Keep Woodland Park Beautiful Committee

Meeting Minutes

Woodland Park Planning Conference Room

Monday, April 7, 2014

1. CALL TO ORDER & ROLL CALL –
Our meeting was called to order at 6:05 P.M. Members in attendance were: Lois Pratt, Renee Bunting, Jan Cummer, Lisa Parnell, Dan Sloan, Karys Sloan, Michelle Perkins, David Perkins, Lee Willoughby, Bruce Vanderpool, Kevin Bretz, Tanner Coy, Teri Harper, and Anne Akers-Lewis. Absent: Bryan Kochis, Ken Matthews.

2. REVIEW AND APPROVAL OF MINUTES – March 3, 2014 Minutes
The following changes are to be made to minutes: Add last names-Emily Heckman-Columbine teacher, and Kevin Bretz-scout master.

The committee agreed to review March minutes after next meeting because Lisa modified them, but changes did not appear in the document that was sent.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA – Nothing significant to report

4. ANNOUNCEMENTS – Nothing significant to report

5. UNFINISHED BUSINESS

Concerning the triangular spot, an old parking spot; the question is how to use it. The proposal includes removal of existing asphalt, addition ofa berm, boulders as rock outcroppings, cobble, address drainage, aspens, blue spruce, 6 five gallon shrubs, and a drip system, all totaling $7500. We could take some stuff out. The landscape guy put it all in to plan. We can get deals on boulders. We can get it down to $4700 not addressing drip. That is taking out shrubs.

Bruce Vanderpool remarked that separate back flows are required.

Tanner Coy stated that irrigation would cost $1500 and he removed that from the plan because we can do better. Also, as far as the 3 aspens and a spruce, he took the blue spruce out, and decided to save the aspens and save money that way.

Jan Cummer asked whether the city can water. Bruce said that question has to go through David Buttery to determine if we can put it in the agreement.

The proposal is down to $4700. The property owners are waiting for the proposal knowing they will have some costs involved.
Aspen bunches cost $150.00/pc. Perhaps we could pick up some potential garden adopter people, community project-boy scout, etc. to plant aspens, etc.

Renee Bunting asserted that we can get dirt from the people across from bust Colorado who have fill dirt. *(Ute Pass Sand and Gravel, Inc. ?)*

Bruce Vanderpool explained that the third phase includes the Catholic Church and Diamond Shamrock.

Lisa Parnell said that we need to vote on how much of Merit we can cover and recommended that we spend no more than $500.00.

Lee Willoughby pointed out that we need to be cautious about spending taxpayer money directly to a private entity, but grant money is a different story.

Once Tanner gives the completed proposal to Merit and they come back with their response, we can go from there. Tanner Coy related that ownership is very interested in this right now.

David Perkins moved that Tanner go back to Merit with the $4700 proposal. Anne seconded the motion. A vote was taken and with all in favor, the motion passed.

Lisa Parnell informed the committee that she is talking to the city attorney to make sure we are okay to do this with private property.

Tanner Coy presented a question for KWPB—knowing the project is going to come in over budget. Would we consider fundraising? Lisa Parnell suggested that as we approach the clean-up in June we need to think about various booths to setup in conjunction and that we could think about soliciting donations at the clean-up. We could add donation information to the flyer and to our announcement on Channel Ten; advertise at cleanup, at library bear aware display, and on Tanner’s sign.

Tanner Coy reasoned that the T-shirt-branding started last year and now is a good time to build on that.

We can also announce in the article in the paper that we are taking donations.

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6. **STANDING SUB-COMMITTEE REPORTS** – (3 minutes each 12 minutes total)

1. **Community Education and Awareness** (Lee Willoughby): We have a song writer, and a musician (Lois' son) and we did sing-songs about KWPB and the Harvest Center at the Farmers’ Market.

We will have a KWPB booth at the Harvest Center’s Celebration of Earth 4/19, 10 to 2. Lee spoke with Judy (market manager) about rotating the space at the summer farmer’s market between the Harvest Center, KWPB, and the Teller/Park Conservation District. The Harvest Center would have it for 2 weeks out of each month, KWPB one week, Conservation District one week. He asked if there is a canopy available and Lisa Parnell answered in the affirmative.
2. Beautification and Community Improvement (Jan Cummer):

Because of the USA Pro Challenge, the city wants to direct what is planted, but we will pull weeds and clean up.

Lively and lengthy discussion of Adopt-a-Garden ensued:

Garden spot survey-Arctic Cat, alley behind shed. Plan to meet 2:30-3:00 4/11. Tanner has list of 6 to 10 spots we can actually do.

Next year we will have contracts for Adopt-a-Garden.

We do have 4 spots and an excel sheet with several names of people who are interested in adopting gardens. The two gardens the City has provided KWPB as adopt-a-gardens are located at Pizza Hut and Grandmother’s Restaurant.

The library location entails 3 spots, and the question was raised as to whether we should give all three or have an applicant to each spot. These are important spots as they mark the start for USA Pro challenge. Pizza Hut has a spot on the corner of Grace and Highway 24 and this is a good-starter adopt-a-garden.

If we combine the library spots into 1 spot, then we have only 2 spots. Anne moved to make the 3 separate adoptable gardens outside library as separate spots. David Perkins seconded the motion. Motion passed with a unanimous vote in favor.

Bruce Vanderpool has the design of how the city wants everything planted. Bruce stated that there is a list of gardens and how they are to be designed. We can help do their layout. Some are irrigated and the city will do the rest of the watering every day.

We could put together a letter, attach application, and have them do an essay stating why they would be the best applicant.

Discussion ensued of the boulders for the sign design created during the Taking Root Grant and how much could be taken out of our budget of $2100. We will have to pay for metal sign but are getting the boulders free. We could do one sign outside of library for all 3 spots. It was brought up that we could do shovel signs for first year at about $65 (according to Michelle Perkins). It was decided that Pizza Hut can have a big boulder, but the others could have temporary shovel signs.

We will draft letter and send with application, and ask them to write an essay on why they are doing it and why they are the best.

3. Litter Prevention and Waste Reduction (Bryan Kochis): Cleanup is scheduled for 6/7/14. Bryan was absent. It was suggested that with Bryan scaling back his involvement we need to get someone to take over Adopt-a-Spot. Anne stated she could help. Renee Bunting moved to make AnneAkers-Lewis the sub-committee head, Michelle Perkins seconded the motion. Lisa will call Bryan and discuss Anne helping with Adopt-a-Spot.
Lee Willoughby moved to move past time to 7:15 and Jan Cummer seconded the motion (passed with all in favor).

It was discussed that we need to visit the local Hardware stores and see if they will donate gloves or buckets, etc., slip flyers in

David Perkins proposed that we advertise the clean-up as a "cookout" rather than a "barbecue" so as not to mislead people.

People should this year report the numbers of bags they pick up. Pile up bags and take photo before throwing them into dumpster. This will add to a better overall count for KAB.

4. City Liaison Report (Lisa Parnell)

Bear aware list was passed out and Lisa asked people helping to get back to her, she has talked to Principal and got permission to do the contest and a forum at Columbine Elementary. Jan Cummer and Renee Bunting said they could help. The Gallery Drawing display will run through June 10th and we will also advertise the clean-up at this showing too.

Presenting with Tanya Sharpe to each grade level, pare down bear aware training for kids.

7. NEW BUSINESS

a. Annual Cleanup Tasks assigned from the list.

b. Troy-Bilt In-Kind Product Donation Package Group Pictures-The package came in. The rototiller did anyway. Plan to take group picture at the maintenance shop and do a banner that says thank you.

c. Grants: Taking Root Grant Result. We were not awarded that grant. Renee will try to find out why we did not get it. David responded that they are supposed to post the final five, so we can see what they did, etc.

We also did not get the Dr. Pepper grant, and the Coke grant is out there still. The 2014 DOW/Keep America Beautiful Community Paint Donation Program is a rolling application.

NEXT MEETING – The next meeting is scheduled for Monday, May 5, 2014 at 6:00.

Anne moved to stop, Lois seconded the motion, and all agreed.

ADJOURNMENT – The meeting adjourned at 7:30 PM.