

Street Reference: _____
(file under street name with longest segment on this permit)



City of Woodland Park Permit for work within the City Right-of-Way

Permit No. _____

Permit Fee: \$150.00

Date (D): _____

Amendment Fee: \$55.00

Permit Expires (D+120 days): _____

Please Print

Permit Location(s): Street _____ Address: _____
(Attach Separate Sheet of Paper to List Multiple Locations)

Business Name: _____

Applicant's Name: _____

Mailing Address: _____

City / State / Zip Code: _____

Telephone Number: _____

E-mail Address: _____

Applicant's Signature*: _____

- * By signing this permit, Applicant acknowledges the following:
 - I have read and agree to the conditions as outlined in **Ordinance No. 1251, Administration Regulations for work within The City's Right-of-Way.**
 - That As-Built Drawings are required upon completion of the project;
 - That each Permit Application shall contain a Construction Plan of the work area(s);
 - For trenching and directional boring operations, the cumulative length shall not exceed 5,000 linear feet; list of locations and length of each segment in the right-of-way;
 - An MUTCD-compliant traffic control plan for each segment;
 - That a final inspection is required for each location, prior to project close-out;

=====

This section is for City use only. SPECIAL CONDITIONS IMPOSED, if any. The Designated Representative shall explain the need for special conditions imposed, under **Chapter 1251 of the Woodland Park Municipal Code**. Conditions shall be numbered / itemized.

Special Conditions, if any, acknowledged by applicant by signing below:

Applicant's signature: _____ Date: _____

Please note – you may visit the link below to download a copy of the Colorado Excavator’s Handbook for reference in completing this application and planning your work:

http://colorado811.org/c/document_library/get_file?uuid=6002e339-e5b5-4c60-a7a0-bd761ba57028&groupId=18

The Manual on Uniform Traffic Control Devices (MUTCD) is also available online for your review as you plan your work noted on this application.

<http://mutcd.fhwa.dot.gov/>

Do Not Write Below Line – For City Use Only

Will the street(s) be closed? _____

Teller County Business License Number: _____ Expiration: _____

Bond Information: _____ Expiration: _____

Current Insurance Information:

General Liability: _____ Expiration: _____

Umbrella Liability: _____ Expiration: _____

Auto Liability: _____ Expiration: _____

Work Comp: _____ Expiration: _____

Other: _____ Expiration: _____

City Business License Number: _____ Expiration: _____

Approved by: _____ Date: _____

Rejected – List Reason: _____

The following items must be submitted with each permit application:

* Per Ordinance 1251, Section 3.6, Item b, the “Construction Plan” for the work zone shall contain the following items and meet these specifications:

1. Plan sheets measuring 24”x36” or 11”x17” (8-1/2”x11” plans are only acceptable for small projects);
2. Drawn to scale;
3. Streets and addresses, and / or nearest intersecting street;
4. Street names;
5. Street features such as medians, ditch line, curb, gutter and sidewalk, approximate easement, roadside ditches, visible culverts, fire hydrants, street lights, etc.
6. Approximate location of property lines and easements;
7. Proposed improvements and/or utility infrastructure to be installed by the Entity;
8. Water mains and lines;
9. Sanitary sewer mains;
10. Visible storm sewer facilities;
11. North arrow;
12. Legend and key;
13. Date and revision edition of plan(s);
14. The scale of the drawing shall be sufficient to provide enough detail to adequately depict and

distinguish the above elements. The Designated Representative may request a written narrative that clarifies or provides additional information.

15. Grading, erosion and sediment control information;

16. Traffic control plan, per MUTCD standards;

* Electronically prepared and printed plans are preferred.

* Traffic Control Plans (Per Ordinance 1251, Section 5.3.1)

Construction Activities or Maintenance Activities that involve vehicles, material or equipment which interfere with the movement of vehicular or pedestrian traffic on any public street must have appropriate traffic control during construction. Traffic control devices and standards shall be in accordance with the most recent version of the MUTCD. **Traffic control plans shall be provided when applying for a Right-of-Way Permit for Construction Activities.** Traffic control for Maintenance Activities shall be provided in accordance with the requirements of this section. The contractor shall modify the traffic control plan in the field, when required by the Designated Representative, in order to improve traffic flow or safety. Improper installation of traffic control may be cause for a Notice of Violation.

* Valid Certificate of Insurance

1. Throughout the term of this Permit, the Permit Holder shall, at its own cost and expense, maintain Comprehensive General Liability Insurance and provide the City certificates of insurance designating the City and its Officers, Trustees, Boards, Commissions, Councils, Elected Officials, Agents and Employees as "Additional Insured", thereby demonstrating that the Applicant has obtained the insurance required in this Section.
2. Such policy or policies shall be in the minimum amounts of:
 - One Million Dollars (\$1,000,000.00) for bodily injury or death to any one person,
 - Three Million Dollars (\$3,000,000.00) for bodily injury or death of any two or more persons resulting from one occurrence,
 - Three Million Dollars (\$3,000,000.00) for property damage resulting from any one accident.Such policy or policies shall be non-cancelable, except upon thirty (30) days prior written notice to the City.
3. The Applicant shall provide Workers' Compensation Insurance coverage in accordance with applicable law. The Applicant shall indemnify and hold harmless the City from any Worker's Compensation claims to which the Applicant may become subject during the length of this Permit.

* Indemnification

Any person performing work in the right-of-way is responsible for the damages caused by such person and to the extent permitted by law, such person shall indemnify, defend and hold harmless the City and each of its officers and employees from and against any and all claims, demands, suits, actions, proceedings, judgments, losses, damages, injuries, penalties, costs, and expenses (including reasonable attorneys' fees), and liabilities, of, by or with respect to third parties ("any claims") to the extent they arise from or may be alleged to arise, directly or indirectly, in whole or in part, from the acts or omissions of said person or any of said person's subcontractors, agents or employees, in connection with the work in the public right-of-way. Further, such person shall indemnify, defend and hold harmless the City and each of its officers and employees from and against any and all claims, demands, suits, actions, proceedings, judgments, losses, damages, injuries, penalties, costs, and expenses (including reasonable attorneys' fees), and liabilities, of, by or with respect to third parties ("any claims") to the extent they arise from or may be alleged to arise, directly or indirectly, in whole or in part, from the acts or omissions of such person, its employees, subcontractors, or agents which causes or allows to continue a condition or event which deprives the City or any of its officers or employees of its sovereign immunity under the Colorado Governmental Immunity Act, Sections 24-10-101, et seq., Colorado Revised Statutes. Nothing in this Ordinance shall be deemed a waiver of the City's sovereign immunity under the Colorado Governmental Immunity Act.