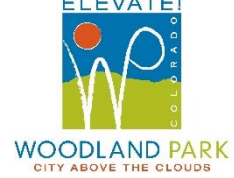


**CITY OF WOODLAND PARK
PARKS AND RECREATION DEPARTMENT
APPLICATION FOR PARK RENTAL**



Name of Applicant: _____ Phone Number: _____

Mailing Address: _____ City: _____

State: _____ Zip Code: _____ Email Address: _____

Alternate Contact Information: _____

Organization Status (For Profit, Not For Profit): _____

Facility Requested (Meadow Wood Sports Complex, Memorial Park, Bergstrom Park): _____

Amenities(s) Requested: _____

Name of Event: _____ Date of Event: _____

Time of Event: _____ Estimate Number of People: _____

Describe the Event: _____

Will the event include any of the following? (Yes/No)

Tents or Canopies? _____ Inflatables? _____ Electricity? _____ Amplified Sound? _____

Alcohol Served? _____ Alcohol Sold? _____ Food Served? _____ Food Sold? _____

Fireplace? _____ Field Prep? _____ Field Lights? _____

The City of Woodland Park charges a fee for park use, see fee schedule. Further, a damage deposit equal to the fee is required and refundable subject to the condition of the park post event. A certificate of insurance may also be required, listing the City of Woodland Park as additionally insured in the amount of one million dollars per event. Deposit collected \$ _____ Certificate of Insurance received? _____

“By execution hereof, the undersigned releases and discharges and agrees to hold harmless the City of Woodland Park from any and all claims, demands, action, or right of action arising out of or by reason of the use of City Owned Facilities, except due to the sole negligence of the City”

By signing below, client acknowledges receipt of and understanding of facility rules and regulations provided on a separate sheet.

Signature (typed name indicates signature)

Date

For office use only:

Deposit Received \$ _____

Deposit Date _____

Reservation Fee \$ _____

Deposit Refunded \$ _____

Deposit Retained \$ _____

Date of Refund/Retain _____