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KEEP AMERICA BEAUTIFUL AFFILIATE

**Meeting Minutes**

**April 6, 2020 – 6 P.M.**

**Virtual Meeting via Zoom (due to Coronavirus restrictions)**

1. **Call to Order and Roll Call:** The meeting was called to order at 6:05 p.m. Voting members attending: Jan Wilson, Susy Branham, Sarah Horwood, Sue Janicki, Michelle Perkins, Rusty Neal. Also attending: Council Liaison Val Carr, City Staff Liaison Lor Pellegrino, Zoom Meeting Organizer Rob Felts, Planning Director Sally Riley, City Councilor Noel Sawyer. Youth Ambassador Abby Woods was not in attendance.
2. **Welcome Rusty Neal to Committee**
3. **Approval of Minutes – March 2, 2020:** Minutes, as amended, were approved.
4. **Public Comment on items not on the Agenda:** None.
5. **Subcommittee Reports and Ongoing Projects**
  - A. **Young Ambassadors (Abby):** No report due to absence.
  - B. **Community Education & Awareness (Susy):** Newsletter completion is postponed. Susy will continue to gather information.
  - C. **Beautification & Community Improvement (Jan, Michelle):** Michelle will be drafting the signs for the dog park and will send out to the team when available.
  - D. **Litter Prevention & Waste Reduction (Sarah)**
    - Sarah to continue working on draft for the Recycling Directory for the area.
    - Lor to email Sarah the Adopt-a-Spot materials. Sarah will then send email to members to introduce herself.
    - Members discussed that KWPB group should discourage cleaning up litter in the Adopt-a-Spots until after COVID-19 situation is over.
6. **Other Committee Business**
  - A. **Citywide Cleanup (Jan)**
    - The Citywide Cleanup is still scheduled for June 6 - it has not been cancelled yet but the team will be monitoring Covid-19 situation. During May 4<sup>th</sup> meeting, KWPB members will decide whether to cancel the cleanup or not.
    - KAB has cancelled all their Great American Cleanup events.
    - Jan to send out a task list to the group as some tasks have been completed.
  - B. **Budget (Jan):** Darrin is considering a freeze on certain items in the City 2020 budget. If the cleanup takes place, the team may need to get as many items donated as possible.
  - C. **Dog Park Assistance (Jan)**
    - The team will discuss at next meeting, on May 4, the dog park pick up plan.

- The Parks and Recreation Advisory Board would like KWPB to adopt the park. This will also be on the agenda for the May meeting.

## **7. City Liaison Report**

- Sally shared that April 15 is the Placemaking Partners meeting. The purpose of the meeting is to organize the downtown cleanup which is targeted for May 29 or June 5.
- The City got a Vac-Con truck that will be used to wash sidewalks and public areas and spaces. This will allow the City to stay in compliance with state and environmental regulations.
- KAB postponed Earth Day in-person events. Go to Earthday.org for virtual events.
- KAB advises no litter pick up should be done at this time.
- Lor will not take the Earth Day acknowledgement resolution to City Council at this time.
- KAB President's Circle Recognition Award will be presented to City Council at a later Council meeting.
- Lor discussed the plan for the Lowe's Grant in the amount of \$1,000.
  - For the downtown cleanup, the grant will be used to buy window cleaner, small brooms, Lowe's buckets (\$300 total). Lor to send the list to the entire committee. Supplies can be used for any cleanup.
  - The \$700 remaining from grant will be used for planting perennials. These do not have to go into the Adopt-a-Gardens. All flowers should be yellow.
  - Steve and Lor will visit Lowes garden center in June as there is no storage space in the City to store the plants.

**8. Council Liaison Report:** This was the last meeting with Val Carr as the Council Liaison. A new City Council Liaison will be identified.

**9. Adjourn:** The meeting adjourned at 6:27 pm. The next meeting is on May 4, 2020 at 6 P.M.