

City of Woodland Park		
2019 Annual Budget		
General Fund - Fund Balance Summary (100)		
2018 Projected Ending Fund Balance		
Audited Fund Balance - 12/31/2017		\$ 2,019,239
2018 Projected Revenue		11,035,100
Projected Funds Available		13,054,339
2018 Projected Expenditures		(10,523,900)
Projected Fund Balance - 12/31/2018		\$ 2,530,439
2018 Ending Fund Balance Designations		
Nonspendable Due from DDA		\$ 960,000
Nonspendable Supplies Inventory		65,250
Restricted for Emergencies (TABOR)		336,990
Unrestricted - Unassigned		1,168,199
Total Fund Balance - 12/31/2018		\$ 2,530,439
		14.4%
Proposed 2019 Annual Budget		
2019 Net Revenue Over/(Under) Expenditures		
Revenue		\$ 11,034,900
Expenditures		
Salary and Benefits		\$ (4,979,200)
Operations and Maintenance		(4,240,400)
Debt Service		(976,700)
Transfers Out		(603,200)
Total Expenditures		(10,835,500)
Net Revenue Over/(Under) Expenditures		\$ 199,400
2019 Ending Fund Balance		
Projected Fund Balance - 12/31/2018		\$ 2,530,439
Net Revenue Over/(Under) Expenditures		199,400
Projected Fund Balance - 12/31/2019		\$ 2,729,839

City of Woodland Park		
2019 Annual Budget		
General Fund - Fund Balance Summary (100)		
2019 Ending Fund Balance Designations		
	Nonspendable Due from DDA	\$ 885,000
	Nonspendable Supplies Inventory	65,250
	Restricted for Emergencies (TABOR)	330,249
	Unrestricted - Unassigned	1,449,340
	Projected Fund Balance - 12/31/2019	\$ 2,729,839
2019 Unassigned Fund Balance Coverage of 17% Reserve		
	17% Fund Balance Required Reserve:	
	Proposed Budget Expenditures	\$ 10,835,500
	Less: School District Sales Tax/Discretionary Exp	(2,343,900)
	Less: Capital Outlay	(36,000)
	Expenditures Subject to 17% Reserve	\$ 8,455,600
	Fund Balance Required Reserve at 17%	\$ 1,437,452
	2019 Unassigned Ending Fund Balance	\$ 1,449,340
	Required Fund Balance Reserve at 17%	1,437,452
	Unassigned Fund Balance in Excess/ (Short) of 17% Reserve - 12/31/2019	\$ 11,888
	Fund Balance Reserve %	17.1%

GENERAL FUND SUMMARY (100)				11/15/2018 DRAFT	
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Beginning Fund Balance	\$ 8,966,962	\$ 2,019,239	\$ 2,019,239	\$ 2,530,439	
REVENUE					
Taxes	\$ 8,665,332	\$ 8,955,600	\$ 8,880,500	\$ 9,101,100	
Licenses and Permits	129,088	109,400	109,400	109,400	
Intergovernmental	589,873	787,100	902,100	658,200	
Charges for Services	168,231	167,400	180,100	165,700	
Fines and Forfeitures	22,385	20,700	66,700	51,000	
Investment Earnings	14,897	19,400	9,000	8,500	
Contributions/Donations Private Sources	386,496	104,200	124,400	11,500	
Miscellaneous	71,342	114,100	94,400	48,700	
Transfers In	1,494,722	405,800	668,500	880,800	
Total Revenue/Other Financing Sources	11,542,366	10,683,700	11,035,100	11,034,900	

GENERAL FUND SUMMARY (100)					11/15/2018 DRAFT
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
EXPENDITURES by Department/Division					
Elected Officials	22,059	52,500	54,200	49,500	
City Manager	-	162,900	135,000	173,400	
City Attorney	-	-	-	154,600	
City Clerk	-	255,000	187,000	193,800	
City Manager/City Clerk	387,569	-	-	-	
Municipal Court	73,083	65,700	93,400	90,800	
Planning and Building	314,986	327,200	331,300	370,700	
Inter/Nondepartmental	637,127	696,700	781,700	597,200	
Education Support	2,133,882	2,227,700	2,233,000	2,308,900	
General Capital	8,830,912	163,300	180,700	36,000	
Finance	303,448	302,300	305,900	381,400	
Parks, Buildings and Grounds	643,634	666,100	694,300	693,600	
Information Technology	229,110	295,700	279,500	271,900	
Special Projects	178,892	-	-	-	
Police Operations	2,146,932	2,345,900	2,423,600	2,518,400	
Public Works Administration	210,145	285,000	239,700	271,900	
Fleet Maintenance	385,721	408,600	416,900	421,600	
Street Operations	492,407	535,600	518,100	545,600	
Community Affairs	125,691	182,000	160,900	176,300	
Debt Service	974,238	975,700	975,700	976,700	
Transfers Out	405,253	480,700	513,000	603,200	
Total Expenditures/Other Financing Uses	18,495,089	10,428,600	10,523,900	10,835,500	
Ending Fund Balance					
	\$ 2,014,239	\$ 2,274,339	\$ 2,530,439	\$ 2,729,839	
EXPENDITURES by Type					
Salary and Benefits	\$ 4,283,722	\$ 4,551,400	\$ 4,510,800	\$ 4,979,200	
Operating and Maintenance	4,000,964	4,257,500	4,343,700	4,240,400	
Capital Outlay	8,830,912	163,300	180,700	36,000	
Debt Service	974,238	975,700	975,700	976,700	
Transfers Out	405,253	480,700	513,000	603,200	
Total Expenditures/Other Financing Uses	18,495,089	10,428,600	10,523,900	10,835,500	

GENERAL FUND REVENUE (100)				11/15/2018 DRAFT	
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Taxes					
Property Tax	\$	1,682,785	\$ 1,689,500	\$ 1,689,500	\$ 1,721,400
Specific Ownership Tax		221,514	219,800	227,600	235,300
Sales Tax 2%		3,776,251	3,942,000	3,965,100	4,099,900
Vendor Fee - Sales Tax		130,752	131,400	132,200	136,700
Sales Tax 1.09%		2,133,882	2,227,700	2,233,000	2,308,900
Lodging Tax		158,664	181,200	-	-
Use Tax/Vehicle		183,391	198,700	198,700	205,500
Use Tax/Building		87,560	70,000	148,000	95,000
Franchise Tax-IREA		174,407	179,200	172,200	179,900
Franchise Tax-Black Hills Energy		83,404	84,700	82,800	86,500
Franchise Tax-Century Link		16,000	16,000	16,000	16,000
Interest On Sales Tax		497	400	400	400
Delinquent Penalty Sales Tax		3,504	2,000	2,000	2,000
Franchise Tax-Baja		12,723	13,000	13,000	13,600
Total Taxes		8,665,334	8,955,600	8,880,500	9,101,100
Licenses and Permits					
Liquor Licenses		3,806	4,000	4,000	4,000
Business Licenses		98,865	100,000	100,000	100,000
Misc Street Revenue		26,267	5,000	5,000	5,000
Street Cut Permit		150	400	400	400
Total Licenses and Permits		129,088	109,400	109,400	109,400
Intergovernmental					
DOLA Grant - Main Street Program		7,906	-	-	2,500
Drug Prevention SRO Grant		61,953	55,900	48,500	48,500
Highway User Tax Fund		295,385	297,200	369,700	295,000
Motor Vehicle Registration		34,190	34,900	34,900	35,800
Cigarette Tax		16,436	17,000	17,000	17,000
Conservation Trust Fund		74,314	78,300	-	-
Severance Tax		77,542	122,100	74,900	77,000
State Grant		1,050	-	175,700	-
Road and Bridge		21,097	21,700	21,400	22,400
PSAP Personnel Funding Reimbursement		-	160,000	160,000	160,000
Total Intergovernmental		589,873	787,100	902,100	658,200

GENERAL FUND REVENUE (100)				11/15/2018 DRAFT	
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Charges for Services					
Court					
Failure To Appear		200	200	500	500
Court Costs/Fees/Charges		3,375	2,900	7,800	7,800
Restitution		-	100	200	200
Teen Court		850	600	1,200	1,200
Adult Deferred Sentence		1,675	1,500	1,800	1,800
Juvenile Deferred Sentence		700	500	1,100	1,100
Probation - Juvenile		20	100	100	100
Warrants		120	200	200	200
Probation - Adult		65	-	-	-
Outstanding Judgement Warrant		165	100	100	100
Total Court		7,170	6,200	13,000	13,000
Police					
Charges For Police Services		24,881	22,500	23,000	11,700
VIN Inspection Charges		13,088	15,000	12,000	12,300
School Resource Officer - WPSD		59,415	58,700	58,700	60,500
Total Police		97,384	96,200	93,700	84,500
Planning					
Zoning And Subdivision Fees		26,453	21,000	29,000	25,000
Sale Of Maps And Publications		179	100	100	100
Public Notice Fee Recovery		926	1,300	1,800	1,500
Total Planning		27,558	22,400	30,900	26,600
Building					
Building Permit Fees		14,037	20,200	20,200	20,200
Contractor Registration Fees		620	-	900	-
Total Building		14,657	20,200	21,100	20,200
Cemetery					
Grave Opening/Closing		3,300	4,000	3,000	3,000
Sale Of Cemetery Plots		11,058	11,000	11,000	11,000
Total Cemetery		14,358	15,000	14,000	14,000
Community Affairs					
Teen Center Sales		7,104	7,400	7,400	7,400
Total Build-A-Generation/Teen Center		7,104	7,400	7,400	7,400
Total Charges for Services		168,231	167,400	180,100	165,700

GENERAL FUND REVENUE (100)				11/15/2018 DRAFT	
		2018	2018	2019	
	2017	Approved	Year-End	Proposed	
	Actual	Budget	Projections	Budget	
Fines and Forfeitures					
Traffic Fines	21,675	20,000	65,200	50,000	
Other Fines	710	700	1,500	1,000	
Total Fines and Forfeitures	22,385	20,700	66,700	51,000	
Investment Earnings					
Interest	14,897	19,400	9,000	8,500	
Total Investment Earnings	14,897	19,400	9,000	8,500	
Contributions/Donations Private Sources					
Grants - Special Projects	-	20,600	-	-	
Grants/Donations - Police	5,480	2,800	13,100	3,500	
Donations - Parks/Rec Scholarships	684	-	-	-	
Donations - Teen Center	3,050	-	1,200	-	
Contributions - Aquatic Center	306,513	57,000	90,600	-	
Contributions - Memorial Park	3,429	-	500	-	
Regional Park Fees	28,752	8,000	19,000	8,000	
Park Capital Fees	38,588	15,800	-	-	
Total Contrib/Donations Private Sources	386,496	104,200	124,400	11,500	
Miscellaneous Revenue					
Admin Fee - Re-2 Sales Tax	4,500	4,500	4,500	4,500	
IREA Patronage	19,555	19,600	14,700	17,000	
DDA City Loan Principal	-	75,000	-	-	
Bad Check Charge	13	-	-	-	
Other Miscellaneous Revenue	15,308	10,000	70,000	22,200	
Sale Of Assets	10,076	5,000	-	5,000	
Insurance Reimbursement	21,890	-	5,200	-	
Total Miscellaneous	71,342	114,100	94,400	48,700	

GENERAL FUND REVENUE (100)					11/15/2018 DRAFT
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Transfers In					
From Lodging Tax Fund		-	-	164,800	208,600
From Conservation Trust Fund		-	-	32,500	22,200
From Water Utility Fund					
	Purchased Services Allocation	137,578	136,600	118,100	159,900
	Aquatics Center	19,086	-	-	-
From Wastewater Utility Fund					
	Purchased Services Allocation	113,892	112,100	104,400	136,400
	Aquatics Center	9,543	-	-	-
From Stormwater Management Fund		-	-	91,600	190,600
From Streets CIP Fund					
	Aquatics Center	920,700	-	-	-
	Streets Personnel Allocation	293,923	157,100	157,100	163,100
Total Transfers In		1,494,722	405,800	668,500	880,800
Total Revenue and Other Sources		\$ 11,542,368	\$ 10,683,700	\$ 11,035,100	\$ 11,034,900

GENERAL FUND EXPENDITURES (100)				
Elected Officials				
		2018	2018	2019
	2017	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Operating Expenditures				
Supplies	972	400	600	1,000
Meetings/Mileage/Meals	185	600	600	3,000
Training/Travel	902	1,500	3,000	10,500
Total Operating Expenditures	2,059	2,500	4,200	14,500
Discretionary Appropriation				
Community Investment	20,000	20,000	20,000	20,000
Woodland Park Main Street	-	30,000	30,000	15,000
Total Discretionary Appropriation	20,000	50,000	50,000	35,000
Total Elected Officials	\$ 22,059	\$ 52,500	\$ 54,200	\$ 49,500
Notes:				
1.	Supplies - city pins, award recognitions, other Council work-related costs			
2.	Meetings/Mileage/Meals - supplies and food for meetings; allowed mileage			
3.	Training/Travel - registrations, lodging, meals and transportation to training			
4.	Community Investment - Council discretionary Community Investment Funding			
5.	Woodland Park Main Street - contribution to WP Main Street 501c3			

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
City Manager/City Clerk (separated in 2018)					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	245,921	\$ -	\$ -	\$ -
Salaries/Wages Part-time		2,138	-	-	-
Insurance		14,640	-	-	-
Retirement		12,294	-	-	-
Payroll Taxes		18,490	-	-	-
Total Salaries and Benefits		293,483	-	-	-
Operating Expenditures					
Document/Records Storage		3,069	-	-	-
Liquor Licensing Expense		444	-	-	-
Election Expense		166	-	-	-
Subscriptions/Dues		2,575	-	-	-
Advertising/Recording/Legal Notices		1,930	-	-	-
Animal Control		5,000	-	-	-
Travel/Training		3,607	-	-	-
City Manager/Clerk Expense		5,425	-	-	-
City Manager Misc Expense		425	-	-	-
Office Supplies		173	-	-	-
Telephone Charges		657	-	-	-
Marketing/Advertising		26,537	-	-	-
Travel/Training		1,778	-	-	-
Cemetery		3,300	-	-	-
Visitor Center Contract		39,000	-	-	-
Total Operating Expenditures		94,086	-	-	-
Total City Manager/City Clerk	\$	387,569	\$ -	\$ -	\$ -

GENERAL FUND EXPENDITURES (100)					
City Manager (formerly combined with City Clerk)					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	-	\$ 139,200	\$ 90,700	\$ 125,000
Insurance		-	1,400	1,300	2,400
Retirement		-	7,000	4,500	6,300
Auto Allowance		-	-	1,900	6,600
Health Insurance Allowance		-	-	2,100	13,900
Payroll Taxes		-	10,500	7,200	10,500
Total Salaries and Benefits		-	158,100	107,700	164,700
Operating Expenditures					
Subscriptions/Dues		-	1,000	100	1,000
Travel/Training		-	1,700	1,700	5,600
City Manager Expense		-	2,000	25,500	2,000
Office Supplies		-	100	-	100
Total Operating Expenditures		-	4,800	27,300	8,700
Total City Manager	\$	-	\$ 162,900	\$ 135,000	\$ 173,400
Notes:					
	1. Travel/Training - Colorado Municipal, CCCMA, ICMA, ELGL, other				
	2. City Manager Expense - community engagement, meetings, promotional items				

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
City Attorney					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	-	\$ -	\$ -	\$ 110,600
Insurance		-	-	-	12,400
Retirement		-	-	-	5,500
Payroll Taxes		-	-	-	8,100
Total Salaries and Benefits		-	-	-	136,600
Operating Expenditures					
Subscriptions/Dues		-	-	-	5,800
Legal Services		-	-	-	10,000
Travel/Training		-	-	-	2,000
Office Supplies		-	-	-	200
Total Operating Expenditures		-	-	-	18,000
Total City Attorney	\$	-	\$ -	\$ -	\$ 154,600
Notes:					

GENERAL FUND EXPENDITURES (100)					11/15/2018 DRAFT
City Clerk (formerly combined with City Manager)					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	-	\$ 175,200	\$ 122,100	\$ 131,200
Insurance		-	17,800	13,100	20,800
Retirement		-	8,700	6,100	6,600
Payroll Taxes		-	12,900	9,500	9,500
Total Salaries and Benefits		-	214,600	150,800	168,100
Operating Expenditures					
Document/Records Storage		-	5,500	5,000	5,500
Recording		-	400	200	400
Liquor Licensing Expense		-	500	-	500
Election Expense		-	23,000	20,700	200
Subscriptions/Dues		-	600	300	400
Legal Notices		-	1,900	4,900	3,500
Travel/Training		-	2,300	1,600	6,000
City Clerk Expense		-	3,500	3,500	2,000
Codification		-	-	-	4,500
Office Supplies		-	200	-	200
Cemetery		-	2,500	-	2,500
Total Operating Expenditures		-	40,400	36,200	25,700
Total City Clerk	\$	-	\$ 255,000	\$ 187,000	\$ 193,800
Notes:					
	1. Election Expense - 2018 is an election year.				
	2. Travel/Training - International Institute of Municipal Clerks, Colorado Municipal Clerks Association, CML, certifications				
	3. City Clerk Expense - Annual Chamber dinner, meetings				

GENERAL FUND EXPENDITURES (100)				
Community Affairs				
		2018	2018	2019
	2017	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Salaries and Benefits				
Salaries/Wages Full-time	\$ 49,659	\$ 50,800	\$ 55,600	\$ 70,100
Salaries/Wages Part-time (Teen Center)	34,369	42,100	37,600	46,200
Insurance	7,430	7,700	7,500	8,400
Retirement	2,465	2,500	2,800	3,500
Payroll Taxes	6,424	7,100	8,500	9,000
Total Salaries and Benefits	100,347	110,200	112,000	137,200
Purchased Services				
Teen Center	1,213	2,500	2,500	3,500
Build-a-Generation	392	1,000	500	-
Advertising/Marketing	-	25,000	15,000	15,000
Software Maintenance	-	-	600	3,600
Telephone	-	700	700	700
Training	1,670	3,000	1,300	3,000
Travel	4,125	4,200	4,200	2,700
Total Purchased Services	7,400	52,200	24,800	28,500
Supplies				
Teen Center Snacks	5,100	4,500	4,000	4,500
Teen Center Supplies	7,077	6,100	5,100	6,100
Build-a-Generation	5,767	9,000	5,000	-
Small Tools and Equipment	-	-	10,000	-
Total Supplies	17,944	19,600	24,100	10,600
Total Community Affairs	\$ 125,691	\$ 182,000	\$ 160,900	\$ 176,300
Notes:				
1. Software Maintenance - Teen Center registration system				
2. Small Tools and Equipment - 2018: Teen Center registration system, laptop, camera				
3. Training and Travel - manager and teen center staff				

GENERAL FUND EXPENDITURES (100)				
Municipal Court				
		2018	2018	2019
	2017	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Salaries and Benefits				
Salaries/Wages Part-time	\$ 48,670	\$ 37,400	\$ 64,100	\$ 54,700
Payroll Taxes	3,869	3,000	5,100	4,300
Total Salaries and Benefits	52,539	40,400	69,200	59,000
Operating Expenditures				
Official Forms	71	1,000	1,200	1,200
Publications/Reports	-	200	-	-
Subscription/Dues	331	100	100	100
Legal Services	19,823	22,000	22,000	26,100
Professional Services	-	-	-	2,000
Jury Trials	-	-	-	400
Travel/Training	-	1,500	700	1,500
Inmate housing	319	500	200	500
Total Operating Expenditures	20,544	25,300	24,200	31,800
Total Municipal Court	\$ 73,083	\$ 65,700	\$ 93,400	\$ 90,800
Notes:				
1.	Legal Services - City Prosecutor			
2.	Professional Services - interpreters, public defenders			
3.	Jury Trials - fees, food			
4.	Travel/Training - specialized Full Court software training for Court Clerk			

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Planning and Building					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	204,515	\$ 212,700	\$ 212,600	\$ 218,200
Salaries/Wages Part-time		38,454	42,200	41,000	67,500
Overtime		460	700	700	700
Insurance		30,656	29,400	33,800	36,800
Retirement		10,221	10,600	10,600	10,900
Payroll Taxes		18,816	18,800	19,800	21,300
Total Salaries and Benefits		303,122	314,400	318,500	355,400
Operating Expenditures					
Supplies & Materials		1,022	1,000	400	1,000
Keep Woodland Park Beautiful		2,189	1,700	1,700	1,800
Office Equipment & Maintenance		-	500	-	-
Telephone Charges		1,701	1,700	1,700	1,700
Publications/Reports		14	500	1,100	500
Subscriptions/Dues		773	800	800	800
Advertising/Recording Fees		924	700	1,200	1,500
Contract Services		-	1,000	1,000	1,000
Travel/Training		947	1,400	1,400	1,700
Historic Preservation Committee Projects		4,294	3,500	3,500	5,300
Total Operating Expenditures		11,864	12,800	12,800	15,300
Total Planning and Building	\$	314,986	\$ 327,200	\$ 331,300	\$ 370,700
Notes:					
	1. Keep Woodland Park Beautiful - Adopt-a-Garden, annual clean-up, education programs, promotional materials, volunteer appreciation/training, annual dues				
	2. Advertising/Recording Fees - public notices, recording ordinances				
	3. Travel/Training - conferences, professional and computer education				
	4. Historic Preservation Committee Projects - promote historic awareness, landmark plaques, preservation month activities, training				

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Inter/Nondepartmental					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Operating Expenditures					
Office Supplies	\$	7,800	\$ 8,500	\$ 8,500	\$ 8,700
Copier Expenses		29,327	27,500	31,000	32,600
Employee Programs Expense		35,197	39,000	50,500	39,000
Postage and Supplies		8,885	14,900	13,000	10,000
Telephone Charges		28,032	33,300	32,500	29,900
Contract Services		41,813	42,500	42,500	69,500
County Treasurer Fee		32,832	34,400	34,400	34,400
Insurance		256,872	238,900	230,000	249,000
Bank Charges		6,410	9,800	9,800	9,800
Animal Control		5,000	35,000	35,000	35,000
Education Support (WPSD Re-2)		2,133,882	2,227,700	2,233,000	2,308,900
Visitor Center Contract		-	42,800	42,800	42,800
Safety		-	6,500	6,500	6,500
Subscription and Dues		15,934	16,200	16,300	16,800
Legal Services/General		151,560	130,000	211,500	-
Special Events		16,883	17,400	17,400	13,200
Total Operating Expenditures		2,771,009	2,924,400	3,014,700	2,906,100
Total Inter/Nondepartmental	\$	2,771,009	\$ 2,924,400	\$ 3,014,700	\$ 2,906,100
Notes:					
	1. Office Supplies - central office supplies				
	2. Copier Expenses - copier maintenance and lease agreements				
	3. Employee Programs Expense - insurance broker fee, employee assistance program, cobra/Health Savings Accounts/Flexible Spending Accounts administration, employee service recognition, drug/Commercial Drivers License testing				
	4. Contract Services - Custodial, 2019: \$20,000 strategic plan				
	5. Insurance - worker's comp, property, casualty, deductibles				
	6. Safety - supplies, recognition; majority funded with insurance loss control credits				
	7. Subscription/Dues - Colorado Municipal League, Pikes Peak Area Council of Governments, Action 22				
	8 Special Events - fireworks, independence day, mayor's cup, promotional items				
	9. Legal Services - 2019: pending creation of cost center; on-staff sal/ben, technology, dues, training, subscriptions				

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Finance					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	206,723	\$ 212,900	\$ 215,400	\$ 266,400
Salaries/Wages Part-time		2,138	-	-	-
Insurance		38,342	38,400	38,700	56,300
Retirement		10,335	10,600	10,800	13,300
Payroll Taxes		15,996	15,200	16,600	19,600
Total Salaries and Benefits		273,534	277,100	281,500	355,600
Operating Expenditures					
Revenue Forms		1,648	1,600	1,600	1,700
Official Forms		665	700	800	700
Publications/Reports		435	500	400	500
Auditing Charges		25,000	21,000	21,000	21,600
Subscriptions/Dues		219	400	300	200
Travel/Training		1,714	900	300	1,100
Finance Director Expense		233	100	-	-
Total Operating Expenditures		29,914	25,200	24,400	25,800
Total Finance	\$	303,448	\$ 302,300	\$ 305,900	\$ 381,400
Notes:					
1. Salaries/Wages - Full-time - new Accountant position					
2. Revenue Forms - sales tax booklets, business license renewal forms					
3. Official Forms - check stock, payroll forms					
4. Publications/Reports - Comprehensive Annual Financial Report review					
5. Finance Director Expense - staff recognition					

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
General Capital					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Capital Outlay					
Memorial Park Improvements	\$	99,950	\$ -	\$ -	\$ -
New Aquatic Center		8,713,120	-	17,400	-
Facilities Improvements		17,500	-	-	-
Machinery and Equipment		-	9,000	9,000	-
Vehicle Replacements		-	98,000	98,000	36,000
Buildings/Facilities Improvements		-	56,300	56,300	-
Total Capital Outlay		8,830,912	163,300	180,700	36,000
Total General Capital	\$	8,830,912	\$ 163,300	\$ 180,700	\$ 36,000

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Parks, Buildings and Grounds					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	264,434	\$ 289,900	\$ 280,400	\$ 266,700
Salaries/Wages Part-time		22,722	25,400	28,400	25,400
Overtime		7,445	11,200	11,200	11,200
Insurance		51,593	48,100	56,200	63,300
Retirement		13,222	14,500	14,200	13,300
Payroll Taxes		22,323	23,700	25,100	22,600
Total Salaries and Benefits		381,739	412,800	415,500	402,500
Operating Expenditures					
Streetscape/ Beautification - Hwys 24, 67		4,455	3,000	2,000	3,000
Park Maintenance		50,308	45,100	45,000	65,100
Custodial Supplies		14,790	13,000	14,000	13,000
Other Beautification		5,904	5,300	7,000	5,300
Tree Maintenance Program		3,640	-	-	4,000
Uniforms		2,517	3,500	3,000	3,500
Building Maintenance		74,433	73,000	105,500	89,000
Small Equipment Repairs/Maintenance		3,118	1,000	500	1,000
Safety Equipment		-	-	-	800
Telephone Charges		2,624	3,000	2,900	2,900
Electric		66,076	65,700	65,000	67,700
Natural Gas		16,882	18,000	17,000	18,000
Trash Service		3,033	7,000	3,000	3,100
Porta-Let Service		12,339	14,000	13,000	13,000
Travel/Training		1,776	1,000	500	1,000
Equipment Rental		-	700	400	700
Total Operating Expenditures		261,895	253,300	278,800	291,100
Total Parks, Building and Grounds	\$	643,634	\$ 666,100	\$ 694,300	\$ 693,600
Notes:					
1. Parks Maintenance Supplies - landscape materials, paint, fertilizer, marking chalk, fencing, herbicides, hardware, mowing supplies; 2019: Memorial Park improvements					
2. Custodial Supplies - cleaners, paper goods for city and park buildings					
3. Other Beautification - flowers, trees, shrubs, baskets for areas outside of downtown corridor					
4. Tree Maintenance Program - inspection, survey, spraying					
5. Building Maintenance - City facilities upkeep, inspections, service contracts (Haynes Mechanical, Otis Elevator)					
6. Porta-Let Service - parks and special events					
7. Equipment Rental - man lifts, sod cutters, trenchers, air compressor					

GENERAL FUND EXPENDITURES (100)					11/15/2018 DRAFT
Information Technology					
		2018	2018	2019	
	2017	Approved	Year-End	Proposed	
	Actual	Budget	Projections	Budget	
Salaries and Benefits					
Salaries/Wages Full-time	\$ -	\$ 49,500	\$ 42,300	\$ 49,200	
Insurance	-	10,900	12,400	14,800	
Retirement	-	2,500	2,100	2,500	
Payroll Taxes	-	3,500	3,100	3,400	
Total Salaries and Benefits	-	66,400	59,900	69,900	
Operating Expenditures					
Computers/Parts/Repairs	8,218	8,000	8,600	38,500	
Contract Services	61,244	-	19,200	-	
Maintenance Contracts	10,829	15,700	15,700	16,100	
Network Services	-	-	-	-	
Internet Access/Network Connections	144,950	165,600	136,000	147,200	
Broadband Planning	-	40,000	40,000	-	
Audio/Visual	3,869	-	-	-	
Supplies	-	-	100	200	
Total Operating Expenditures	229,110	229,300	219,600	202,000	
Total Information Technology	\$ 229,110	\$ 295,700	\$ 279,500	\$ 271,900	
Notes:					
	1. Computer Parts/Repairs - as needs arise throughout year; 2019: first year implementation of 3-year cycle technology replacement plan				
	2. Maintenance Contracts - software support maintenance agreements: ADG, Young Electric Sign, Constant Contact, Full Court, ESRI, Colorado Computer Support				
	3. Internet Access/Network Connections - contract for email services, wifi, virtual servers hosting, ethernet, MS licensing, live streaming, dedicated internet access				

GENERAL FUND EXPENDITURES (100)					11/15/2018 DRAFT
Special Projects					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	87,553	\$ -	\$ -	\$ -
Salaries/Wages Part-time		28,429	-	-	-
Insurance		8,615	-	-	-
Retirement		4,378	-	-	-
Payroll Taxes		9,150	-	-	-
Total Salaries and Benefits		138,125	-	-	-
Operating Expenditures					
Main Street Expenses (City)		30,500	-	-	-
Main Street Expenses (WPMS)		10,267	-	-	-
Total Operating Expenditures		40,767	-	-	-
Total Special Projects	\$	178,892	\$ -	\$ -	\$ -

GENERAL FUND EXPENDITURES (100)				
Police Operations				
		2018	2018	2019
		Approved	Year-End	Proposed
		Budget	Projections	Budget
		2017		
		Actual		
Salaries and Benefits				
Salaries/Wages Full-time	\$ 1,401,631	\$ 1,592,300	\$ 1,571,000	\$ 1,642,800
Salaries/Wages Part-time	-	-	-	29,900
Overtime	160,953	113,700	185,700	130,000
Insurance	291,177	289,200	306,400	341,000
Retirement	101,281	114,200	114,700	118,400
Payroll Taxes	49,430	52,000	54,200	56,000
Total Salaries and Benefits	2,004,472	2,161,400	2,232,000	2,318,100
Operating Expenditures				
Office Supplies	4,913	7,000	7,000	7,000
Police Uniforms	13,583	15,500	15,500	17,500
Custody Of Prisoners	4,466	7,000	6,500	7,000
Misc. Police Supplies	16,682	18,500	27,300	16,400
Equipment Repairs & Maintenance	26,079	52,900	46,500	32,200
Telephone Charges	20,019	19,000	21,000	21,000
Subscriptions/Dues	9,739	8,900	9,300	11,500
Internet Access/Network Connections	18,871	19,000	25,500	23,500
Travel/Training	5,917	7,500	9,500	33,000
School Programs	3,378	6,000	6,000	6,000
Teen Court	497	1,500	1,500	1,500
Community Programs	4,141	4,200	3,500	3,500
Police Reserves Expenditures	900	1,000	1,000	1,000
Medical Expenses	11,997	15,000	10,000	10,000
Emergency Management	478	500	500	4,700
K-9 Program	-	-	-	3,500
Inter-Agency Tactical Team	800	1,000	1,000	1,000
Total Operating Expenditures	142,460	184,500	191,600	200,300
Total Police Operations	\$ 2,146,932	\$ 2,345,900	\$ 2,423,600	\$ 2,518,400
see notes on following page				

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Police Operations					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Notes:					
	1. Custody of Prisoners - drug-alcohol testing, cell supplies				
	2. Misc. Police Supplies - forensics, radios, radars, photos, fingerprinting, duty ammo, 1st aid, flares, tickets, arrest documents, shipping, public notices, hardware, Lexis-Nexis, tools, emergency costs, tasers, furniture, cameras, towing				
	3. Equipment Repairs & Maintenance - annual maintenance contracts for radios, network, radars, software, Pikes Peak Regional Communications Network; 2019: dispatch control door key card access				
	4. Telephones - Peak Internet contract for Voice Over Internet Protocol services; Verizon wireless; internet access moved to new line item				
	5. Subscription/Dues - Police organizations that provide tangible services				
	6. Internet Access/Network Connections - Peak Internet contract for virtual servers hosting, ethernet, wifi				
	7. School Programs - DARE and School Resource Officer				
	8. Teen Court - brochures, materials, insurance and supplies (paid for by offenders); growing program with sheriff's office and school resource officer				
	9. Community Programs - National Night Out (funded with donations)				
	10. Police Reserves Expenditures - vetting, equipment				
	11. Medical Expenses - forensic medical exams, arrestee medical treatment				
	12. K-9 Program - new in 2018; veterinary, medication, dog food, equipment				
	13. Salary and benefits - added funding for PT officer pool to cover vacations, training and reduce overtime				

GENERAL FUND EXPENDITURES (100)					11/15/2018 DRAFT
Public Works Administration					
			2018	2018	2019
			Approved	Year-End	Proposed
		2017	Budget	Projections	Budget
		Actual			
Salaries and Benefits					
Salaries/Wages Full-time	\$	153,182	\$ 183,200	\$ 150,300	\$ 170,500
Overtime		113	-	-	-
Insurance		23,772	31,200	26,100	32,800
Retirement		7,663	9,200	7,600	8,500
Payroll Taxes		11,701	13,100	11,200	12,300
Total Salaries and Benefits		196,431	236,700	195,200	224,100
Operating Expenditures					
Materials & Supplies		887	800	800	800
Uniforms		166	400	400	400
Equipment Repair/Maintenance		-	300	200	300
Telephone Charges		1,880	2,500	2,000	2,000
Subscriptions/Dues		80	1,000	800	1,000
Advertising		625	1,000	200	1,000
Contract Services		8,873	40,900	39,000	40,900
Travel/Training		1,075	1,000	500	1,000
City Engineer Expenses		128	400	600	400
Total Operating Expenditures		13,714	48,300	44,500	47,800
Total Public Works Admin	\$	210,145	\$ 285,000	\$ 239,700	\$ 271,900
Notes:					
	1. Subscriptions/Dues - American Public Works Association, Colorado Asphalt Paving Association				
	2. Advertising - project ads, final payment ads				
	3. Contract Services - on-call engineer, weather services, survey support, security system maintenance fee				

GENERAL FUND EXPENDITURES (100)					11/15/2018 DRAFT
Fleet Maintenance					
		2018	2018	2019	
	2017	Approved	Year-End	Proposed	
	Actual	Budget	Projections	Budget	
Salaries and Benefits					
Salaries/Wages Full-time	\$ 151,215	\$ 155,700	\$ 156,900	\$ 161,500	
Overtime	6,560	5,000	5,000	5,000	
Insurance	14,662	11,500	18,800	20,200	
Retirement	7,561	7,800	7,900	8,100	
Payroll Taxes	12,493	11,900	12,700	12,300	
Total Salaries and Benefits	192,491	191,900	201,300	207,100	
Operating Expenditures					
Uniforms	3,074	3,200	3,200	3,200	
Materials & Supplies	-	3,600	2,700	3,600	
EPA Compliance	1,402	1,600	2,100	1,600	
Fuel	89,389	96,500	117,000	117,000	
Bulk Fluids	4,466	8,000	6,000	6,000	
Small Tools	494	1,500	500	1,500	
Building Maintenance	-	1,100	500	1,100	
Equipment Repair/Maintenance	-	1,000	700	1,000	
Vehicle Maintenance-Streets	29,445	30,000	30,100	30,000	
Vehicle Maintenance-Water	1,763	2,100	-	-	
Vehicle Maintenance-Wastewater	11,741	10,000	-	-	
Vehicle Maintenance-Field Services	9,589	9,000	-	-	
Vehicle Maintenance-Police	15,685	17,000	25,000	17,000	
Vehicle Maint-Bldgs and Grounds	11,770	14,000	11,500	14,000	
Vehicle Maintenance-Admin/Other	5,695	3,000	2,500	3,000	
Safety Equipment/Materials	189	500	200	500	
Telephone Charges	933	1,200	1,000	1,200	
Contract Services	-	1,300	1,300	1,300	
Natural Gas	6,824	10,800	9,700	11,200	
Trash Service	440	900	900	900	
Travel/Training	331	400	700	400	
Total Operating Expenditures	193,230	216,700	215,600	214,500	
Total Fleet Maintenance	\$ 385,721	\$ 408,600	\$ 416,900	\$ 421,600	
Notes:					
	1. Materials & Supplies - bench stock, cleaners, nuts, bolts, sealers, tire plugs				
	2. EPA Compliance - testing, oil and chemical disposal, spill materials				
	3. Bulk Fluids - motor oil, hydraulic fluid, brake fluid, transmission fluid				
	4. Small Tools - air tools, hand tools, specialty tools, scanners				
	5. Safety Equipment/Materials - gloves, eyes and ear protection, shoes				

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Street Operations					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Salaries and Benefits					
Salaries/Wages Full-time	\$	253,481	\$ 272,500	\$ 273,100	\$ 282,200
Salaries/Wages Part-time		2,992	-	-	-
Overtime		977	4,600	4,600	4,600
Insurance		57,984	57,100	54,400	59,100
Retirement		12,603	13,600	13,700	14,100
Payroll Taxes		19,402	19,600	21,400	20,900
Total Salaries and Benefits		347,439	367,400	367,200	380,900
Operating Expenditures					
Uniforms		2,653	2,800	2,800	2,800
Sign Parts and Supplies		1,687	3,700	3,000	3,700
Salt/Sand Mix		12,490	16,500	12,000	13,000
Operating Supplies		13,488	14,000	7,000	13,000
Wear Items		488	4,100	4,100	4,100
Building Maintenance		-	500	300	500
Equipment Repair/Maintenance		(6,742)	1,600	1,300	1,600
Safety Equipment/Materials		2,492	2,600	2,600	2,600
Telephone Charges		2,021	2,200	2,100	2,200
Electrical Services		15,553	17,500	16,500	18,000
Natural Gas		8,466	12,800	9,000	10,000
Trash		2,755	4,000	3,000	3,000
Street Lighting		81,501	72,900	72,900	75,000
Contract Traffic Control Support		8,116	6,700	8,900	8,900
Contract Services-Repairs/Maint		-	5,200	5,200	5,200
Travel/Training		-	500	200	500
Equipment Rental		-	600	-	600
Total Operating Expenditures		144,968	168,200	150,900	164,700
Total Street Operations	\$	492,407	\$ 535,600	\$ 518,100	\$ 545,600
Notes:					
1. Sign Parts and Supplies - routine replacement, federally mandated replacements					
2. Operating Supplies - erosion control materials, blades, tools, grass seed					
3. Wear Items - plow edges, cutting edges, teeth					
4. Safety Equipment/Materials - eye protection, ear buds, safety vests/jackets					
5. Street Lighting - electric, pole repairs and replacements					
6. Contract Traffic Control Support - Christmas parade, Homecoming parade, POW/MIA event, temporary barriers					
7. Contract Services-Repairs/Maint - contractor support for street repairs					
8. Salaries/Benefits - 1 Maintenance Worker position frozen					

GENERAL FUND EXPENDITURES (100)				11/15/2018 DRAFT	
Debt Service, Transfers					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Debt Service					
Principal - 2015 COPS (Memorial Park)		140,000	145,000	145,000	145,000
Interest - 2015 COPS		127,900	125,100	125,100	122,200
Paying Agent Fees		2,000	2,000	2,000	2,000
Principal - 2015 General Bonds (WAC)		360,000	370,000	370,000	385,000
Interest - 2015 General Bonds		343,338	332,600	332,600	321,500
Paying Agent Fees		1,000	1,000	1,000	1,000
Total Debt Service		974,238	975,700	975,700	976,700
Transfers Out					
Transfer to:					
	Culture and Recreation Fund	397,303	475,300	509,400	602,300
	Grants Fund	7,950	5,400	3,600	900
Total Transfers Out		405,253	480,700	513,000	603,200
Total General Fund Expenditures		\$ 18,107,520	\$ 10,428,600	\$ 10,523,900	\$ 10,835,500
Notes:					
	1. 2015 Certificates of Participation - repay debt issued to construct Memorial Park Improvements				
	2. 2015 General Bonds - repay debt issued to construct Aquatic Center				
	3. Transfer to Grants Fund - General Fund contribution to Victim Assistance Law Enforcement Fund				

City of Woodland Park			
2018 Annual Budget			
Grants Fund - Fund Balance Summary (210)			
2018 Projected Ending Fund Balance			
	Audited Fund Balance - 12/31/2017		\$ -
	Projected Revenue		125,500
	Projected Funds Available		125,500
	Projected Expenditures		(125,500)
	Projected Fund Balance - 12/31/2018		\$ -
Proposed 2019 Annual Budget			
	2019 Net Revenue Over/(Under) Expenditures		
	Revenue		\$ 134,700
	Expenditures		(134,700)
	Net Revenue Over/(Under) Expenditures		\$ -
	2019 Ending Fund Balance		
	Projected Fund Balance - 12/31/2018		\$ -
	Net Revenue Over/(Under) Expenditures		-
	Fund Balance - 12/31/2019		\$ -

GRANTS FUND (210)					11/15/2018 DRAFT
Fund Summary					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Beginning Grants Fund Balance		\$ -	\$ -	\$ -	\$ -
REVENUE AND TRANSFERS IN					
Victims Assistance Law Enforcement		91,670	90,600	102,500	111,700
HVE/LEAF Grant		20,449	23,000	23,000	23,000
Total Revenue and Transfers In		112,119	113,600	125,500	134,700
EXPENDITURES AND TRANSFERS OUT					
Victims Assistance Law Enforcement		91,670	90,600	102,500	111,700
HVE/LEAF Grant		20,449	23,000	23,000	23,000
Total Expenditures and Transfers Out		112,119	113,600	125,500	134,700
Ending Grants Fund Balance		\$ -	\$ -	\$ -	\$ -

GRANTS FUND (210)					11/15/2018 DRAFT
Detail by Project/Grant					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
<u>Victims Assistance Law Enforcement</u>					
Beginning Grant Balance					
		\$ -	\$ -	\$ -	\$ -
REVENUE					
	State Grant - VALE	83,215	85,200	98,800	82,900
	Federal Grant - VOCA	-	-	-	27,900
	City Share	7,950	5,400	3,600	900
	Miscellaneous Revenue	505	-	100	-
	Grant Revenue Total	91,670	90,600	102,500	111,700
EXPENDITURES					
	Salaries/Wages Full-time	68,521	56,000	55,200	55,500
	Salaries/Wages Part-time	717	13,800	6,900	14,200
	Overtime	142	2,500	700	1,000
	Insurance	9,844	6,100	16,300	17,500
	Retirement	3,426	2,800	2,800	2,800
	Payroll Taxes	5,177	5,400	4,700	5,000
	Equipment/Software	-	-	900	2,100
	Telephone	1,111	1,000	1,100	2,000
	Publications/Subscriptions/Operating	183	2,300	100	1,700
	Travel/Training	37	700	13,600	7,400
	Other Victim Assistance Expenses	2,512	-	200	2,500
	Grant Expenditures Total	91,670	90,600	102,500	111,700
Ending Grant Balance					
		\$ -	\$ -	\$ -	\$ -
<u>HVE/LEAF Grant</u>					
Beginning Grant Balance					
		\$ -	\$ -	\$ -	\$ -
REVENUE					
	Grantor Share	20,449	23,000	23,000	23,000
	Grant Revenue Total	20,449	23,000	23,000	23,000
EXPENDITURES					
	Expenditures	20,449	23,000	23,000	23,000
	Grant Expenditures Total	20,449	23,000	23,000	23,000
Ending Grant Balance					
		\$ -	\$ -	\$ -	\$ -

City of Woodland Park			
2019 Annual Budget			
Downtown Development Authority Fund - Fund Balance Summary (215)			

2018 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2017			\$ 1,114,708
Projected Revenue			1,101,700
Projected Funds Available			2,216,408
Projected Expenditures			(1,102,100)
Projected Fund Balance - 12/31/2018			\$ 1,114,308

Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 598,700
Expenditures			(621,700)
Net Revenue Over/(Under) Expenditures			\$ (23,000)

2019 Ending Fund Balance			
Projected Fund Balance - 12/31/2018			\$ 1,114,308
Net Revenue Over/(Under) Expenditures			(23,000)
Fund Balance - 12/31/2019			\$ 1,091,308

2019 Ending Fund Balance Designations			
Nonspendable Land Held for Resale			\$ 1,060,194
Unrestricted, Unassigned			31,114
Total Fund Balance - 12/31/2018			\$ 1,091,308

DOWNTOWN DEVELOPMENT AUTHORITY FUND (215)				11/15/2018 DRAFT	
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Beginning Fund Balance	\$	1,075,746	\$ 1,083,746	\$ 1,114,708	\$ 1,114,308
REVENUE					
TIF Property Tax Revenue		567,494	601,100	601,200	608,200
County Tax Abatements		-	(13,000)	-	(10,000)
Interest On Deposits		260	200	500	500
Payments In-Lieu of Taxes		15,619	-	-	-
Loan Proceeds		-	-	500,000	-
Total Revenue		583,373	588,300	1,101,700	598,700
Total Funds Available		1,659,119	1,672,046	2,216,408	1,713,008
EXPENDITURES					
Operating Expenditures					
Office Supplies		70	-	-	-
Beautification		1,000	3,500	-	3,500
Advertising/Publications/Other Operating		25	1,000	100	100
Contract/Professional Services/Atty		91,017	80,000	356,800	25,000
Internet Connections/Service		-	500	400	500
Travel/Training		150	500	-	500
County Treasurer Fees		17,025	18,000	18,000	18,200
TIF Reimbursement Agreements		84,749	133,300	147,900	142,300
Total Operating Expenditures		194,036	236,800	523,200	190,100
Capital Outlay					
Woodland Station Improvements		454	-	7,600	5,000
Total Capital Outlay		454	-	7,600	5,000
Debt Service					
Principal City Loan		70,000	75,000	75,000	75,000
Principal 2012 Vectra Bridge Loan		165,000	175,000	175,000	185,000
Interest 2012 Vectra Bridge Loan		114,921	108,700	108,700	101,600
Principal 2018 Vectra Loan		-	-	-	50,000
Interest 2018 Vectra Loan		-	-	-	15,000
Cost of Debt Issuance		-	-	57,500	-
Total Debt Service		349,921	358,700	416,200	426,600

DOWNTOWN DEVELOPMENT AUTHORITY FUND (215)				11/15/2018 DRAFT
		2018	2018	2019
		Approved	Year-End	Proposed
		Budget	Projections	Budget
		2017		
		Actual		
Other				
Judgement	-	-	155,100	-
Total Other	-	-	155,100	-
Total Expenditures	544,411	595,500	1,102,100	621,700
Ending Fund Balance	\$ 1,114,708	\$ 1,076,546	\$ 1,114,308	\$ 1,091,308

City of Woodland Park			
2019 Annual Budget			
Culture and Recreation Fund - Fund Balance Summary (220)			

2018 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2017			\$ 93,047
Projected Revenue			1,108,700
Projected Funds Available			1,201,747
Projected Expenditures			(1,108,700)
Projected Fund Balance - 12/31/2018			\$ 93,047
2018 Ending Fund Balance Designations			
	Nonspendable Supplies Inventory		85,003
	Committed		8,044
	Total Fund Balance - 12/31/2018		\$ 93,047
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
	Revenue		\$ 1,231,500
	Expenditures		(1,231,500)
	Net Revenue Over/(Under) Expenditures		\$ -
2019 Ending Fund Balance			
	Projected Fund Balance - 12/31/2018		\$ 93,047
	Net Revenue Over/(Under) Expenditures		-
	Fund Balance - 12/31/2019		\$ 93,047
2019 Ending Fund Balance Designations			
	Nonspendable Supplies Inventory		85,003
	Committed		8,044
	Total Fund Balance - 12/31/2019		\$ 93,047

CULTURE AND RECREATION FUND REVENUE (220)				11/15/2018 DRAFT	
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
REVENUE					
Charges for Services					
<i>Parks and Recreation</i>					
Recreation Programs	\$	28,181	\$ 30,000	\$ 30,000	\$ 30,000
Hockey		910	1,400	1,400	1,400
Basketball		8,828	8,500	8,000	8,500
Soccer		11,938	12,000	10,200	10,500
Softball		9,400	9,000	6,000	6,000
Football		424	2,000	-	-
Volleyball		3,294	6,000	2,800	3,000
Tennis		579	1,200	1,200	1,200
Baseball		13,687	12,000	12,400	12,500
Merchandise Sales		220	2,000	1,000	500
Park Rentals		6,286	6,500	7,500	7,500
Brochure Advertising		1,265	1,500	500	500
Special Events		9,210	9,000	8,100	8,000
Contributions/Donations		-	-	400	500
Total Parks and Recreation Revenue		94,222	101,100	89,500	90,100
Cultural Center					
Cultural Center Rentals		19,617	22,000	22,000	23,000
Cultural Center Events		9,988	9,000	9,000	9,800
Total Cultural Center Revenue		29,605	31,000	31,000	32,800
Aquatic Center					
Learn to Swim Program		2,676	48,700	48,700	48,700
Fitness Programs		1,130	48,700	20,300	30,500
Sports Programs		-	1,000	-	-
Silver Sneakers Program		-	-	5,000	5,000
Daily Use Fees		25,008	124,900	120,000	133,700
Punch and Pass Cards		102,621	305,200	200,000	200,000
Merchandise Sales		2,070	2,000	4,500	4,500
Facility Rental		6,965	5,000	19,000	19,000
Special Events		-	2,000	-	-
Other Charges		-	800	4,000	4,000
Contributions/Donations		-	-	7,100	-
Total Aquatic Center Revenue		140,470	538,300	428,600	445,400

CULTURE AND RECREATION FUND REVENUE (220)				11/15/2018 DRAFT	
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
REVENUE					
Transfers In					
From General Fund	397,303	475,300	509,400	602,300	
From Conservation Trust Fund	-	-	50,200	60,900	
Total Transfers In	397,303	475,300	559,600	663,200	
Total Revenue and Other Sources	\$ 661,600	\$ 1,145,700	\$ 1,108,700	\$ 1,231,500	

CULTURE AND RECREATION FUND (220)					11/15/2018 DRAFT
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
EXPENDITURES					
Parks and Recreation					
Salaries and Benefits					
Salaries/Wages Full-time	\$	142,818	\$ 146,400	\$ 147,600	\$ 151,800
Salaries/Wages Part-time		14,631	19,200	16,900	19,500
Insurance Benefits		36,679	34,200	35,000	37,900
Payroll Taxes		11,644	11,800	12,400	12,400
Retirement		7,139	7,300	7,400	7,600
Worker's Comp		5,492	5,600	6,700	7,200
Total Salaries and Benefits		218,403	224,500	226,000	236,400
Purchased Services					
Employee Services		630	7,000	100	2,000
Recreation Programs Services		18,600	25,000	17,500	19,500
Hockey Services		319	1,100	-	100
Basketball Services		3,184	7,000	3,100	3,500
Soccer Services		1,244	8,000	2,200	2,500
Softball Services		4,363	6,500	3,600	4,000
Football Services		-	1,500	-	-
Volleyball Services		678	3,000	600	1,000
Tennis Services		480	1,000	900	1,000
Baseball Services		3,494	10,000	4,300	4,500
Special Events Services		728	5,000	3,400	4,000
Maintenance Contracts		4,300	4,300	1,700	2,300
Telephone		581	1,100	500	1,200
Printing		1,986	2,000	2,000	1,000
Rental Services		1,666	-	1,700	2,000
Training		910	2,000	1,000	1,600
Travel		1,013	-	1,000	3,400
Memberships/Dues		449	600	500	500
Bank/Finance Charges		1,941	13,800	6,000	6,000
Total Purchased Services		46,566	98,900	50,100	60,100

CULTURE AND RECREATION FUND (220)				11/15/2018 DRAFT	
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
EXPENDITURES					
Supplies					
Special Events Supplies		2,641	-	700	1,000
Recreation Programs Supplies		5,627	1,300	2,800	2,800
Hockey Supplies		374	-	300	500
Basketball Supplies		2,516	-	2,300	2,500
Soccer Supplies		4,022	-	3,400	3,600
Softball Supplies		846	-	1,000	1,000
Volleyball Supplies		840	-	800	800
Tennis Supplies		-	-	300	200
Baseball Supplies		5,647	-	3,400	4,000
Small Tools/Equipment/Software		-	-	200	-
Merchandise For Resale		2,094	2,000	2,000	-
Total Supplies		24,607	3,300	17,200	16,400
Total Parks and Recreation		289,576	326,700	293,300	312,900
Notes:					
	1. Special Events - Hershey's track and field, Rockies Skills Challenge, Arbor Day, bike rodeo, touch-a-truck, Mayor's Cup, NFL Punt, Pass and Kick, Nuggets Skills Challenge, Winter Day in the Park				
	2. Subscription/Dues - National Parks and Recreation Association, Colorado Parks and Recreation Association, Arbor Day, public notices, constant contact, employment ads				
	3. Contract Services-Maintenance Agreements - background checks for volunteers, contract employees; shared warming hut and storage costs with Woodland Park Hockey Association				
	4. Software Maintenance Agreements - Rec Pro				
	5. Travel/Training - professional development, Colorado Parks Recreation Association conference				

CULTURE AND RECREATION FUND (220)				11/15/2018 DRAFT	
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
EXPENDITURES					
Cultural Center					
Salaries and Benefits					
Salaries/Wages Full-time		46,976	51,200	\$ 39,700	\$ 52,300
Salaries/Wages Part-time		20,515	21,200	28,100	21,700
Insurance Benefits		7,414	6,000	7,500	8,300
Payroll Taxes		5,246	5,400	5,300	5,700
Retirement		2,347	2,600	2,000	2,600
Worker's Comp		3,597	3,700	3,500	3,800
Total Salaries and Benefits		86,095	90,100	86,100	94,400
Purchased Services					
Event Services		1,861	5,000	5,000	2,000
Technology Services		-	-	3,800	3,800
Trash Services		1,092	1,200	1,200	1,200
Building Repair and Maintenance		1,353	5,000	10,000	18,500
Equipment Repair and Maintenance		1,234	1,500	1,200	1,500
Telephone		2,252	2,400	2,400	2,400
Equipment Rentals		-	100	-	100
Natural Gas		2,741	19,200	2,300	2,400
Electric		8,709	-	12,900	13,000
Membership/Dues		898	1,000	1,000	1,000
Total Purchased Services		20,140	35,400	39,800	45,900
Supplies					
Event Supplies		2,883	-	-	3,000
Uniforms		-	100	100	100
Total Supplies		2,883	100	100	3,100
Total Cultural Center		109,118	125,600	126,000	143,400
Notes:					
1. Subscription/Dues - American Society of Composers, Motion Picture Licensing Corporation					

CULTURE AND RECREATION FUND (220)					11/15/2018 DRAFT
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
EXPENDITURES					
Woodland Aquatic Center					
Salaries and Benefits					
Salaries/Wages Full-time	41,482	\$ 118,600	\$ 140,900	\$ 157,200	
Salaries/Wages Part-time	41,142	304,500	262,200	284,200	
Overtime	-	10,000	10,000	10,000	
Insurance Benefits	5,524	27,400	25,300	29,900	
Payroll Taxes	6,559	34,600	32,200	35,300	
Retirement	2,080	6,400	7,000	7,900	
Worker's Comp	3,602	13,300	12,200	13,500	
Total Salaries and Benefits	100,389	514,800	489,800	538,000	
Purchased Services					
Recreation Programs Services	120	15,000	-	9,000	
Technology Services	1,580	11,400	7,000	7,000	
Other Purchased Property Services	1,289	1,500	1,300	1,300	
Trash Services	426	2,000	2,500	2,500	
Building Repair and Maintenance	-	500	11,300	18,500	
Equipment Repair and Maintenance	-	500	500	5,000	
Other Purchased Services	329	1,000	400	4,500	
Property/Casualty Insurance	3,640	14,500	13,900	14,500	
Telephone	1,355	800	5,000	5,200	
Postage/Delivery	-	500	-	500	
Advertising/Marketing	2,314	1,000	1,000	1,000	
Printing and Binding	60	1,000	1,000	1,000	
Natural Gas	12,171	27,500	53,500	55,500	
Electricity	18,791	27,500	62,000	64,000	
Training	1,619	3,000	2,000	2,000	
Travel	-	-	-	2,000	
Memberships/Dues	-	700	500	500	
Total Purchased Services	43,694	108,400	161,900	194,000	

CULTURE AND RECREATION FUND (220)					11/15/2018 DRAFT
			2018 Approved Budget	2018 Year-End Projections	2019 Proposed Budget
	2017 Actual				
EXPENDITURES					
Supplies					
Office Supplies	1,975		2,000	1,000	2,000
Safety Supplies	1,506		2,000	2,000	3,500
Custodial Supplies	6,186		7,000	7,000	8,000
Operating Supplies	4,166		4,000	4,000	4,000
Uniforms	1,194		2,000	2,000	2,000
Promotion Materials	1,576		1,000	1,000	1,000
Program Materials	3,581		2,200	2,200	2,200
Pool Chemicals	2,101		18,500	17,000	17,000
Merchandise For Resale	3,219		1,500	1,500	2,000
Small Tools/Equipment	270		-	-	1,500
Total Supplies	25,774		40,200	37,700	43,200
Total Aquatic Center Expenditures	169,857		663,400	689,400	775,200
Total Culture and Recreation	\$ 568,551		\$ 1,115,700	\$ 1,108,700	\$ 1,231,500

City of Woodland Park			
2019 Annual Budget			
Lodging Tax Fund - Fund Balance Summary (230)			

2018 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2017			\$ -
Projected Revenue			164,800
Projected Funds Available			164,800
Projected Expenditures			(164,800)
Projected Fund Balance - 12/31/2018			\$ -
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 208,600
Expenditures			(208,600)
Net Revenue Over/(Under) Expenditures			\$ -
2019 Ending Fund Balance			
Projected Fund Balance - 12/31/2018			\$ -
Net Revenue Over/(Under) Expenditures			-
Fund Balance - 12/31/2019			\$ -

LODGING TAX FUND (new Special Revenue Fund (230))				11/15/2018 DRAFT
		2017	2018	2018
		Actual	Approved Budget	Year-End Projections
				2019 Proposed Budget
Beginning Fund Balance		\$ -	\$ -	\$ -
REVENUE				
Lodging Tax		-	-	164,800
Total Revenue		-	-	164,800
Total Funds Available		-	-	164,800
EXPENDITURES				
Transfers Out				
Transfer to General Fund				
Parks Labor (1 FTE and 2 Seasonals)		-	-	55,000
Visitor Center Contract		-	-	25,000
Streetscape/Beautification		-	-	9,000
Advertising Marketing		-	-	15,000
Keep Woodland Park Beautiful		-	-	1,700
Historic Preservation		-	-	3,500
Woodland Park Main Street Contribution		-	-	30,000
Special Events		-	-	17,400
Trees Maintenance		-	-	-
Memorial Park Debt Service		-	-	8,200
Total Transfers Out		-	-	164,800
Total Expenditures		-	-	164,800
Ending Fund Balance		\$ -	\$ -	\$ -

City of Woodland Park			
2019 Annual Budget			
Conservation Trust Fund - Fund Balance Summary (240)			
2018 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2017			\$ -
Projected Revenue			82,700
Projected Funds Available			82,700
Projected Expenditures			(82,700)
Projected Fund Balance - 12/31/2018			\$ -
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 83,100
Expenditures			(83,100)
Net Revenue Over/(Under) Expenditures			\$ -
2019 Ending Fund Balance			
Projected Fund Balance - 12/31/2018			\$ -
Net Revenue Over/(Under) Expenditures			-
Fund Balance - 12/31/2019			\$ -

CONSERVATION TRUST FUND (240)					11/15/2018 DRAFT
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -
REVENUE					
CTF - Lottery Proceeds		-	-	82,600	83,000
Investment Earnings		-	-	100	100
Total Revenue		-	-	82,700	83,100
Total Funds Available		-	-	82,700	83,100
EXPENDITURES					
Transfers Out					
Transfer to General Fund					
	Memorial Park Improvements	-	-	-	22,200
	Museum Electrical Upgrades	-	-	32,500	-
Transfer to Culture and Recreation Fund					
	WAC Facility Maintenance	-	-	18,200	19,900
	WAC Pool Chemicals	-	-	17,000	17,000
	WAC Custodial Supplies	-	-	7,000	8,000
	UPCC Electrical Upgrades	-	-	8,000	-
	UPCC Carpet Replacement	-	-	-	16,000
Total Transfers Out		-	-	82,700	83,100
Total Expenditures		-	-	82,700	83,100
Ending Fund Balance		\$ -	\$ -	\$ -	\$ -

City of Woodland Park			
2019 Annual Budget			
Streets Capital Improvement Projects Fund - Fund Balance Summary (410)			

2018 Projected Ending Fund Balance			
Audited Fund Balance - 12/31/2017			\$ 341,665
Projected Revenue			2,360,700
Projected Funds Available			2,702,365
Projected Expenditures			(1,391,600)
Projected Fund Balance - 12/31/2018			\$ 1,310,765
2018 Ending Fund Balance Designations			
Restricted for Emergencies (TABOR)			70,821
Unrestricted - Unassigned			1,239,944
Total Fund Balance - 12/31/2018			\$ 1,310,765
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 2,121,500
Expenditures			
Capital Projects		\$ (1,790,000)	
Vehicle and Equipment Replacement		(465,000)	
General Fund Transfer		(163,100)	
Total Expenditures			(2,418,100)
Net Revenue Over/(Under) Expenditures			\$ (296,600)
2019 Ending Fund Balance			
Projected Fund Balance - 12/31/2018			\$ 1,310,765
Net Revenue Over/(Under) Expenditures			(296,600)
Fund Balance - 12/31/2019			\$ 1,014,165
2019 Ending Fund Balance Designations			
Restricted for Emergencies (TABOR)			\$ 63,645
Restricted			950,520
Fund Balance - 12/31/2019			\$ 1,014,165

STREETS CAPITAL IMPROVEMENTS FUND (410)				11/15/2018 DRAFT	
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Beginning Fund Balance	\$	95,132	\$ 341,665	\$ 341,665	\$ 1,310,765
REVENUE					
Taxes					
Sales Tax 1%		1,888,125	1,971,000	1,982,600	2,050,000
Total Taxes		1,888,125	1,971,000	1,982,600	2,050,000
Intergovernmental					
State Grant		-	240,000	240,000	-
Total Intergovernmental		-	240,000	240,000	-
Charges for Services					
Sidewalk Improvement Fees		16,122	-	12,300	-
Transportation Capital Fees		42,555	6,100	55,500	-
Total Charges for Services		58,677	6,100	67,800	-
Investment Income					
Interest On Deposits		894	1,500	3,400	1,500
Total Investment Income		894	1,500	3,400	1,500
Miscellaneous					
Interest On Delinquent Sales Tax		239	300	100	300
Delinquent Penalty-Sales Tax		1,742	1,300	700	1,300
Vendor Fee - Sales Tax		65,376	65,700	66,100	68,400
Total Miscellaneous		67,357	67,300	66,900	70,000
Total Revenue		2,015,053	2,285,900	2,360,700	2,121,500
Total Funds Available		2,110,185	2,627,565	2,702,365	3,432,265

STREETS CAPITAL IMPROVEMENTS FUND (410)			11/15/2018 DRAFT		
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
EXPENDITURES					
Capital Outlay					
Street Paving Improvements		396,537	1,618,600	850,000	1,250,000
Street Repairs		24,407	30,000	25,000	30,000
Street Concrete Repairs		41,000	24,600	22,000	60,000
Street Restriping		-	52,100	42,000	20,000
Trail Repairs/Maintenance		26,981	30,000	-	30,000
Parking Lot Repair/Maintenance		-	25,700	-	100,000
Drainage Improvements		35,640	-	-	-
Sidewalk Improvements		23,832	290,000	290,000	300,000
Vehicle Replacements		5,500	30,000	5,500	65,000
Equipment Purchases		-	-	-	400,000
Total Capital Outlay		553,897	2,101,000	1,234,500	2,255,000
Transfers Out					
To Stormwater Management Fund		-	150,000	-	-
To General Fund					
Streets Personnel		293,923	157,100	157,100	163,100
Aquatic Center		920,700	-	-	-
Total Transfers Out		1,214,623	307,100	157,100	163,100
Total Expenditures		1,768,520	2,408,100	1,391,600	2,418,100
Ending Fund Balance		\$ 341,665	\$ 219,465	\$ 1,310,765	\$ 1,014,165
Notes:					
1. Street Improvements - 2019 Pavement Management Plan recommendations \$800,000					

City of Woodland Park			
2019 Annual Budget			
Stormwater Management Fund - Fund Balance Summary (420)			
2018 Projected Ending Fund Balance - DRAINAGE DEBT SERVICE FUND			
Audited Fund Balance - 12/31/2017			\$ 74,935
Projected Revenue			195,400
Projected Funds Available			270,335
Projected Expenditures			(101,600)
Projected Fund Balance - 12/31/2018			\$ 168,735
2018 Ending Fund Balance Designations			
Restricted for Emergencies (TABOR)			(310.35)
Unrestricted - Unassigned			169,045
Total Fund Balance - 12/31/2018			\$ 168,735
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			\$ 152,100
Expenditures			(290,600)
Net Revenue Over/(Under) Expenditures			\$ (138,500)
2019 Ending Fund Balance			
Projected Fund Balance - 12/31/2018			\$ 168,735
Net Revenue Over/(Under) Expenditures			(138,500)
Fund Balance - 12/31/2019			\$ 30,235
2019 Ending Fund Balance Designations			
Restricted for Emergencies (TABOR)			\$ 4,563
Restricted			25,672
Fund Balance - 12/31/2019			\$ 30,235

STORMWATER MANAGEMENT FUND (420) (formerly Drainage Debt Service Fund)				11/15/2018 DRAFT	
		2018 Approved Budget	2018 Year-End Projections	2019 Proposed Budget	
	2017 Actual				
Beginning Fund Balance	\$ 80,305	\$ 74,935	\$ 74,935	\$ 168,735	
REVENUE AND TRANSFERS IN					
Monthly User Charges-Drainage	135,160	138,000	135,000	135,000	
Capital Impact Fees-Drainage	70,014	16,600	59,900	16,600	
Interest On Deposits	266	300	500	500	
Transfer From Street Capital Improvements Fund	-	150,000	-	-	
Total Revenue	205,440	304,900	195,400	152,100	
Total Funds Available	285,745	379,835	270,335	320,835	
EXPENDITURES					
Capital Outlay					
Drainage Improvements	-	343,300	10,000	100,000	
Total Capital Outlay	-	343,300	10,000	100,000	
Debt Service					
Principal - 1998 Ltd Tax GO Bonds	200,000	-	-	-	
Interest - 1998 Ltd Tax GO Bonds	10,000	-	-	-	
Paying Agent Fees	810	-	-	-	
Total Debt Service	210,810	-	-	-	
Transfers Out					
To General Fund - Drainage R&M	-	-	91,600	190,600	
Total Transfers Out	-	-	91,600	190,600	
Total Expenditures	210,810	343,300	101,600	290,600	
Ending Fund Balance	\$ 74,935	\$ 36,535	\$ 168,735	\$ 30,235	
Note:					
1. erosion matting, rip rap and other repairs that may arise during year					

City of Woodland Park			
2019 Annual Budget			
Water Utility Enterprise Fund - Fund Balance Summary (510)			

2019 Projected Ending Fund Net Position			
Audited Fund Net Position - 12/31/2017			\$ 3,964,020
Projected Revenue			2,481,100
Projected Funds Available			6,445,120
Projected Expenditures			(1,906,000)
Projected Fund Net Position - 12/31/2018			\$ 4,539,120
Proposed 2019 Annual Budget			
2019 Net Revenue Over/(Under) Expenditures			
Revenue			
Water Operations			\$ 1,804,100
Water Capital			387,200
Water Rights			10,700
Total Revenue			2,202,000
Expenditures			
Salary and Benefits			(645,900)
Operations and Maintenance			(735,900)
Capital Outlay			(1,946,200)
Debt Service			(59,400)
Transfers Out			(159,900)
Total Expenditures			(3,547,300)
Net Revenue Over/(Under) Expenditures			\$ (1,345,300)
2019 Ending Net Position			
Projected Fund Net Position - 12/31/2018			\$ 4,539,120
Net Revenue Over/(Under) Expenditures			(1,345,300)
Fund Net Position - 12/31/2019			\$ 3,193,820

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT
Fund Summary				
		2018	2018	2019
	2017	Approved	Year-End	Proposed
	Actual	Budget	Projections	Budget
Beginning Funds Available	\$ 2,767,685	\$ 3,147,085	\$ 3,964,020	\$ 4,539,120
REVENUE				
Water Operations				
Charges for Services	1,730,707	1,565,700	1,828,900	1,769,100
Investment Income	2,926	4,000	13,000	10,000
Miscellaneous	34,885	20,600	32,500	25,000
Total Water Operations Revenue	1,768,518	1,590,300	1,874,400	1,804,100
Water Capital				
Charges for Services	822,354	347,900	590,200	385,700
Investment Income	1,416	4,000	2,000	1,500
Total Water Capital Revenue	823,770	351,900	592,200	387,200
Water Rights				
Charges for Services	17,047	9,200	14,200	10,400
Investment Income	74	300	300	300
Total Water Rights Revenue	17,121	9,500	14,500	10,700
Total Water Utility Fund Revenue	2,609,409	1,951,700	2,481,100	2,202,000
Total Funds Available	5,377,094	5,098,785	6,445,120	6,741,120
EXPENDITURES				
Water Administration				
Salaries and Benefits	122,461	118,500	113,400	125,800
Operating Expenses	214,608	205,100	163,700	249,500
Total Water Administration	337,069	323,600	277,100	375,300
Water Treatment Operations				
Salaries and Benefits	260,837	286,200	258,200	273,900
Operating Expenses	401,952	456,500	475,500	528,800
Total Water Treatment Operations	662,789	742,700	733,700	802,700

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
Fund Summary					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
Water Capital					
Debt Service		58,986	59,400	59,400	59,400
Capital Outlay		39,646	1,481,700	504,000	1,946,200
Total Water Capital		98,632	1,541,100	563,400	2,005,600
Water Rights					
Operating Expenses		4,604	18,000	8,500	18,000
Total Water Rights		4,604	18,000	8,500	18,000
Water Field Services					
Salaries and Benefits		201,392	208,600	205,800	207,400
Operating Expenses		50,855	55,700	54,800	61,800
Total Water Field Services		252,247	264,300	260,600	269,200
Water Customer Services					
Salaries and Benefits		35,788	35,600	36,100	38,800
Operating Expenses		21,945	25,700	26,600	37,700
Total Water Customer Services		57,733	61,300	62,700	76,500
Total Water Utility Fund Expenditures		1,413,074	2,951,000	1,906,000	3,547,300
Total Ending Funds Available		\$ 3,964,020	\$ 2,147,785	\$ 4,539,120	\$ 3,193,820

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
REVENUE					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Operations</u>					
Charges for Services					
Metered Sales/Customers	\$	1,689,778	\$ 1,548,000	\$ 1,800,000	\$ 1,750,000
Physical Connect Fee		24,943	6,700	17,500	7,600
Delinquent Penalty		8,992	7,000	7,000	7,000
Misc. Utility Billing Revenue		4,805	3,000	4,000	4,000
Misc. Water Revenue		2,189	1,000	400	500
Total Charges for Services		1,730,707	1,565,700	1,828,900	1,769,100
Investment Income					
Interest On Deposits		2,926	4,000	13,000	10,000
Total Investment Income		2,926	4,000	13,000	10,000
Miscellaneous					
Sale Of Augmentation Water		34,885	20,600	32,500	25,000
Total Miscellaneous		34,885	20,600	32,500	25,000
Total Water Operations Revenue		1,768,518	1,590,300	1,874,400	1,804,100
<u>Water Capital</u>					
Charges for Services					
Delinquent Penalty		8,796	7,000	6,600	7,000
Plant Investment (Tap) Fee		616,502	192,100	431,800	226,900
Capital Replacement Fee		163,456	148,800	151,800	151,800
Water Development Fees		33,600	-	-	-
Water Line Loop Grant Funds		-	-	-	-
Total Charges for Services		822,354	347,900	590,200	385,700
Investment Income					
Interest On Deposits		1,416	4,000	2,000	1,500
Total Investment Income		1,416	4,000	2,000	1,500
Total Water Capital Revenue		823,770	351,900	592,200	387,200

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
REVENUE					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Rights</u>					
Charges for Services					
Water Rights Fees		17,047	9,200	14,200	10,400
Total Charges for Services		17,047	9,200	14,200	10,400
Investment Income					
Interest On Deposits		74	300	300	300
Total Investment Income		74	300	300	300
Total Water Rights Revenue		17,121	9,500	14,500	10,700
Total Water Utility Fund Revenue		\$ 2,609,409	\$ 1,951,700	\$ 2,481,100	\$ 2,202,000

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Administration</u>					
Salaries and Benefits					
Salaries/Wages Full-time	\$	92,157	\$ 87,800	\$ 85,900	\$ 96,400
Insurance		15,401	18,800	14,900	16,100
Retirement		4,325	4,400	4,600	4,800
Worker's Comp		4,307	1,200	1,200	1,500
Payroll Taxes		6,271	6,300	6,800	7,000
Total Salaries and Benefits		122,461	118,500	113,400	125,800
Operating Expenses and Transfers Out					
Office Supplies		-	100	100	100
Materials and Supplies		-	200	-	200
Telephone		427	400	400	500
Contract Services-Professional		-	2,000	200	2,000
Legal Services		31,040	40,000	22,000	60,000
Travel/Training		107	2,000	600	3,000
Property/Casualty Insurance		26,370	23,800	22,300	23,800
Transfer to General Fund		156,664	136,600	118,100	159,900
Total Operating Expenses and Transfers Out		214,608	205,100	163,700	249,500
Total Water Administration		337,069	323,600	277,100	375,300
Notes:					
	1. Materials and Supplies - small tools				
	2. Contract Services-Professional - GIS, water map				

WATER UTILITY ENTERPRISE FUND (510)					11/15/2018 DRAFT
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Treatment Operations</u>					
Salaries and Benefits					
Salaries/Wages Full-time		187,606	202,200	183,700	193,300
Overtime		-	5,900	5,900	5,900
Insurance		43,181	45,400	38,800	42,200
Retirement		9,536	10,100	9,000	9,700
Workers' Comp		7,629	7,900	7,600	8,400
Payroll Taxes		12,885	14,700	13,200	14,400
Total Salaries and Benefits		260,837	286,200	258,200	273,900
Operating Expenses					
Materials and Supplies		25,259	14,000	12,000	14,000
Water Rights Assessments		24,891	25,600	25,000	26,000
Chemicals		22,961	38,000	39,000	38,000
Conveyance Fees		191,306	195,000	232,000	242,000
Uniforms		455	1,200	900	1,200
Westwood Lakes Operating Costs		7	3,000	300	3,000
Equipment Repair/Maintenance		721	14,000	12,000	14,000
Vehicle Maintenance		-	-	500	2,100
Safety Equipment/Materials		248	400	300	400
Telephone Charges		3,213	4,600	4,500	4,600
Publications/Reports		155	1,200	1,000	1,200
Permits/Licenses/Memberships		2,149	2,700	2,200	2,700
Electrical Services		109,924	130,800	120,100	135,000
Natural Gas		5,822	7,000	6,200	7,200
Trash Service		440	800	500	800
Internet Access/Network Connections		1,140	1,200	5,000	19,600
Laboratory Services		13,205	14,500	13,000	14,500
Travel/Training		56	2,500	1,000	2,500
Total Operating Expenses		401,952	456,500	475,500	528,800
Total Water Treatment Operations		662,789	742,700	733,700	802,700
Notes:					
	1. Materials and Supplies - lab, hardware, custodial, office, employment ads, backflow tests, alarm monitoring, car wash, air filters, Hazmat, signs, fuses, electrical, plumbing				
	2. Conveyance Fees - paid to Colorado Springs Utilities				
	3. Equipment Repairs/Maintenance - pumps, motors, relays, tank and level controls, SCADA, PRV, starters				
	4. Permits/Licenses/Memberships - forest service permits, Westwood Lakes Property Owner Association, American Water Works Association, Safe Drinking Water Project				

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Capital</u>					
Debt Service					
Principal - 2002 CWRPDA Loan		48,178	50,200	50,200	52,200
Interest - 2002 CWRPDA Loan		10,808	9,200	9,200	7,200
Total Debt Service		58,986	59,400	59,400	59,400
Capital Outlay					
Water Distribution Improvements		22,500	600,000	436,000	740,000
Equipment-Field Services		8,656	3,500	3,000	56,000
Improvements-GIS/Billing		-	3,200	-	3,200
Equipment-Plant		-	75,000	30,000	47,000
Water System Engineering		8,490	800,000	35,000	1,100,000
Total Capital Outlay		39,646	1,481,700	504,000	1,946,200
Total Water Capital		98,632	1,541,100	563,400	2,005,600
Notes:					
	1. Water Distribution Improvements - \$250,000 meter replacement, \$250,000 Sunnywood booster, \$200,000 Aeration North Well Field, \$40,000 Radium Removal				
	2. Equipment Field Services -\$5,900 Hand held meter reader, \$5,900 Backhoe attachment, 2 Vehicles \$44,200				
	3. Equipment-Plant - \$6,000 Chemical feed pump, \$15,000 storage tank, \$26,000 repair front wall				
	4. Water System Engineering - \$1,000,000 new reservoir engineering, \$100,000 System Engineering				
<u>Water Rights</u>					
Operating Expenses					
Legal Services		2,854	9,000	6,500	9,000
Engineering Services		1,750	9,000	2,000	9,000
Total Operating Expenses		4,604	18,000	8,500	18,000
Total Water Rights		4,604	18,000	8,500	18,000

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Field Services</u>					
Salaries and Benefits					
Salaries/Wages Full-time		142,418	147,300	146,200	151,000
Overtime		2,084	4,400	4,400	4,400
Insurance		34,077	33,100	29,800	26,800
Retirement		6,899	7,400	7,500	7,500
Worker's Comp		5,575	5,700	6,000	6,500
Payroll Taxes		10,339	10,700	11,900	11,200
Total Salaries and Benefits		201,392	208,600	205,800	207,400
Operating Expenses					
Materials and Supplies		5,806	18,000	17,500	18,000
Uniforms		1,257	1,500	1,600	1,600
Hydrants Parts/Supplies		5,268	3,500	2,500	3,500
Meters		22,029	15,000	14,000	15,000
Small Equipment Repair/Maintenance		4,378	2,500	1,000	2,500
Water Distribution/Repairs and Taps		7,339	8,000	7,000	8,000
Vehicle Maintenance		-	-	5,900	5,900
Safety Equipment/Materials		1,742	1,200	1,500	1,200
Telephone Charges		907	1,000	1,000	1,100
Contract Services		1,584	3,500	2,000	3,500
Travel/Training		545	1,500	800	1,500
Total Operating Expenses		50,855	55,700	54,800	61,800
Total Water Field Services		252,247	264,300	260,600	269,200
Notes:					
	1. Materials and Supplies - hardware, tools, locate markers, gravel backfill				
	2. Small Equipment Repair/Maintenance - shutoff rods, repair parts				
	3. Contract Services - UNCC locate services				
	4. Travel/Training - certification training, exam fees, seminars				

WATER UTILITY ENTERPRISE FUND (510)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Water Customer Services</u>					
Salaries and Benefits					
Salaries/Wages Full-time		24,994	24,700	25,200	27,100
Insurance		7,923	8,000	7,700	8,400
Retirement		1,201	1,200	1,300	1,400
Payroll Taxes		1,629	1,700	1,900	1,900
Workers' Comp		41	-	-	-
Total Salaries and Benefits		35,788	35,600	36,100	38,800
Operating Expenses					
Office Supplies		361	100	300	300
Collection/Lien Fees		39	500	500	800
Postage & Supplies		6,501	8,400	8,400	9,000
Software Maintenance Contract		2,455	3,200	3,100	3,500
Cellular Subscription		-	-	-	8,600
Travel/Training		-	500	-	500
Bank Charges/Online Payment Fees		12,589	13,000	14,300	15,000
Total Operating Expenses		21,945	25,700	26,600	37,700
Total Water Customer Services		57,733	61,300	62,700	76,500
Total Water Utilities Enterprise Fund Expenditures		\$ 1,413,074	\$ 2,951,000	\$ 1,906,000	\$ 3,547,300

City of Woodland Park			
2019 Annual Budget			
Wastewater Utility Enterprise Fund - Fund Balance Summary (520)			
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2018 Projected Ending Funds Available			
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Audited Funds Available - 12/31/2017			\$ 5,189,472
Projected Revenue			2,102,000
Projected Funds Available			7,291,472
Projected Expenditures			(3,688,700)
Projected Fund Net Position - 12/31/2018			\$ 3,602,772
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Proposed 2019 Annual Budget			
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2019 Net Revenue Over/(Under) Expenditures			
Revenue			
Wastewater Operations		\$ 1,123,300	
Wastewater Capital		768,100	
Total Revenue			1,891,400
Expenditures			
Salary and Benefits		(565,200)	
Operations and Maintenance		(467,400)	
Capital Outlay		(323,400)	
Debt Service		(493,400)	
Transfers Out		(136,400)	
Total Expenditures			(1,985,800)
Net Revenue Over/(Under) Expenditures			\$ (94,400)
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2019 Ending Net Position			
Projected Fund Net Position - 12/31/2018			\$ 3,602,772
Net Revenue Over/(Under) Expenditures			(94,400)
Fund Net Position - 12/31/2019			\$ 3,508,372
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WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT				
Fund Summary								
			2018	2018	2019			
		2017	Approved	Year-End	Proposed			
		Actual	Budget	Projections	Budget			
Beginning Funds Available	\$	10,526,888	\$	4,801,678	\$	5,189,472	\$	3,602,772
REVENUE								
Wastewater Operations								
Charges for Services		1,137,065	1,039,400	1,205,500	1,120,700			
Investment Income		1,947	2,600	2,600	2,600			
Total W/W Operations Revenue		1,139,012	1,042,000	1,208,100	1,123,300			
Wastewater Capital								
Charges for Services		1,028,498	710,300	889,900	764,100			
Investment Income		1,255	4,000	4,000	4,000			
Miscellaneous		-	-	-	-			
Total Wastewater Capital Revenue		1,029,753	714,300	893,900	768,100			
Total W/W Utility Fund Revenue		2,168,765	1,756,300	2,102,000	1,891,400			
Total Funds Available		12,695,653	6,557,978	7,291,472	5,494,172			
EXPENDITURES								
Wastewater Administration								
Salaries and Benefits		65,941	64,000	60,900	67,800			
Operating Expenses		149,208	134,100	128,000	187,600			
Total Wastewater Administration		215,149	198,100	188,900	255,400			
Wastewater Treatment Operations								
Salaries and Benefits		292,384	326,100	349,700	363,900			
Operating Expenses		331,061	363,800	295,000	382,500			
Total W/W Treatment Operations		623,445	689,900	644,700	746,400			

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
Fund Summary					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
Wastewater Capital and Debt Service					
Debt Service	481,057	492,400	492,400	493,400	
Capital Outlay	6,036,855	2,269,300	2,203,800	323,400	
Total W/W Capital and Debt Service	6,517,912	2,761,700	2,696,200	816,800	
Wastewater Field Services					
Salaries and Benefits	107,922	111,800	110,200	112,700	
Operating Expenses	10,523	15,200	15,300	18,400	
Total Wastewater Field Services	118,445	127,000	125,500	131,100	
Wastewater Customer Services					
Salaries and Benefits	19,270	19,200	19,500	20,800	
Operating Expenses	11,960	12,900	13,900	15,300	
Total W/W Customer Services	31,230	32,100	33,400	36,100	
Total W/W Utility Fund Expenditures	7,506,181	3,808,800	3,688,700	1,985,800	
Total Ending Funds Available	\$ 5,189,472	\$ 2,749,178	\$ 3,602,772	\$ 3,508,372	

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
REVENUE					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Wastewater Operations</u>					
Charges for Services					
Sewer Charges	\$	1,025,519	\$ 930,500	\$ 1,095,000	\$ 1,008,500
Physical Connect Fee		975	600	600	600
Delinquent Penalty		8,796	7,000	7,000	7,000
Misc. Wastewater Revenue		2,679	200	1,800	500
Divide Operations Contract		99,096	101,100	101,100	104,100
Total Charges For Services		1,137,065	1,039,400	1,205,500	1,120,700
Investment Income					
Interest On Deposits		1,947	2,600	2,600	2,600
Total Investment Income		1,947	2,600	2,600	2,600
Total W/W Operations Revenue		1,139,012	1,042,000	1,208,100	1,123,300
<u>Wastewater Capital</u>					
Charges For Services					
Delinquent Penalty		8,796	7,000	7,000	7,000
Plant Investment Fee		391,143	120,300	246,900	142,100
Capital Replacement Fee		628,559	583,000	636,000	615,000
Wastewater Grant Proceeds		-	-	-	-
Total Charges For Services		1,028,498	710,300	889,900	764,100
Investment Income					
Interest On Deposits		1,255	4,000	4,000	4,000
Total Investment Income		1,255	4,000	4,000	4,000
Total Wastewater Capital Revenue		1,029,753	714,300	893,900	768,100
Total W/W Utility Fund Revenue	\$	2,168,765	\$ 1,756,300	\$ 2,102,000	\$ 1,891,400

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Wastewater Administration</u>					
Salaries and Benefits					
Salaries/Wages Full-time	\$	49,623	\$ 47,300	\$ 46,300	\$ 51,900
Insurance		8,293	10,200	8,000	8,700
Retirement		2,329	2,400	2,500	2,600
Worker's Comp		2,319	700	400	800
Payroll Taxes		3,377	3,400	3,700	3,800
Total Salaries and Benefits		65,941	64,000	60,900	67,800
Operating Expenses					
Office Supplies		-	200	100	400
Telephone		556	400	400	500
Contract Services		7,656	2,000	1,000	2,000
Legal Services		-	-	5,000	28,900
Travel/Training		334	2,500	1,200	2,500
Property/Casualty Insurance		17,227	16,900	15,900	16,900
Transfer to General Fund		123,435	112,100	104,400	136,400
Total Operating Expenses		149,208	134,100	128,000	187,600
Total W/W Administration		215,149	198,100	188,900	255,400
Notes:					
1. Contract Services - GIS support, collection map					

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT
EXPENDITURES				
			2018	2018
	2017	2018	2018	2019
	Actual	Approved	Year-End	Proposed
		Budget	Projections	Budget
<u>Wastewater Treatment Operations</u>				
Salaries and Benefits				
Salaries/Wages Full-time	208,956	235,200	248,400	254,500
Overtime	9,419	14,700	14,700	14,700
Insurance	37,382	38,400	48,000	50,900
Retirement	11,313	11,800	11,700	12,700
Worker's Comp	7,481	7,900	8,000	11,300
Payroll Taxes	17,833	18,100	18,900	19,800
Total Salaries and Benefits	292,384	326,100	349,700	363,900
Operating Expenses				
Divide Wastewater Plant	1,227	2,500	2,400	2,500
Materials And Supplies	13,004	20,000	20,000	20,000
Chemicals	96,404	60,000	30,000	30,000
Laboratory Supplies	5,823	6,000	5,700	6,500
Uniforms	2,151	2,300	2,000	300
Compost Supplies	20,142	35,000	30,000	75,000
Equipment Repair/Maintenance	14,308	15,000	15,000	15,000
Vehicle Maintenance	-	-	10,000	10,000
Safety Equipment/Materials	2,241	2,000	5,200	2,000
Telephone Charges	4,507	5,300	5,700	5,700
Permits/Licenses/Memberships	5,932	5,700	6,500	6,000
Electric	136,980	180,000	140,000	160,000
Natural Gas	17,269	17,000	6,500	17,000
Trash Service	3,154	3,600	4,500	4,700
Contract Services - Repair/Maintenance	1,431	1,200	800	1,200
Contract Laboratory Services	3,626	3,000	3,000	3,000
Internet Access/Network Connections	1,140	1,200	5,700	19,600
Travel/Training	1,722	4,000	2,000	4,000
Total Operating Expenses	331,061	363,800	295,000	382,500
Total W/W Treatment Operations	623,445	689,900	644,700	746,400
Notes:				
	1. Materials and Supplies - custodial, office, welding, plumbing, electrical,			
	2. Equipment Repair/Maintenance - pumps, belt press, blowers, generator, computer			
	3. Permits/Licenses/Memberships - discharge permit, biosolids permit			
	4. Contract Services - Repair/Maintenance - well pumps, backflow tests, lab equipment certification			
	5. Contract Laboratory Services - extra samples for expansion			
	6. Travel/Training - certifications, operator schools, seminars			

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Wastewater Capital</u>					
Debt Service					
Principal - 2010 CWRPDA Loan		30,934	31,600	31,600	32,200
Interest - 2010 CWRPDA Loan		9,684	9,200	9,200	8,500
Principal 2015 - CWRPDA Loan		100,000	100,000	100,000	100,000
Principal - 2016 CWRPDA Loan		239,945	245,300	245,300	250,400
Interest - 2016 CWRPDA Loan		57,833	55,500	55,500	51,500
Loan Servicing - 2016 CWRPDA Loan		49,469	50,800	50,800	50,800
Bond Premium Amortization		(6,808)	-	-	-
Total Debt Service		481,057	492,400	492,400	493,400
Capital Outlay					
WWTP Expansion/Engineering		21,278	15,000	5,000	15,000
WWTP Expansion/Design Engineering		5,891,410	2,107,300	2,107,300	-
WW Collection Improvements		-	10,000	2,000	10,000
Improvements-GIS/Billing		-	2,000	-	2,000
Improvements-Plant		-	80,000	50,000	65,000
Equipment-Field Services		4,661	5,000	1,000	36,400
Equipment-Plant		119,506	50,000	38,500	195,000
Total Capital Outlay		6,036,855	2,269,300	2,203,800	323,400
Total Wastewater Capital		6,517,912	2,761,700	2,696,200	816,800
Notes:					
	1. WW Collection Improvements - emergency sewer replacements, rip-rap				
	2. Improvements-Plant - \$10,000 headworks heater, \$20,000 boiler controls, \$15,000 Overhead door, \$6,000 Lab equipment, \$14,000 gutters and breakroom remodel				
	3. Equipment - Field Services - \$3,150 Hand Held Meter reader, \$3,150 Backhoe attachment, 2 vehicles - \$30,100				
	4. Equipment Plant - \$10,000 broom, \$185,000 loader replacement				

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
EXPENDITURES					
		2017	2018	2018	2019
		Actual	Approved Budget	Year-End Projections	Proposed Budget
<u>Wastewater Field Services</u>					
Salaries and Benefits					
Salaries/Wages Full-time		76,686	79,300	78,600	81,000
Overtime		1,120	2,300	2,300	2,300
Insurance		18,349	17,800	16,400	15,700
Retirement		3,715	4,000	4,100	4,100
Worker's Comp		2,485	2,600	2,500	3,500
Payroll Taxes		5,567	5,800	6,300	6,100
Total Salaries and Benefits		107,922	111,800	110,200	112,700
Operating Expenses					
Materials And Supplies		4,570	6,500	5,500	6,500
Uniforms		696	800	800	900
Small Equipment Repair/Maintenance		2,016	1,500	1,800	1,500
Sewer Taps and Repairs		591	700	500	700
Vehicle Maintenance		-	-	3,100	3,100
Safety Equipment/Materials		884	700	700	700
Telephone Charges		1,000	2,000	1,200	2,000
Contract Services		661	2,000	1,200	2,000
Travel/Training		105	1,000	500	1,000
Total Operating Expenses		10,523	15,200	15,300	18,400
Total Wastewater Field Services		118,445	127,000	125,500	131,100
Notes:					
	1. Materials and Supplies - tools, hardware, car washes, backfill gravel, locate supplies, sewer inspection mirror				
	2. Small Equipment Repair/Maintenance - sewer camera, generator				
	3. Contract Services - UNCC locate services, emergency excavator				

WASTEWATER UTILITY ENTERPRISE FUND (520)				11/15/2018 DRAFT	
EXPENDITURES					
			2018	2018	2019
		2017	Approved	Year-End	Proposed
		Actual	Budget	Projections	Budget
<u>Wastewater Customer Services</u>					
Salaries and Benefits					
Salaries/Wages Full-time		13,458	13,300	13,600	14,600
Insurance		4,266	4,300	4,200	4,500
Retirement		647	700	700	700
Payroll Taxes		877	900	1,000	1,000
Workers' Comp		22	-	-	-
Total Salaries and Benefits		19,270	19,200	19,500	20,800
Operating Expenses					
Office Supplies		358	100	200	200
Postage & Supplies		3,501	4,300	4,000	4,300
Software Maintenance Contract		1,322	1,600	2,000	2,200
Travel/Training		-	300	-	300
Bank Charges/Online Payment Fees		6,779	6,600	7,700	8,300
Total Operating Expenses		11,960	12,900	13,900	15,300
Total W/W Customer Services		31,230	32,100	33,400	36,100
Total Wastewater Utilities Enterprise Fund Expenditures		\$ 7,506,181	\$ 3,808,800	\$ 3,688,700	\$ 1,985,800

APPENDIX

Grade	Minimum	Midpoint	Maximum	Spread	Jobs
14	\$77,497	\$96,870	\$116,244	50%	Assistant City Manager/City Clerk Finance Director/Treasurer Planning Director Police Chief Public Works Director
13	\$70,451	\$88,064	\$105,677	50%	N/A
12	\$64,047	\$80,059	\$96,070	50%	Deputy Public Works Director/City Engineer Police Commander
11	\$61,941	\$72,780	\$83,621	35%	Chief Wastewater Plant Operator Chief Water Plant Operator Field Superintendent Parks and Recreation Director Planner Police Sergeant
9	\$51,191	\$60,150	\$69,108	35%	Aquatic Manager Construction Inspector Corporal (MPO) Crew Chief Fleet Maintenance Foreman Treatment Operator A-Wastewater Treatment Operator A-Water
8	\$46,537	\$54,682	\$62,825	35%	Accountant Community Engagement Manager Deputy City Clerk Detective Human Resources Generalist Planning Technician Police Dispatch Supervisor Police Officer II Systems Specialist Treatment Plant Operator B-Wastewater Treatment Plant Operator B-Water Utilities Technician Victim Advocate
7	\$42,306	\$49,709	\$57,113	35%	Assistant Chief Plant Operator - Wastewater Dispatcher II Mechanic Police Officer I Public Works Maintenance Worker III Treatment Plant Operator C-Wastewater Treatment Plant Operator C-Water Zoning/Code Enforcement Official
6	\$38,459	\$45,190	\$51,921	35%	Assistant Aquatic Manager Compost Operator Dispatcher I Facilities Manager Finance Technician

Grade	Minimum	Midpoint	Maximum	Spread	Jobs
					Permit Technician Public Works Maintenance Worker II Treatment Plant Operator D-Wastewater Treatment Plant Operator D-Water Utility Billing/Customer Service Rep Youth Resource Coordinator
5	\$34,965	\$41,083	\$47,202	35%	Administrative Assistant/Customer Service Rep-Finance Administrative Assistant/Teen Court Coordinator-Police Administrative Assistant-Public Works Administrative Assistant-Recreation Parks and Recreation Sports Coordinator WW Treatment Maintenance Technician
4	\$31,784	\$37,348	\$42,908	35%	Lead Lifeguard Public Works Maintenance Worker I Teen Center Supervisor
3	\$28,894	\$33,953	\$39,010	35%	Custodian
2	\$26,268	\$30,865	\$35,462	35%	N/A
1	\$23,880	\$28,059	\$32,240	35%	N/A

City of Woodland Park								11/15/2018 DRAFT
Long-Term Debt Service Schedule								
GENERAL FUND				GENERAL FUND				
Series 2015 - \$3,455,000 Certificates of Participation				Series 2015 - \$9,860,000 General Fund Bonds				
Refund existing 1999 Certificates of Participation, renovations to Memorial Park. Annual interest rate ranges from 2% to 5%.				Design, acquisition, construction and equipping of an aquatic center and related infrastructure. Annual interest rate ranges from 3% to 4%.				
	Principal (Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E	Principal (Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E
2017	140,000	127,900	267,900	3,175,000	360,000	343,337	703,337	9,150,000
2018	145,000	125,100	270,100	3,030,000	370,000	332,538	702,538	8,780,000
2019	145,000	122,200	267,200	2,885,000	385,000	321,437	706,437	8,395,000
2020	150,000	119,300	269,300	2,735,000	395,000	309,888	704,888	8,000,000
2021	155,000	116,300	271,300	2,580,000	405,000	298,038	703,038	7,595,000
2022	155,000	111,650	266,650	2,425,000	420,000	285,888	705,888	7,175,000
2023	160,000	107,000	267,000	2,265,000	435,000	269,088	704,088	6,740,000
2024	165,000	102,200	267,200	2,100,000	455,000	251,688	706,688	6,285,000
2025	175,000	95,600	270,600	1,925,000	470,000	233,488	703,488	5,815,000
2026	180,000	88,600	268,600	1,745,000	490,000	214,687	704,687	5,325,000
2027	185,000	81,400	266,400	1,560,000	510,000	195,087	705,087	4,815,000
2028	195,000	74,000	269,000	1,365,000	530,000	174,687	704,687	4,285,000
2029	205,000	66,200	271,200	1,160,000	550,000	153,487	703,487	3,735,000
2030	210,000	58,000	268,000	950,000	570,000	135,612	705,612	3,165,000
2031	220,000	47,500	267,500	730,000	590,000	115,662	705,662	2,575,000
2032	230,000	36,500	266,500	500,000	610,000	95,012	705,012	1,965,000
2033	245,000	25,000	270,000	255,000	630,000	72,900	702,900	1,335,000
2034	255,000	12,750	267,750	-	655,000	50,063	705,063	680,000
2035					680,000	25,500	705,500	-

City of Woodland Park				11/15/2018 DRAFT				
Long-Term Debt Service Schedule								
WATER UTILITY FUND				WASTEWATER UTILITY FUND				
CWRPDA 2001 \$800,000 Loan Agreement				CWRPDA 2010 \$705,000 Loan Agreement				
Improve the drinking water system. Annual interest rate is 4%.				Expand existing waste water treatment plant. Annual interest rate is 2%.				
	Principal (May/Nov 1)	Interest (May/Nov 1)	Total D/S	Principal O/S at Y/E	Principal (Jun/Dec 1)	Interest (Jun/Dec 1)	Total D/S	Principal O/S at Y/E
2017	48,178	11,132	59,310	242,050	30,934	9,736	40,670	463,537
2018	50,124	9,186	59,310	191,926	31,556	9,114	40,670	431,981
2019	52,149	7,161	59,310	139,777	32,190	8,479	40,670	399,791
2020	54,256	5,054	59,310	85,521	32,837	7,832	40,670	366,954
2021	56,448	2,862	59,310	29,073	33,497	7,172	40,670	333,456
2022	29,073	581	29,655	-	34,171	6,499	40,670	299,286
2023					34,857	5,812	40,670	264,428
2024					35,558	5,112	40,670	228,870
2025					36,273	4,397	40,670	192,598
2026					37,002	3,668	40,670	155,596
2027					37,746	2,924	40,670	117,850
2028					38,504	2,165	40,670	79,346
2029					39,278	1,392	40,670	40,068
2030					40,068	602	40,670	-

City of Woodland Park									11/15/2018 DRAFT
Long-Term Debt Service Schedule									
WASTEWATER UTILITY FUND			WASTEWATER UTILITY FUND						
CWRPDA 2015 \$2,000,000 Loan			CWRPDA 2016 \$6,343,216 Loan Agreement						
Improving and expanding existing waste water treatment plant. Annual interest rate is 0%.			Improving and expanding existing waste water treatment plant. Annual interest rate is 1.67%. Servicing Fee is 0.8% of Principal Amount of Loan decreasing in 2031.						
	Principal (May/Nov 1)	Total D/S	Principal O/S at Y/E	Principal (Feb/Aug 1)	Interest (Feb/Aug 1)	Servicing Fee (Feb/Aug 1)	Total D/S	Principal O/S at Y/E	
2017	100,000	100,000	1,850,000	239,945	59,500	48,558	348,003	6,075,729	
2018	100,000	100,000	1,750,000	245,220	55,500	50,746	351,466	5,830,509	
2019	100,000	100,000	1,650,000	250,440	51,500	50,746	352,686	5,580,069	
2020	100,000	100,000	1,550,000	257,239	46,500	50,746	354,485	5,322,830	
2021	100,000	100,000	1,450,000	259,265	41,500	50,746	351,511	5,063,565	
2022	100,000	100,000	1,350,000	264,336	36,750	50,746	351,832	4,799,229	
2023	100,000	100,000	1,250,000	267,230	32,250	50,746	350,226	4,531,999	
2024	100,000	100,000	1,150,000	271,076	28,000	50,746	349,822	4,260,923	
2025	100,000	100,000	1,050,000	276,468	24,000	50,746	351,214	3,984,455	
2026	100,000	100,000	950,000	279,281	20,250	50,746	350,277	3,705,174	
2027	100,000	100,000	850,000	285,894	17,000	50,746	353,640	3,419,280	
2028	100,000	100,000	750,000	285,166	15,375	50,746	351,287	3,134,114	
2029	100,000	100,000	650,000	287,113	14,000	50,746	351,859	2,847,001	
2030	100,000	100,000	550,000	291,400	12,488	50,746	354,633	2,555,601	
2031	100,000	100,000	450,000	295,626	11,113	47,574	354,313	2,259,975	
2032	100,000	100,000	350,000	301,024	9,675	41,231	351,930	1,958,951	
2033	100,000	100,000	250,000	307,632	8,381	34,888	350,901	1,651,319	
2034	100,000	100,000	150,000	315,689	7,031	28,544	351,265	1,335,630	
2035	100,000	100,000	50,000	319,300	5,681	25,373	350,354	1,016,330	
2036	50,000	50,000	-	334,146	4,431	15,858	354,435	682,184	
2037				338,321	2,869	12,686	353,876	343,863	
2038				343,863	1,350	6,343	351,556	-	

City of Woodland Park					11/15/2018 DRAFT			
Long-Term Debt Service Schedule								
DOWNTOWN DEVELOPMENT AUTHORITY					DOWNTOWN DEVELOPMENT AUTHORITY			
Series 2012 - Tax Increment Revenue Refunding Bonds					\$1,148,167 Promissory Note to City of Woodland Park Amended Nov. 17, 2016			
Refund Series 2008 Bonds and redevelopment projects at Tamarac Center and Woodland Station. Annual interest is 3.97%.					Supporting economic development. Annual interest rate is 0%. City to forgive/waive \$43,167.			
	Principal (Jun 1)	Interest (Jun 1)	Total D/S	Principal O/S at Y/E	Principal (Jun 1)	Payment Waived	Total D/S	Principal O/S at Y/E
2017	165,000	115,280	280,280	2,699,000	70,000	-	70,000	1,035,000
2018	175,000	108,639	283,639	2,524,000	75,000	-	75,000	960,000
2019	185,000	101,595	286,595	2,339,000	75,000	-	75,000	885,000
2020	195,000	94,406	289,406	2,144,000	110,000	-	110,000	775,000
2021	205,000	86,299	291,299	1,939,000	110,000	-	110,000	665,000
2022	215,000	78,047	293,047	1,724,000	115,000	-	115,000	550,000
2023	225,000	69,393	294,393	1,499,000	120,000	-	120,000	430,000
2024	240,000	60,502	300,502	1,259,000	130,000	-	130,000	300,000
2025	250,000	50,677	300,677	1,009,000	150,000	-	150,000	150,000
2026	265,000	40,614	305,614	744,000	150,000	-	150,000	-
2027	275,000	29,947	304,947	469,000				
2028	469,000	18,930	487,930	-				
DOWNTOWN DEVELOPMENT AUTHORITY								
Series 2018 - Tax Increment Revenue Refunding Bonds								
Capital and other expenses necessary or beneficial to the continued economic development of the downtown district. Initial drawdown of \$500,000 at 4.74% interest.								
	Principal (Jun 1)	Interest (Jun 1)	Total D/S	Principal O/S at Y/E				
2018		10,000	10,000	500,000				
2019	50,000	14,997	64,997	450,000				
2020	50,000	21,667	71,667	400,000				
2021	50,000	19,207	69,207	350,000				
2022	50,000	16,806	66,806	300,000				
2023	50,000	14,405	64,405	250,000				
2024	50,000	12,037	62,037	200,000				
2025	50,000	9,604	59,604	150,000				
2026	50,000	7,203	57,203	100,000				
2027	50,000	4,802	54,802	50,000				
2028	50,000	2,407	52,407	-				