



**MULTI USE APPLICATION
2019 Zoning Development Permit (ZDP)
(Revised 12/26/2018)**

WP ZDP # _____
 Commercial \$130.00
 Residential (\$48.00 or \$130.00 as listed)
 + PPRBD Plan Check (as applicable)
 + PPRBD Building Permit (as applicable)
 + Woodland Park Use Tax

COMMERCIAL

Change In Use
 Commercial Development
 Accessory Structure
 Parking Lot
 Public Infrastructure
 Alteration/Tenant/Interior Finish

RESIDENTIAL

Addition (Fee \$130.00)
 Alteration/remodel (Fee \$48.00)
 Garage-Attached (Fee \$130.00)
 Garage-Detached (Fee \$130.00)
 Deck (Fee \$48)
 Shed (Fee \$48)

OTHER

Commercial
 Residential
 Residential Use In a
 Commercial Zone

1. Applicant Information

- a. Applicant Name _____
- b. Contractor _____ Property Owner _____

2. Property Owner Information

- a. Name _____ Project Contact Yes No
- b. Mailing Address _____
- c. E-mail Address _____
- d. Phone Numbers Home _____ Work _____ Mobile _____

3. Contractor Information

- a. Name _____ Project Contact Yes No
- b. Company Name _____
- c. Mailing Address _____
- d. Field Phone # _____ E-Mail Address _____
- e. Contractor License # _____ WP Business License # _____

4. Site Information

- a. Site Address _____
- b. Lot ____ Block ____ Subdivision _____
- c. Property Zoning _____ Lot Size _____ Acres _____ Square Feet _____

2. Project Information

- a. Description of Project _____
- b. Dimensions for Proposed Structure(s) _____
- c. Project Valuation (cost of materials) _____
- d. If you will be receiving materials at the site, please describe a loading area that avoids interference with public streets or alley _____

3. Site Plan Requirements

Please attach site plan of the proposed project. The plan must include all of the following information for the permit to be processed.



- a. The location, dimensions and height of all existing and proposed structures and/or uses with property line setbacks clearly shown (i.e., distance from structure to all property lines).
- b. Property lines, dimensions, and know monuments.
- c. Location, dimensions and names of on-site or adjacent streets, trails and sidewalks.
- d. Location, dimensions and type of easements (i.e., utility, access, etc.).
- e. Location and dimensions of all parking and driveway areas and parking formula used, if applicable.
- f. Locations of existing and proposed utilities, including water, sewer, fire hydrant, electric, gas, phone and cable TV infrastructure.
- g. General direction of off-site and on-site topography and proposed storm water management measures.
- h. Location and extent of floodplain or other hazards, if applicable.
- i. Proposed method of erosion control and soil stabilization.
- j. For interior remodels/tenant finishes, show the details of changes (i.e., existing and proposed).
- k. Architectural elevations may be required by City Planning.

Note: If you have an “Improvement Location Certificate” (ILC) that shows the above information than you may draw your proposed improvements on your ILC. An example of a complete Site Plan is provided on page 4.

4. Certification

This permit is valid for one year from the date of approval. If use or construction is not commenced during that period, the permit must be renewed. The undersigned applicant certifies that they understand that a Certificate of Occupancy (CO) may be required prior to occupancy of any structure or dwelling and is required to follow all procedures necessary to obtain a CO, if required. The undersigned applicant certifies under oath and under penalties of perjury that the information found in this application and sketch plan is true and accurate to the best of their knowledge and understands that the proposed development shall be in accordance with this application, all provisions of the City of Woodland Park’s Zoning Regulations, other applicable City regulations, and conditions imposed upon the issuance of this permit.

The undersigned applicant also certifies acknowledgment that refund requests for any Use Tax collected that is eligible for refund must be requested within three (3) years of the collection date of that Use Tax.

-  a. Builder/Applicant Signature _____ Date _____
-  b. Property Owners Signature _____ Date _____
- c. ZDP Approved by _____ Date _____
- d. Conditions of Approval _____

SUBCONTRACTOR/VENDOR LIST

GENERAL CONTRACTOR

WP Business License #:

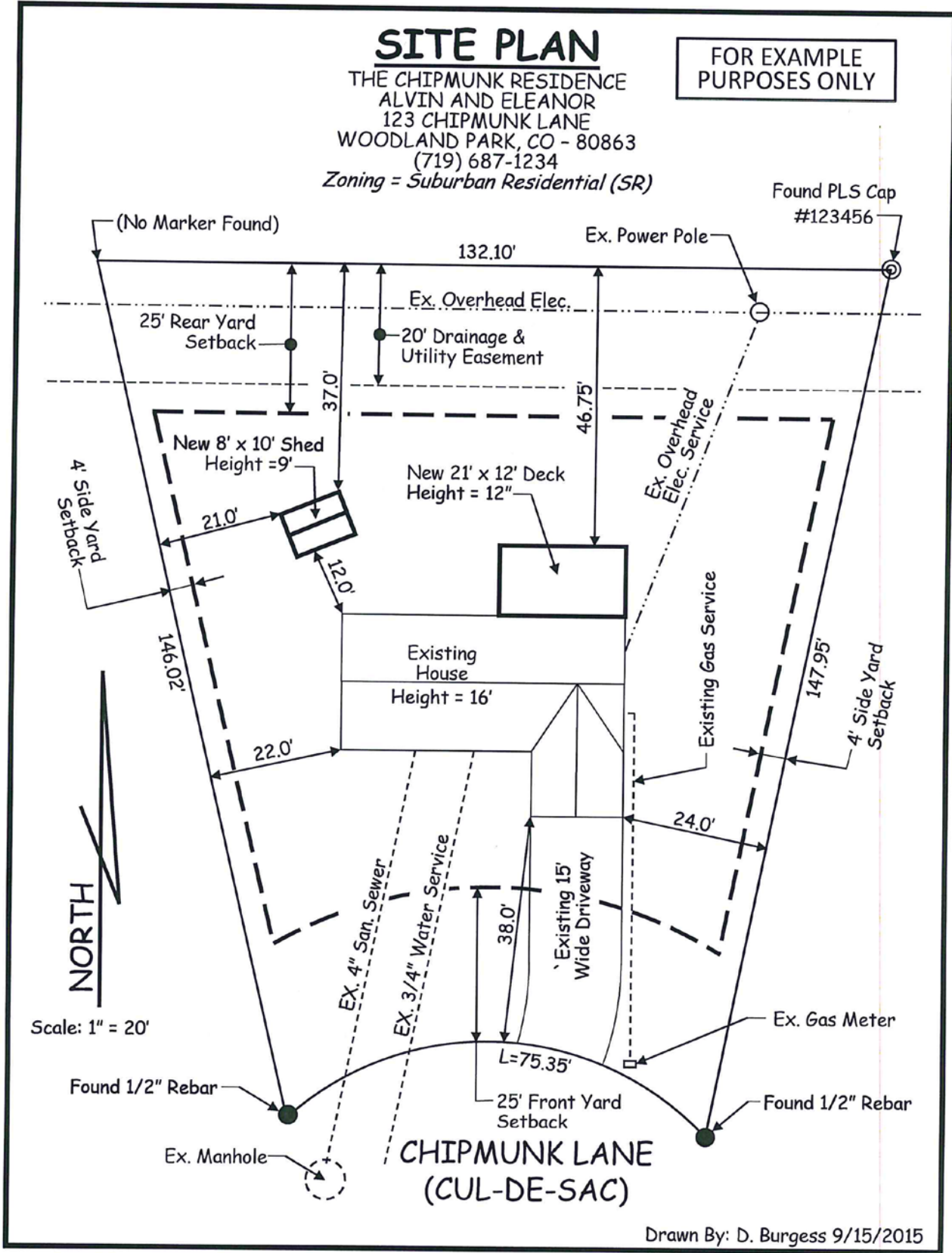
SITE ADDRESS

| Type of Work | Company Name | Contact Person | Phone # | Business License # |
|---------------------------------|---------------------|-----------------------|----------------|---------------------------|
| Appliances/Bath Fixtures | | | | |
| Cabinets/ Counters | | | | |
| Carpet | | | | |
| Ceramic Tile Installer / Vendor | | | | |
| Doors | | | | |
| Driveway/ Culvert | | | | |
| Drywall | | | | |
| Electric | | | | |
| Engineer | | | | |
| Excavation | | | | |
| Final Cleaning | | | | |
| Fireplace | | | | |
| Flatwork | | | | |
| Flooring Installer / Vendor | | | | |
| Footing & Foundation | | | | |
| Framing | | | | |
| Gas line (inside) | | | | |
| Grading | | | | |
| Gutters | | | | |
| Hardware | | | | |
| Heating | | | | |
| Insulation | | | | |
| Landscaping | | | | |
| Lighting | | | | |
| Lumber | | | | |
| Masonry | | | | |
| Painting | | | | |
| Plumbing | | | | |
| Roof | | | | |
| Septic | | | | |
| Service lines, water & sewer | | | | |
| Site Prep/Tree Removal | | | | |
| Stucco | | | | |
| Survey | | | | |
| Tool Rental | | | | |
| Trash Removal | | | | |
| Venting | | | | |
| Windows | | | | |

SITE PLAN

THE CHIPMUNK RESIDENCE
ALVIN AND ELEANOR
123 CHIPMUNK LANE
WOODLAND PARK, CO - 80863
(719) 687-1234
Zoning = Suburban Residential (SR)

FOR EXAMPLE
PURPOSES ONLY



Drawn By: D. Burgess 9/15/2015