220-430-4300-3110	Contract Services			3,500	15,000
220-430-4300-3410	Telecommunications			800	800
220-430-4300-3420	Information Technology			2,700	11,400
220-430-4300-3510	Bank Charges			3,700	13,800
220-430-4300-3710	Travel/Training			3,000	3,000
220-430-4300-3810	Subscription/Dues			-	700
220-430-4300-3820	Permits/Licenses			1,500	1,500
220-430-4300-3910	Equipment R&M			-	500
220-430-4300-3920	Building R&M			-	500
220-430-4300-3990	Other			-	1,000
Total Purchased Services		-	-	27,400	50,700
Utilities/Insurance					
100-430-5010	Natural Gas			6,900	27,500
100-430-5020	Electricity			6,900	27,500
100-430-5030	Trash Services			500	2,000
100-430-5110	Property/Casualty Insurance			3,600	14,500
Total Utilities/Insurance		-	-	17,900	71,500
Supplies					
100-430-6010	Office Supplies			1,500	2,000
100-430-6110	Operating Supplies			4,000	4,000
100-430-6120	Promotion Materials			2,000	1,000
100-430-6130	Program Materials			2,400	2,200
100-430-6210	Pool Chemicals			5,000	18,500
100-430-6310	Uniforms			2,000	2,000
100-430-6410	Safety Supplies			2,000	2,000

		CULTURE AND RECREATION FUND			
account numbers		2016 Actual	2017 Approved Budget	2017 Year-End Projection	2018 Proposed Budget
100-430-6510	Merchandise For Resale			1,000	1,500
100-430-6610	Custodial Supplies			2,300	7,000
	Small FFE			300	-
	placeholder	-	210,000	-	-
	Total Supplies	-	210,000	22,500	40,200
	Total Aquatic Center Expenditures	-	210,000	193,600	677,200
	Total Culture and Recreation	393,991	621,200	611,400	1,117,400

City of Woodland Park

2018 Annual Budget

Streets Capital Improvement Projects Fund - Fund Balance Summary

2017 Projected Ending Fund Balance

Audited Fund Balance - 12/31/2016		\$	95,132
Projected Revenue			2,011,200
Projected Funds Available			2,106,332
Projected Expenditures			(1,886,800)
Projected Fund Balance - 12/31/2017		\$	219,532

Proposed 2018 Annual Budget

2018 Net Revenue Over/(Under) Expenditures			
Revenue		\$	2,053,100
Expenditures			
Capital Projects		\$	(1,831,000)
Vehicle and Equipment Replacement			(30,000)
General Fund Transfer			(308,600)
Total Expenditures			(2,169,600)
Net Revenue Over/(Under) Expenditures		\$	(116,500)

2018 Ending Fund Balance

Projected Fund Balance - 12/31/2017		\$	219,532
Net Revenue Over/(Under) Expenditures			(116,500)
Fund Balance - 12/31/2018		\$	103,032

2018 Ending Fund Balance Designations

Restricted for Emergencies (TABOR)		\$	61,593
Restricted			41,439
Fund Balance - 12/31/2018		\$	103,032

STREETS CAPITAL IMPROVEMENTS FUND					
		2016	2017	2017	2018
		Actual	Approved Budget	Year-End Projection	Proposed Budget
	Beginning Fund Balance	\$ 1,479,934	\$ 34,534	\$ 95,132	\$ 219,532
	REVENUE				
	Taxes				
410-000-3130	Sales Tax 1%	1,825,371	1,860,300	1,911,000	1,977,900
	Total Taxes	1,825,371	1,860,300	1,911,000	1,977,900
	Charges for Services				
410-000-3460	Sidewalk Improvement Fees	-	-	16,100	-
410-000-3468	Transportation Capital Fees	32,711	10,400	17,300	6,100
	Total Charges for Services	32,711	10,400	33,400	6,100
	Investment Income				
410-000-3810	Interest On Deposits	3,705	2,500	1,500	1,500
	Total Investment Income	3,705	2,500	1,500	1,500
	Miscellaneous				
410-000-3813	Interest On Delinquent Sales Tax	147	100	300	300
410-000-3820	Delinquent Penalty-Sales Tax	860	700	1,300	1,300
410-000-3825	Vendor Fee - Sales Tax	69,062	62,000	63,700	66,000
410-000-3899	Miscellaneous Revenue	17,000	-	-	-
	Total Miscellaneous	87,069	62,800	65,300	67,600
	Transfers In				
	From Drainage Debt Service	39,000	-	-	-
	Total Transfers In	39,000	-	-	-
	Total Revenue	1,987,856	1,936,000	2,011,200	2,053,100
	Total Funds Available	3,467,790	1,970,534	2,106,332	2,272,632

STREETS CAPITAL IMPROVEMENTS FUND					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
EXPENDITURES					
Capital Outlay					
410-335-9310-1116	Street Paving Improvements	436,522	515,000	401,200	1,618,600
410-335-9310-1117	Street Repairs	24,490	25,000	25,700	30,000
410-335-9310-1118	Street Concrete Repairs	18,304	25,000	24,000	24,600
410-335-9310-1119	Street Restriping	40,007	45,000	41,000	52,100
410-335-9310-1120	Trail Repairs/Maintenance	9,177	30,000	27,000	30,000
410-335-9310-1121	Parking Lot Repair/Maintenance	25,153	25,000	25,000	25,700
410-335-9310-3166	Drainage Improvements	1,076,380	13,500	50,600	-
410-335-9310-3460	Sidewalk Improvements	11,451	25,000	25,000	50,000
410-335-9415	Vehicle Replacements	28,554	6,000	2,500	30,000
410-335-9430	Equipment Purchases	146,640	-	-	-
Total Capital Outlay		1,816,678	709,500	622,000	1,861,000
Transfers Out					
	To Stormwater Management Fund	-	-	-	150,000
410-335-8111	To General Fund				
	Streets Personnel	118,080	317,900	317,900	158,600
	Memorial Park	330,600	-	-	-
	Fleet Facility Improvements	701,500	-	-	-
	Aquatic Center	405,800	906,100	946,900	-
Total Transfers Out		1,555,980	1,224,000	1,264,800	308,600
Total Expenditures		3,372,658	1,933,500	1,886,800	2,169,600
Ending Fund Balance		\$ 95,132	\$ 37,034	\$ 219,532	\$ 103,032
Notes:					
	1. Street Improvements - 2017 chip seal last portion of streets from 2013 Pavement Management Program, South Ave. Lowell to Rampart Range				
	2. Street Improvements - 2018 Park & Dewell rebuild, Short & Baldwin improvements, parking & alley improvements				
	3. Street Repairs - asphalt, speed humps, alligator patches, water breaks				
	4. Street Concrete Repairs - various small repairs, including curbs				
	5. Trail Repairs/Maintenance - 2017 Centennial Trail - Kelly's Rd to Valley View				
	6. Drainage Improvements - 2017 Dewell Road design, moving to new capital projects fund in 2018				
	7. Vehicle Replacements - \$30,000 pickup to replace 2007 Chevy Colorado				

City of Woodland Park

2018 Annual Budget

Stormwater Management Fund - Fund Balance Summary

2017 Projected Ending Fund Balance

Audited Fund Balance - 12/31/2016		\$	80,305
Projected Revenue			174,300
Projected Funds Available			254,605
Projected Expenditures			(210,900)
Projected Fund Balance - 12/31/2017		\$	43,705

Proposed 2018 Annual Budget

2018 Net Revenue Over/(Under) Expenditures			
Revenue		\$	304,900
Expenditures			(343,300)
Net Revenue Over/(Under) Expenditures		\$	(38,400)
2018 Ending Fund Balance			
Projected Fund Balance - 12/31/2017		\$	43,705
Net Revenue Over/(Under) Expenditures			(38,400)
Fund Balance - 12/31/2018		\$	5,305
2018 Ending Fund Balance Designations			
Restricted for Emergencies (TABOR)		\$	4,647
Restricted			658
Fund Balance - 12/31/2018		\$	5,305

STORMWATER MANAGEMENT					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
	Beginning Fund Balance	\$ 127,234	\$ 62,234	\$ 80,305	\$ 43,705
	REVENUE AND TRANSFERS IN				
330-000-3461	Monthly User Charges-Drainage	138,841	134,000	134,000	138,000
330-000-3462	Capital Impact Fees-Drainage	62,926	14,100	40,000	16,600
330-000-3810	Interest On Deposits	614	600	300	300
	Transfer From Street Capital Improvements Fund	-	-	-	150,000
	Total Revenue	202,381	148,700	174,300	304,900
	Total Funds Available	329,615	210,934	254,605	348,605
	EXPENDITURES				
	Capital Outlay				
410-335-9310-3166	Drainage Improvements	-	-	-	343,300
	Total Capital Outlay	-	-	-	343,300
	Debt Service				
330-662-6110	Principal - 1998 Ltd Tax GO Bonds	190,000	200,000	200,000	-
330-662-6210	Interest - 1998 Ltd Tax GO Bonds	19,500	10,000	10,000	-
330-662-6310	Paying Agent Fees	810	900	900	-
	Total Debt Service	210,310	210,900	210,900	-
	Transfers Out				
	To Streets Capital Improvement Fund	39,000	-	-	-
	Total Transfers Out	39,000	-	-	-
	Total Expenditures	249,310	210,900	210,900	343,300
	Ending Fund Balance	\$ 80,305	\$ 34	\$ 43,705	\$ 5,305
	Note:				
	1. Drainage Improvements - Dewell Road Design, Stormwater Management Plan improvements				
	2. Stormwater Management Fund - new capital projects fund to replace Drainage Debt Service Fund since debt was retired in 2017				

City of Woodland Park

2018 Annual Budget

Water Utility Enterprise Fund - Fund Balance Summary

2017 Projected Ending Fund Net Position			
Audited Fund Net Position - 12/31/2016			
			\$ 2,767,685
	Projected Revenue		2,075,000
Projected Funds Available			
			4,842,685
	Projected Expenditures		(1,677,900)
Projected Fund Net Position - 12/31/2017			
			\$ 3,164,785
Proposed 2018 Annual Budget			
2018 Net Revenue Over/(Under) Expenditures			
Revenue			
	Water Operations	\$ 1,590,300	
	Water Capital	351,900	
	Water Rights	9,500	
Total Revenue			1,951,700
Expenditures			
	Salary and Benefits	(652,800)	
	Operations and Maintenance	(624,400)	
	Capital Outlay	(1,481,700)	
	Debt Service	(59,400)	
	Transfers Out	(138,800)	
Total Expenditures			(2,957,100)
Net Revenue Over/(Under) Expenditures			\$ (1,005,400)
2018 Ending Net Position			
Projected Fund Net Position - 12/31/2017			
			\$ 3,164,785
Net Revenue Over/(Under) Expenditures			
			(1,005,400)
Fund Net Position - 12/31/2018			
			\$ 2,159,385

WATER UTILITY ENTERPRISE FUND				
Fund Summary				
		2017	2017	2018
	2016	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Beginning Funds Available	\$ 2,069,633	\$ 2,564,133	\$ 2,767,685	3,164,785
REVENUE				
Water Operations				
Charges for Services	1,701,188	1,534,900	1,543,100	1,565,700
Investment Income	3,457	2,500	4,000	4,000
Miscellaneous	38,565	19,000	20,000	20,600
Total Water Operations Revenue	1,743,210	1,556,400	1,567,100	1,590,300
Water Capital				
Charges for Services	609,512	318,000	492,100	347,900
Investment Income	5,045	2,000	4,000	4,000
Total Water Capital Revenue	614,557	320,000	496,100	351,900
Water Rights				
Charges for Services	11,994	8,000	11,500	9,200
Investment Income	353	100	300	300
Total Water Rights Revenue	12,347	8,100	11,800	9,500
Total Water Utility Fund Revenue	2,370,114	1,884,500	2,075,000	1,951,700
Total Funds Available	4,439,747	4,448,633	4,842,685	5,116,485
EXPENDITURES				
Water Administration				
Salaries and Benefits	128,426	108,900	114,800	118,600
Operating Expenses	205,099	183,700	180,600	183,500
Total Water Administration	333,525	292,600	295,400	302,100
Water Treatment Operations				
Salaries and Benefits	259,399	265,300	264,700	288,200
Operating Expenses	358,544	441,500	401,600	480,300
Total Water Treatment Operations	617,943	706,800	666,300	768,500

WATER UTILITY ENTERPRISE FUND				
Fund Summary				
		2017	2017	2018
	2016	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Water Capital				
Debt Service	58,998	69,900	59,400	59,400
Capital Outlay	368,497	1,326,700	345,700	1,481,700
Total Water Capital	427,495	1,396,600	405,100	1,541,100
Water Rights				
Operating Expenses	3,842	18,000	4,000	18,000
Total Water Rights	3,842	18,000	4,000	18,000
Water Field Services				
Salaries and Benefits	165,450	193,900	193,900	210,100
Operating Expenses	65,345	50,900	54,600	55,700
Total Water Field Services	230,795	244,800	248,500	265,800
Water Customer Services				
Salaries and Benefits	35,095	33,800	34,900	35,900
Operating Expenses	23,367	22,900	23,700	25,700
Total Water Customer Services	58,462	56,700	58,600	61,600
Total Water Utility Fund Expenditures	1,672,062	2,715,500	1,677,900	2,957,100
Total Ending Funds Available	\$ 2,767,685	\$ 1,733,133	\$ 3,164,785	\$ 2,159,385

WATER UTILITY ENTERPRISE FUND					
REVENUE					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Operations</u>					
Charges for Services					
510-342-3441	Metered Sales/Customers	\$ 1,671,302	\$ 1,515,000	\$ 1,518,000	\$ 1,548,000
510-342-3443	Physical Connect Fee	14,954	8,400	12,700	6,700
510-342-3445	Delinquent Penalty	8,522	7,000	7,200	7,000
510-342-3448	Misc. Utility Billing Revenue	5,751	3,500	2,400	3,000
510-342-3449	Misc. Water Revenue	659	1,000	2,800	1,000
Total Charges for Services		1,701,188	1,534,900	1,543,100	1,565,700
Investment Income					
510-342-3810	Interest On Deposits	3,457	2,500	4,000	4,000
Total Investment Income		3,457	2,500	4,000	4,000
Miscellaneous					
510-342-3880	Sale Of Augmentation Water	38,565	19,000	20,000	20,600
Total Miscellaneous		38,565	19,000	20,000	20,600
Total Water Operations Revenue		1,743,210	1,556,400	1,567,100	1,590,300
<u>Water Capital</u>					
Charges for Services					
510-343-3445	Delinquent Penalty	8,518	7,000	7,000	7,000
510-343-3446	Plant Investment (Tap) Fee	434,346	160,000	339,300	192,100
510-343-3447	Capital Replacement Fee	163,863	151,000	145,800	148,800
510-343-3451	Water Line Loop Grant Funds	2,785	-	-	-
Total Charges for Services		609,512	318,000	492,100	347,900
Investment Income					
510-343-3810	Interest On Deposits	5,045	2,000	4,000	4,000
Total Investment Income		5,045	2,000	4,000	4,000
Total Water Capital Revenue		614,557	320,000	496,100	351,900

WATER UTILITY ENTERPRISE FUND					
REVENUE					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Rights</u>					
Charges for Services					
510-344-3440	Water Rights Fees	11,994	8,000	11,500	9,200
	Total Charges for Services	11,994	8,000	11,500	9,200
Investment Income					
510-344-3810	Interest On Deposits	353	100	300	300
	Total Investment Income	353	100	300	300
	Total Water Rights Revenue	12,347	8,100	11,800	9,500
	Total Water Utility Fund Revenue	\$ 2,370,114	\$ 1,884,500	\$ 2,075,000	\$ 1,951,700

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Administration</u>					
Salaries and Benefits					
510-341-1100	Salaries/Wages Full-time	\$ 101,574	\$ 85,200	\$ 86,500	\$ 87,800
510-341-1400	Insurance	13,993	13,300	17,500	18,900
510-341-1500	Retirement	5,153	4,300	4,300	4,400
510-341-TBD	Worker's Comp	-	-	-	1,200
510-341-1600	Payroll Taxes	7,706	6,100	6,500	6,300
Total Salaries and Benefits		128,426	108,900	114,800	118,600
Operating Expenses and Transfers Out					
510-341-2110	Office Supplies	169	100	100	100
510-341-2232	Materials and Supplies	-	200	100	200
510-341-3120	Telephone	409	400	400	400
510-341-3535	Contract Services-Professional	-	2,000	-	2,000
510-341-3510	Legal Services	-	-	-	40,000
510-341-3710	Travel/Training	469	1,500	500	2,000
510-341-8111	Transfer to General Fund	204,052	179,500	179,500	138,800
Total Operating Expenses and Transfers Out		205,099	183,700	180,600	183,500
Total Water Administration		333,525	292,600	295,400	302,100
Notes:					
	1. Materials and Supplies - small tools				
	2. Contract Services-Professional - GIS, water map				

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Treatment Operations</u>					
Salaries and Benefits					
510-342-1100	Salaries/Wages Full-time	194,481	196,300	195,300	202,200
510-342-1300	Overtime	-	5,800	1,000	5,900
510-342-1400	Insurance	41,732	39,000	45,500	47,400
510-342-1500	Retirement	9,619	9,800	9,800	10,100
510-342-TBD	Worker's Comp	-	-	-	7,900
510-342-1600	Payroll Taxes	13,567	14,400	13,100	14,700
Total Salaries and Benefits		259,399	265,300	264,700	288,200
Operating Expenses					
510-342-2232	Materials and Supplies	13,949	14,000	14,000	14,000
510-342-2233	Water Rights Assessments	20,902	22,700	24,900	25,600
510-342-2240	Chemicals	22,450	38,000	28,000	38,000
510-342-2242	Conveyance Fees	142,034	187,000	171,900	195,000
510-342-2244	Uniforms	575	900	900	1,200
510-342-2249	Westwood Lakes Operating Costs	617	3,000	200	3,000
510-342-2330	Equipment Repair/Maintenance	1,228	14,000	6,000	14,000
510-342-2510	Safety Equipment/Materials	317	400	400	400
510-342-3120	Telephone Charges	5,383	6,000	4,300	4,600
510-342-3240	Publications/Reports	152	1,200	200	1,200
510-342-3330	Permits/Licenses/Memberships	2,130	2,700	2,400	2,700
510-342-3410	Electrical Services	128,335	125,900	125,000	130,800
510-342-3420	Natural Gas	6,185	8,200	6,200	7,000
510-342-3430	Trash Service	468	800	500	800
510-342-3539	Internet Access/Network Connections	-	-	1,200	1,200
510-342-3545	Laboratory Services	13,819	14,500	14,500	14,500
510-341-TBD	Property/Casualty Insurance	-	-	-	23,800
510-342-3710	Travel/Training	-	2,200	1,000	2,500
Total Operating Expenses		358,544	441,500	401,600	480,300
Total Water Treatment Operations		617,943	706,800	666,300	768,500
see notes on following page					
Notes:					
1. Materials and Supplies - lab, hardware, custodial, office, employment ads, backflow tests, alarm monitoring, car wash, air filters, Hazmat, signs, fuses, electrical, plumbing					

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
	2. Conveyance Fees - paid to Colorado Springs Utilities				
	3. Equipment Repairs/Maintenance - pumps, motors, relays, tank and level controls, SCADA repair, pressure reducing valve repairs, starters				
	4. Publications/Reports - postage, printing of annual Water Quality Report				
	5. Permits/Licenses/Memberships - forest service permits, Westwood Lakes Property Owner Association, American Water Works Association, Safe Drinking Water Project				
	6. Property/Casualty Insurance - moved out of General Fund transfer				

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Capital</u>					
Debt Service					
510-343-6130	Principal - 2002 CWRPDA Loan	46,307	48,200	48,200	50,200
510-343-6230	Interest - 2002 CWRPDA Loan	12,691	11,200	11,200	9,200
510-343-6310	Paying Agent Fees	-	500	-	-
510-343-6320	Bond Issuance Costs	-	10,000	-	-
Total Debt Service		58,998	69,900	59,400	59,400
Capital Outlay					
510-343-9310-5137	Water Distribution Improvements	21,386	700,000	210,000	600,000
510-343-9430-5137	Equipment-Field Services	19,913	3,500	8,700	3,500
510-343-9430-5140	Improvements-GIS/Billing	-	3,200	2,000	3,200
510-343-9430-5147	Equipment-Plant	29,521	40,000	15,000	75,000
510-343-9510-4120	Water System Engineering	8,301	580,000	110,000	800,000
510-341-8111	Transfer to General Fund				
	Fleet Facility Improvements	149,000	-	-	-
	Memorial Park Improvements	47,900	-	-	-
	Aquatic Center	90,156	-	-	-
510-000-1550	CIP - PPRH Waterline Loop	2,320	-	-	-
Total Capital Outlay		368,497	1,326,700	345,700	1,481,700
Total Water Capital		427,495	1,396,600	405,100	1,541,100
Notes:					
	1. Water Distribution Improvements - \$60,000 paint 2 tanks, \$250,000 meter replacement, \$200,000 water main replacement, \$90,000 Sunnywood booster				
	2. Equipment Field Services - locate/camera equipment				
	3. Equipment-Plant - \$5,000 software/programming, \$13,000 storage tank, \$26,000 repair front wall, \$26,000 vehicle, \$5,000 plant improvements				
	4. Water System Engineering - \$800,000 new reservoir engineering, Disinfection Outreach Verification Evaluation Engineering				

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Rights</u>					
Operating Expenses					
510-344-3510	Legal Services	2,150	9,000	2,000	9,000
510-344-3525	Engineering Services	1,692	9,000	2,000	9,000
Total Operating Expenses		3,842	18,000	4,000	18,000
Total Water Rights		3,842	18,000	4,000	18,000
<u>Water Field Services</u>					
Salaries and Benefits					
510-345-1100	Salaries/Wages Full-time	115,232	139,000	138,000	147,300
510-345-1300	Overtime	5,326	4,400	4,400	4,400
510-345-1400	Insurance	30,351	33,500	34,200	34,600
510-345-1500	Retirement	5,658	7,000	7,000	7,400
	Worker's Comp	-	-	-	5,700
510-345-1600	Payroll Taxes	8,883	10,000	10,300	10,700
Total Salaries and Benefits		165,450	193,900	193,900	210,100
Operating Expenses					
510-345-2232	Materials and Supplies	28,862	16,000	19,000	18,000
510-345-2244	Uniforms	1,596	1,200	1,200	1,500
510-345-2247	Hydrants Parts/Supplies	758	3,000	3,500	3,500
510-345-2248	Meters	19,960	15,000	13,000	15,000
510-345-2330	Small Equipment Repair/Maintenance	573	1,000	3,500	2,500
510-345-2360	Water Distribution/Repairs and Taps	9,613	8,000	7,500	8,000
510-345-2510	Safety Equipment/Materials	1,094	1,200	1,900	1,200
510-345-3120	Telephone Charges	945	1,000	1,000	1,000
510-345-3535	Contract Services	1,442	3,500	3,000	3,500
510-345-3710	Travel/Training	502	1,000	1,000	1,500
Total Operating Expenses		65,345	50,900	54,600	55,700
Total Water Field Services		230,795	244,800	248,500	265,800
Notes:					
	1. Materials and Supplies - hardware, tools, locate markers, gravel backfill				
	2. Small Equipment Repair/Maintenance - shutoff rods, repair parts				
	3. Contract Services - UNCC locate services				
	4. Travel/Training - certification training, exam fees, seminars				

WATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Adopted	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Water Customer Services</u>					
Salaries and Benefits					
510-350-1100	Salaries/Wages Full-time	24,297	24,000	24,100	24,700
510-350-1400	Insurance	8,032	6,900	8,000	8,300
510-350-1500	Retirement	1,197	1,200	1,200	1,200
510-350-1600	Payroll Taxes	1,569	1,700	1,600	1,700
Total Salaries and Benefits		35,095	33,800	34,900	35,900
Operating Expenses					
510-350-2110	Office Supplies	218	-	100	100
510-350-2264	Collection/Lien Fees	33	500	100	500
510-350-3110	Postage & Supplies	8,187	8,400	8,000	8,400
510-350-3536	Software Maintenance Contract	2,847	3,000	3,000	3,200
510-350-3710	Travel/Training	-	500	-	500
510-350-3975	Cash Over/Short	7	-	-	-
510-350-5100	Bank Charges/Online Payment Fees	12,075	10,500	12,500	13,000
Total Operating Expenses		23,367	22,900	23,700	25,700
Total Water Customer Services		58,462	56,700	58,600	61,600
Total Water Utilities Enterprise Fund Expenditures		\$ 1,672,062	\$ 2,715,500	\$ 1,677,900	\$ 2,957,100
Notes:					
	1. Postage & Supplies - E-billing, online account access				
	2. Software Maintenance Contract - Caselle				

City of Woodland Park

2018 Annual Budget

Wastewater Utility Enterprise Fund - Fund Balance Summary

2017 Projected Ending Funds Available

Audited Funds Available - 12/31/2016		\$ 10,551,178
Projected Revenue		1,809,000
Projected Funds Available		12,360,178
Projected Expenditures		(9,674,200)
Projected Fund Net Position - 12/31/2017		\$ 2,685,978

Proposed 2018 Annual Budget

2018 Net Revenue Over/(Under) Expenditures		
Revenue		
Wastewater Operations	\$ 1,042,000	
Wastewater Capital	714,300	
Total Revenue		1,756,300
Expenditures		
Salary and Benefits	(523,900)	
Operations and Maintenance	(413,900)	
Capital Outlay	(162,000)	
Debt Service	(492,400)	
Transfers Out	(114,100)	
Total Expenditures		(1,706,300)
Net Revenue Over/(Under) Expenditures		\$ 50,000
2018 Ending Net Position		
Projected Fund Net Position - 12/31/2017		\$ 2,685,978
Net Revenue Over/(Under) Expenditures		50,000
Fund Net Position - 12/31/2018		\$ 2,735,978

WASTEWATER UTILITY ENTERPRISE FUND					
Fund Summary					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
Beginning Funds Available		\$ 4,252,139	\$ 2,458,963	\$ 10,551,178	\$ 2,685,978
REVENUE					
Wastewater Operations					
Charges for Services		1,128,510	991,700	1,021,300	1,039,400
Investment Income		2,971	1,700	2,600	2,600
Total W/W Operations Revenue		1,131,481	993,400	1,023,900	1,042,000
Wastewater Capital					
Charges for Services		7,111,874	8,665,700	781,100	710,300
Investment Income		6,183	3,000	4,000	4,000
Total Wastewater Capital Revenue		7,118,057	8,668,700	785,100	714,300
Total W/W Utility Fund Revenue		8,249,538	9,662,100	1,809,000	1,756,300
Total Funds Available		12,501,677	12,121,063	12,360,178	4,442,278
EXPENDITURES					
Wastewater Administration					
Salaries and Benefits		69,379	58,700	61,800	64,000
Operating Expenses		172,413	152,500	150,200	136,100
Total Wastewater Administration		241,792	211,200	212,000	200,100
Wastewater Treatment Operations					
Salaries and Benefits		292,437	307,600	311,400	327,800
Operating Expenses		330,357	348,200	354,200	363,800
Total W/W Treatment Operations		622,794	655,800	665,600	691,600

WASTEWATER UTILITY ENTERPRISE FUND				
Fund Summary				
		2017	2017	2018
	2016	Approved	Year-End	Proposed
	Actual	Budget	Projection	Budget
Wastewater Capital and Debt Service				
Debt Service	196,770	491,000	491,000	492,400
Capital Outlay	758,615	8,178,000	8,156,500	162,000
Total W/W Capital and Debt Service	955,385	8,669,000	8,647,500	654,400
Wastewater Field Services				
Salaries and Benefits	89,376	104,300	103,300	112,700
Operating Expenses	8,942	12,900	14,500	15,200
Total Wastewater Field Services	98,318	117,200	117,800	127,900
Wastewater Customer Services				
Salaries and Benefits	18,952	18,100	18,800	19,400
Operating Expenses	13,258	12,200	12,500	12,900
Total W/W Customer Services	32,210	30,300	31,300	32,300
Total W/W Utility Fund Expenditures	1,950,499	9,683,500	9,674,200	1,706,300
Total Ending Funds Available	\$ 10,551,178	\$ 2,437,563	\$ 2,685,978	\$ 2,735,978

WASTEWATER UTILITY ENTERPRISE FUND					
REVENUE					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Wastewater Operations</u>					
Charges for Services					
520-347-3450	Sewer Charges	\$ 1,018,550	\$ 885,000	\$ 912,300	\$ 930,500
520-347-3453	Physical Connect Fee	150	400	1,000	600
520-347-3455	Delinquent Penalty	8,518	7,000	6,900	7,000
520-347-3459	Misc. Wastewater Revenue	3,667	200	2,000	200
520-347-3480	Divide Operations Contract	97,625	99,100	99,100	101,100
Total Charges For Services		1,128,510	991,700	1,021,300	1,039,400
Investment Income					
520-347-3810	Interest On Deposits	2,971	1,700	2,600	2,600
Total Investment Income		2,971	1,700	2,600	2,600
Total W/W Operations Revenue		1,131,481	993,400	1,023,900	1,042,000
<u>Wastewater Capital</u>					
Charges For Services					
520-348-3445	Delinquent Penalty	8,531	7,000	7,300	7,000
520-348-3456	Plant Investment Fee	237,529	87,700	201,800	120,300
520-348-3457	Capital Replacement Fee	365,814	571,000	572,000	583,000
520-348-3458	Wastewater Grant Proceeds	6,500,000	8,000,000	-	-
Total Charges For Services		7,111,874	8,665,700	781,100	710,300
Investment Income					
520-348-3810	Interest On Deposits	6,183	3,000	4,000	4,000
Total Investment Income		6,183	3,000	4,000	4,000
Total Wastewater Capital Revenue		7,118,057	8,668,700	785,100	714,300
Total W/W Utility Fund Revenue		\$ 8,249,538	\$ 9,662,100	\$ 1,809,000	\$ 1,756,300

WASTEWATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Wastewater Administration</u>					
Salaries and Benefits					
520-346-1100	Salaries/Wages Full-time	\$ 54,895	\$ 45,900	\$ 46,600	\$ 47,300
520-346-1400	Insurance	7,535	7,200	9,400	10,200
520-346-1500	Retirement	2,785	2,300	2,300	2,400
520-346-TBD	Worker's Comp	-	-	-	700
520-346-1600	Payroll Taxes	4,164	3,300	3,500	3,400
Total Salaries and Benefits		69,379	58,700	61,800	64,000
Operating Expenses					
520-346-2110	Office Supplies	91	200	200	200
520-346-3120	Telephone	389	300	400	400
520-346-3535	Contract Services	-	2,000	-	2,000
520-346-3710	Travel/Training	227	1,000	600	2,500
520-346-TBD	Property/Casualty Insurance	-	-	-	16,900
520-346-8111	Transfer to General Fund	171,706	149,000	149,000	114,100
Total Operating Expenses		172,413	152,500	150,200	136,100
Total W/W Administration		241,792	211,200	212,000	200,100
Notes:					
1. Contract Services - GIS support, collection map					
2. Property/Casualty Insurance - moved out of General Fund transfer					

WASTEWATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Wastewater Treatment Operations</u>					
Salaries and Benefits					
520-347-1100	Salaries/Wages Full-time	214,768	227,400	230,100	235,200
520-347-1300	Overtime	12,485	14,600	10,500	14,700
520-347-1400	Insurance	37,338	36,700	40,800	40,100
520-347-1500	Retirement	10,769	11,400	11,700	11,800
	Worker's Comp	-	-	-	7,900
520-347-1600	Payroll Taxes	17,077	17,500	18,300	18,100
Total Salaries and Benefits		292,437	307,600	311,400	327,800
Operating Expenses					
520-347-2231	Divide Wastewater Plant	2,003	2,500	1,000	2,500
520-347-2232	Materials And Supplies	(2,493)	20,000	12,000	20,000
520-347-2240	Chemicals	88,324	92,000	92,000	60,000
520-347-2241	Laboratory Supplies	5,215	6,000	4,500	6,000
520-347-2244	Uniforms	2,075	2,000	2,000	2,300
520-347-2245	Compost Supplies	34,253	20,000	43,000	35,000
520-347-2330	Equipment Repair/Maintenance	20,197	20,000	16,000	15,000
520-347-2510	Safety Equipment/Materials	1,422	2,000	1,700	2,000
520-347-3120	Telephone Charges	6,133	6,500	4,800	5,300
520-347-3330	Permits/Licenses/Memberships	4,075	5,400	5,700	5,700
520-347-3410	Electric	143,719	140,000	141,000	180,000
520-347-3420	Natural Gas	13,318	20,000	19,700	17,000
520-347-3430	Trash Service	3,000	3,600	3,400	3,600
520-347-3535	Contract Services - Repair/Maintenance	1,318	1,200	1,000	1,200
520-347-3545	Contract Laboratory Services	4,734	3,000	3,000	3,000
520-347-3539	Internet Access/Network Connections	-	-	1,200	1,200
520-347-3710	Travel/Training	3,064	4,000	2,200	4,000
Total Operating Expenses		330,357	348,200	354,200	363,800
Total W/W Treatment Operations		622,794	655,800	665,600	691,600
Notes:					
	1. Materials and Supplies - custodial, office, welding, plumbing, electrical, hardware, small tools, paint, tracer dye				
	2. Equipment Repair/Maintenance - pumps, belt press, blowers, generator, computer				
	3. Permits/Licenses/Memberships - discharge permit, biosolids permit				
	4. Contract Services - Repair/Maintenance - well pumps, backflow tests, lab equipment certification				
	5. Contract Laboratory Services - extra samples for expansion				
	6. Travel/Training - certifications, operator schools, seminars				

WASTEWATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
		2016	2017	2017	2018
		Actual	Approved Budget	Year-End Projection	Proposed Budget
Wastewater Capital					
Debt Service					
520-348-6135	Principal - 2010 CWRPDA Loan	30,325	31,000	31,000	31,600
520-348-6235	Interest - 2010 CWRPDA Loan	10,294	9,700	9,700	9,200
520-348-6240	Principal 2015 - CWRPDA Loan	50,000	100,000	100,000	100,000
520-348-6320	Bond Issuance Costs	10,000	-	-	-
520-348-6140	Principal - 2016 CWRPDA Loan	27,542	240,000	240,000	245,300
520-348-6145	Interest - 2016 CWRPDA Loan	39,526	59,500	59,500	55,500
520-348-6146	Loan Servicing - 2016 CWRPDA Loan	36,091	50,800	50,800	50,800
	Bond Premium Amortization	(7,008)	-	-	-
	Total Debt Service	196,770	491,000	491,000	492,400
Capital Outlay					
520-348-5505	WWTP Expansion/Engineering	3,084	20,000	12,000	15,000
520-348-5510	WWTP Expansion/Design Engineering	414,869	8,000,000	8,000,000	-
520-348-9310-5137	WW Collection Improvements	-	10,000	2,500	10,000
520-348-9310-5140	Improvements-GIS/Billing	-	2,000	2,000	2,000
520-348-9310-5147	Improvements-Plant	(395)	15,000	10,000	80,000
520-348-9430-5137	Equipment-Field Services	59,035	6,000	5,000	5,000
520-346-8111	Transfer to General Fund				
	Fleet Facility Improvements	149,000	-	-	-
	Memorial Park Improvements	31,000	-	-	-
	Aquatic Center	45,078	-	-	-
520-348-9430-5147	Equipment-Plant	56,944	125,000	125,000	50,000
	Total Capital Outlay	758,615	8,178,000	8,156,500	162,000
	Total Wastewater Capital	955,385	8,669,000	8,647,500	654,400
Notes:					
	1. WW Collection Improvements - emergency sewer replacements, rip-rap				
	2. Improvements-Plant - \$10,000 headworks heater, \$20,000 boiler controls, \$50,000 lift station impellers				
	3. Equipment Plant - 2018 \$9,000 broom, \$26,000 vehicle, \$15,000 waste pump; 2017 loader replacement, composite sampler, heat controls, computer				

WASTEWATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Wastewater Field Services</u>					
Salaries and Benefits					
520-349-1100	Salaries/Wages Full-time	62,270	74,900	74,200	79,300
520-349-1300	Overtime	2,904	2,200	1,300	2,300
520-349-1400	Insurance	16,343	18,100	18,500	18,700
520-349-1500	Retirement	3,057	3,700	3,700	4,000
	Worker's Comp	-	-	-	2,600
520-349-1600	Payroll Taxes	4,802	5,400	5,600	5,800
Total Salaries and Benefits		89,376	104,300	103,300	112,700
Operating Expenses					
520-349-2232	Materials And Supplies	5,762	5,500	7,000	6,500
520-349-2244	Uniforms	809	800	800	800
520-349-2330	Small Equipment Repair/Maintenance	520	1,200	1,900	1,500
520-349-2350	Sewer Taps and Repairs	-	700	600	700
520-349-2510	Safety Equipment/Materials	532	700	800	700
520-349-3120	Telephone Charges	517	1,500	1,900	2,000
520-349-3535	Contract Services	776	2,000	1,000	2,000
520-349-3710	Travel/Training	26	500	500	1,000
Total Operating Expenses		8,942	12,900	14,500	15,200
Total Wastewater Field Services		98,318	117,200	117,800	127,900
Notes:					
	1. Materials and Supplies - tools, hardware, car washes, backfill gravel, locate supplies, sewer inspection mirror				
	2. Small Equipment Repair/Maintenance - sewer camera, generator				
	3. Contract Services - UNCC locate services, emergency excavator				

WASTEWATER UTILITY ENTERPRISE FUND					
EXPENDITURES					
			2017	2017	2018
		2016	Approved	Year-End	Proposed
		Actual	Budget	Projection	Budget
<u>Wastewater Customer Services</u>					
Salaries and Benefits					
520-351-1100	Salaries/Wages Full-time	13,132	12,900	13,000	13,300
520-351-1400	Insurance	4,325	3,700	4,300	4,500
520-351-1500	Retirement	647	600	600	700
520-351-1600	Payroll Taxes	848	900	900	900
Total Salaries and Benefits		18,952	18,100	18,800	19,400
Operating Expenses					
520-351-2110	Office Supplies	117	100	100	100
520-351-3110	Postage & Supplies	5,102	4,300	4,300	4,300
520-351-3536	Software Maintenance Contract	1,533	1,500	1,600	1,600
520-351-3710	Travel/Training	-	300	-	300
520-351-5100	Bank Charges/Online Payment Fees	6,506	6,000	6,500	6,600
Total Operating Expenses		13,258	12,200	12,500	12,900
Total W/W Customer Services		32,210	30,300	31,300	32,300
Total Wastewater Utilities Enterprise Fund Expenditures		\$ 1,950,499	\$ 9,683,500	\$ 9,674,200	\$ 1,706,300
Note:					
1. Postage & Supplies - E-billing, online account access					

2018 proposed pay plan with 2% market adjustment per market survey					
Grade	Minimum	Midpoint	Maximum	Spread	Jobs
14	\$75,977	\$94,971	\$113,965	50%	Public Works Director/City Engineer Utilities Director City Clerk/Assistant City Manager Finance Director/Treasurer Planning Director Police Chief Special Projects Director
13	\$69,070	\$86,337	\$103,605	50%	
12	\$62,791	\$78,489	\$94,186	50%	Deputy Police Chief
11	\$60,727	\$71,353	\$81,982	35%	Chief Wastewater Plant Operator Chief Water Plant Operator Field Superintendent Parks and Recreation Director Police Sergeant Planner
9	\$50,188	\$58,970	\$67,753	35%	Construction Inspector Corporal (MPO) Crew Chief Fleet Maintenance Foreman Treatment Operator A-Wastewater Treatment Operator A-Water Aquatic Manager
8	\$45,625	\$53,609	\$61,593	35%	Assistant Chief Plant Operator-Wastewater Detective Police Dispatch Supervisor Police Officer II Treatment Plant Operator B-Wastewater Treatment Plant Operator B-Water Utilities Technician Deputy City Clerk/Council & Manager Admin. Assistant Victim Advocate
7	\$41,477	\$48,734	\$55,993	35%	Dispatcher II Police Officer I Public Works Maintenance Worker III Treatment Plant Operator C-Wastewater Treatment Plant Operator C-Water Zoning/Code Enforcement Official Mechanic
6	\$37,705	\$44,304	\$50,903	35%	Finance Technician Compost Operator Dispatcher I

2018 proposed pay plan with 2% market adjustment per market survey					
Grade	Minimum	Midpoint	Maximum	Spread	Jobs
					Facilities Manager Assistant Aquatic Manager Public Works Maintenance Worker II Youth Resource Coordinator Treatment Plant Operator D-Wastewater Treatment Plant Operator D-Water
5	\$34,279	\$40,277	\$46,276	35%	Administrative Assistant/Customer Service Rep-Finance Administrative Assistant/Teen Court Coordinator-Police Administrative Assistant-Planning Administrative Assistant-Public Works Administrative Assistant-Recreation Meter Reader Parks and Recreation Sports Coordinator Program Coordinator/Energy Efficiency Coordinator-ED/DDA WW Treatment Maintenance Technician
4	\$31,161	\$36,615	\$42,067	35%	Public Works Maintenance Worker I Teen Center Supervisor Lead Lifeguard
3	\$28,328	\$33,287	\$38,245	35%	Custodian
2	\$25,753	\$30,260	\$34,767	35%	
1	\$23,412	\$27,509	\$31,607	35%	

City of Woodland Park								
Long-Term Debt Service Schedule								
GENERAL FUND					GENERAL FUND			
Series 2015 - \$3,455,000 Certificates of					Series 2015 - \$9,860,000 General Fund Bonds			
Refund existing 1999 Certificates of Participation, renovations to Memorial Park. Annual interest rate ranges from 2% to 5%.					Design, acquisition, construction and equipping of an aquatic center and related infrastructure. Annual interest rate ranges from 3% to 4%.			
	Principal (Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E	Principal (Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E
2017	140,000	130,700	270,700	3,315,000	350,000	353,838	703,838	9,510,000
2018	140,000	127,900	267,900	3,175,000	360,000	343,337	703,337	9,150,000
2019	145,000	125,100	270,100	3,030,000	370,000	332,538	702,538	8,780,000
2020	145,000	122,200	267,200	2,885,000	385,000	321,437	706,437	8,395,000
2021	150,000	119,300	269,300	2,735,000	395,000	309,888	704,888	8,000,000
2022	155,000	116,300	271,300	2,580,000	405,000	298,038	703,038	7,595,000
2023	155,000	111,650	266,650	2,425,000	420,000	285,888	705,888	7,175,000
2024	160,000	107,000	267,000	2,265,000	435,000	269,088	704,088	6,740,000
2025	165,000	102,200	267,200	2,100,000	455,000	251,688	706,688	6,285,000
2026	175,000	95,600	270,600	1,925,000	470,000	233,488	703,488	5,815,000
2027	180,000	88,600	268,600	1,745,000	490,000	214,687	704,687	5,325,000
2028	185,000	81,400	266,400	1,560,000	510,000	195,087	705,087	4,815,000
2029	195,000	74,000	269,000	1,365,000	530,000	174,687	704,687	4,285,000
2030	205,000	66,200	271,200	1,160,000	550,000	153,487	703,487	3,735,000
2031	210,000	58,000	268,000	950,000	570,000	135,612	705,612	3,165,000
2032	220,000	47,500	267,500	730,000	590,000	115,662	705,662	2,575,000
2033	230,000	36,500	266,500	500,000	610,000	95,012	705,012	1,965,000
2034	245,000	25,000	270,000	255,000	630,000	72,900	702,900	1,335,000
2035	255,000	12,750	267,750	-	655,000	50,063	705,063	680,000
2036					680,000	25,500	705,500	-

City of Woodland Park								
Long-Term Debt Service Schedule								
WATER UTILITY FUND				WASTEWATER UTILITY FUND				
CWRPDA 2001 \$800,000 Loan Agreement				CWRPDA 2010 \$705,000 Loan Agreement				
Improve the drinking water system. Annual interest rate is 4%.				Expand existing waste water treatment plant. Annual interest rate is 2%.				
	Principal (May/Nov 1)	Interest (May/Nov 1)	Total D/S	Principal O/S at Y/E	Principal (Jun/Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E
2015				381,043				554,523
2016	44,509	14,801	59,310	336,534	29,727	10,943	40,670	524,796
2017	46,307	13,003	59,310	290,228	30,325	10,345	40,670	494,471
2018	48,178	11,132	59,310	242,050	30,934	9,736	40,670	463,537
2019	50,124	9,186	59,310	191,926	31,556	9,114	40,670	431,981
2020	52,149	7,161	59,310	139,777	32,190	8,479	40,670	399,791
2021	54,256	5,054	59,310	85,521	32,837	7,832	40,670	366,954
2022	56,448	2,862	59,310	29,073	33,497	7,172	40,670	333,456
2023	29,073	581	29,655	-	34,171	6,499	40,670	299,286
2024					34,857	5,812	40,670	264,428
2025					35,558	5,112	40,670	228,870
2026					36,273	4,397	40,670	192,598
2027					37,002	3,668	40,670	155,596
2028					37,746	2,924	40,670	117,850
2029					38,504	2,165	40,670	79,346
2030					39,278	1,392	40,670	40,068
2031					40,068	602	40,670	-

City of Woodland Park								
Long-Term Debt Service Schedule								
WASTEWATER UTILITY FUND				WASTEWATER UTILITY FUND				
CWRPDA 2015 \$2,000,000 Loan				CWRPDA 2016 \$6,343,216 Loan Agreement				
Improving and expanding existing waste water treatment plant. Annual interest rate is 0%.				Improving and expanding existing waste water treatment plant. Annual interest rate is 1.67%. Servicing Fee is 0.8% of Principal Amount of Loan decreasing in 2031.				
	Principal (May/Nov 1)	Total D/S	Principal O/S at Y/E	Principal (Feb/Aug 1)	Interest (Feb/Aug 1)	Servicing Fee (Feb/Aug 1)	Total D/S	Principal O/S at Y/E
2017	50,000	50,000	1,950,000	27,542	14,734	15,858	58,134	6,315,674
2018	100,000	100,000	1,850,000	239,945	59,500	48,558	348,003	6,075,729
2019	100,000	100,000	1,750,000	245,220	55,500	50,746	351,466	5,830,509
2020	100,000	100,000	1,650,000	250,440	51,500	50,746	352,686	5,580,069
2021	100,000	100,000	1,550,000	257,239	46,500	50,746	354,485	5,322,830
2022	100,000	100,000	1,450,000	259,265	41,500	50,746	351,511	5,063,565
2023	100,000	100,000	1,350,000	264,336	36,750	50,746	351,832	4,799,229
2024	100,000	100,000	1,250,000	267,230	32,250	50,746	350,226	4,531,999
2025	100,000	100,000	1,150,000	271,076	28,000	50,746	349,822	4,260,923
2026	100,000	100,000	1,050,000	276,468	24,000	50,746	351,214	3,984,455
2027	100,000	100,000	950,000	279,281	20,250	50,746	350,277	3,705,174
2028	100,000	100,000	850,000	285,894	17,000	50,746	353,640	3,419,280
2029	100,000	100,000	750,000	285,166	15,375	50,746	351,287	3,134,114
2030	100,000	100,000	650,000	287,113	14,000	50,746	351,859	2,847,001
2031	100,000	100,000	550,000	291,400	12,488	50,746	354,633	2,555,601
2032	100,000	100,000	450,000	295,626	11,113	47,574	354,313	2,259,975
2033	100,000	100,000	350,000	301,024	9,675	41,231	351,930	1,958,951
2034	100,000	100,000	250,000	307,632	8,381	34,888	350,901	1,651,319
2035	100,000	100,000	150,000	315,689	7,031	28,544	351,265	1,335,630
2036	100,000	100,000	50,000	319,300	5,681	25,373	350,354	1,016,330
2037	50,000	50,000	-	334,146	4,431	15,858	354,435	682,184
2038				338,321	2,869	12,686	353,876	343,863
2039				343,863	1,350	6,343	351,556	-

City of Woodland Park				
Long-Term Debt Service Schedule				
DOWNTOWN DEVELOPMENT AUTHORITY				
Series 2012 - Tax Increment Revenue Refunding				
Refund Series 2008 Bonds and redevelopment				
	Principal (Jun 1)	Interest (Jun 1)	Total D/S	Principal O/S at Y/E
2017	155,000	121,852	276,852	2,864,000
2018	165,000	115,280	280,280	2,699,000
2019	175,000	108,639	283,639	2,524,000
2020	185,000	101,595	286,595	2,339,000
2021	195,000	94,406	289,406	2,144,000
2022	205,000	86,299	291,299	1,939,000
2023	215,000	78,047	293,047	1,724,000
2024	225,000	69,393	294,393	1,499,000
2025	240,000	60,502	300,502	1,259,000
2026	250,000	50,677	300,677	1,009,000
2027	265,000	40,614	305,614	744,000
2028	275,000	29,947	304,947	469,000
2029	469,000	18,930	487,930	-