



**2020 SIGN REFACE FORM  
FOR PERMANENT SIGNS**  
(Revised 1/1/2020)

Project # \_\_\_\_\_  
Original Project # \_\_\_\_\_  
Fee: Woodland Park Use Tax Only

Applicant Name (sign user) \_\_\_\_\_

Name of Business \_\_\_\_\_

Phone Number \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Property Owner Name *(if different than applicant)* \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

\*NOTE: Property Owner Must sign affidavit below.

Site Address \_\_\_\_\_

Legal Address \_\_\_\_\_

Zoning \_\_\_\_\_

Value of Reface \$ \_\_\_\_\_ (for Use Tax Only)

**Reface Signature Block** The undersigned applicant certifies that the Permanent Sign permit # \_\_\_\_\_ (*original permit number*) has not changed in size, location and method of attachment and requests that the permit be renewed for \_\_\_\_\_ (*new business*). I understand that if the dimensions, size or framing change, a new Permanent Sign Permit must be applied for by my business. Furthermore, I am aware that if the sign location changes, I may need to obtain a new permit.

_____	_____	_____
Printed Name of Sign User	Signature of Sign User	Date

_____	_____	_____
Property Owner Printed Name	Signature of Property Owner	Date

City Approval By: \_\_\_\_\_  
Signature and Title Date