



September 14, 2017

Dear Community Investment Funding Applicant:

Welcome to the application process of the 2018 City of Woodland Park Community Investment Fund (CIF). You are encouraged to submit your packet electronically. A complete packet is available on the City's website at [www.city-woodlandpark.org](http://www.city-woodlandpark.org).

Community Investment Funds are one-year general support grants for non-profit organizations serving residents in the Woodland Park area. This funding is intended to help cultivate and further develop non-profit organizations in recognition of their vital economic and cultural roles in sustaining and revitalizing the business and residential areas of Woodland Park. This helps to foster the City's economic base and to improve the quality of life for its citizens and business community.

The City Council's CIF Committee will be reviewing each application and making a recommendation to the City Council regarding funding.

In order for your organization to be eligible for funding consideration, the City Clerk's office must receive your **COMPLETE PACKET** to include all items listed on the enclosed checklist by Tuesday, October 31, 2017. Please submit electronically to [sleclercq@city-woodlandpark.org](mailto:sleclercq@city-woodlandpark.org). Confirmation will be sent that your packet has been received. **If you do not receive a verification, please call Suzanne Leclercq at 719 687-5295 to confirm receipt.** The CIF Committee is scheduled to present their recommendation to City Council in early 2018.

The Woodland Park City Council thanks you for your interest in the CIF process. If you have any questions, or need additional information, please contact Suzanne Leclercq, City Clerk via telephone at 719 687-5295 or via email at [sleclercq@city-woodlandpark.org](mailto:sleclercq@city-woodlandpark.org).

Sincerely,



Suzanne Leclercq, CMC  
City Clerk



Darwin Naccarato  
Chair of CIF